



BRAIN INJURY ASSOCIATION OF CANADA ANNUAL CONFERENCE

September 24, 25, 26, 2014

Crowne Plaza Hotel, Gatineau, Quebec

CALL FOR ABSTRACTS

- Date: **Sept 24, 25, 26, 2014**
- Location: **Gatineau, Quebec, Canada**
- Venue: **Crowne Plaza Hotel**
- Opening Date for Abstracts: **February 1, 2014**
- Closing Date for Abstracts: **May 31st, 2014**
- Authors notified of results: **June 30th, 2014**

Abstract Submission Details

- Abstracts should be original work.
- An abstract must be submitted by the presenting author or authors and include all presenters email information
- You must include a title for your presentation
- Abstracts must not exceed a maximum of 250 words in which you describe the message your presentation will convey
- Abstracts must NOT contain tables, pictures or diagrams.
- All abbreviations must be spelled out on first use.
- Abstracts should be thoroughly checked for spelling and grammar.
- Abstracts are to be submitted in Microsoft Word format only.
- Submission is strictly limited to a maximum of one oral presentation per person, you may submit more than one topic but they must NOT be sent together

- All submissions must include program ready biographies and photographs. This is a strict requirement because once decisions are made we need to begin promotion immediately and do not have the time to wait for these.
- Biographies are limited to 100 words. Your biography should be written using complete sentences and in the 3rd person, please refrain from using bullet points. Your biography should contain information relative to your position, career history and professional achievements.
- The invitation to submit an abstract does not constitute an offer to pay travel, accommodation or registration costs associated with the Conference. Similarly, no presenter fee is paid to successful participants.



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CALL FOR ABSTRACTS continued

We have not yet set the format for the conference yet but as in the past it will include keynote sessions of 30-60 minutes (times to be determined), breakout sessions of 30-45 (times to be determined), minutes and student presentations of 60 minutes involving multiple students. We also would like to include 90-minute or longer workshops delivered in an interactive/simulation or role-playing format. Abstract author is considered the facilitator of the workshop and will be responsible for ensuring the workshop provides onsite learning in the form of activities or demonstrations; · Managing the workshop which will include 75-100 attendees, including the facilitation of audience questions and answers from the podium. Please indicate on your submission in which category

you wish to be included and we will make decisions accordingly. Please note that we do not have the staff available to run a formal poster presentation session but if you have a poster you would like to display we will attempt to make arrangements for that within our trade-show area.



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