

# **LEAD 101-06**

## **Leadership and the Maritime Experience**

**Fall 2013**

**Mondays, 3:00-4:15 PM**

**Fort B02**

**Professor:** James Drogan

**Email:** [jdrogan@sunymaritime.edu](mailto:jdrogan@sunymaritime.edu)

**Phone:** 718-409-7289

**Office location:** Fort B30 (adjacent to the Bridge Simulator)

**Office hours:** Monday through Thursday, 9AM until 3PM (appointments are requested)

### **I. COURSE DESCRIPTION**

A required course for all freshmen (first-time college or < 32 transfer credits). This course is aimed at introducing the student to college life with emphasis on the unique history and goals of Maritime College, helping the student manage the difficult transitional first-year of college via the formulation of a plan for academic success, and fostering the student's potential for leadership via the development of self-awareness and interaction with other students from diverse backgrounds.

***1.0 Credit hour***

***Prerequisite(s): None***

***Corequisite(s): None***

***Follow-On Courses:*** LEAD 201, LEAD 401

***Role in Curriculum:*** Required

### **II. TEXT(S)**

#### **A. Required Text(s):**

1. Handouts posted on Angel <https://sunymaritime.sln.suny.edu>
2. SUNY Maritime Student Handbook (distributed in class).

### **III. STUDENT LEARNING OBJECTIVES**

#### **A. Course Objectives**

Upon successful completion of LEAD 101 the student will know and apply:

1. To learn more about SUNY Maritime, the campus history, expectations, educational opportunities and available resources.
2. Increase the persistence rates of first-year students by creating an environment where open dialogue and familiarity is encouraged in the classroom between the student and advisor.
3. To learn strategies for academic and personal success. To learn about the various support services offered by Maritime.

4. Introduce students to the online learning environment by having students submit assignments using ANGEL.

#### IV. CLASS POLICIES

A. All mobile phones must be kept off and away

B. Attendance Policy and Absences

1. Regular attendance. If you have an emergency, call or e-mail within 24 hours. All students are expected to arrive for class on-time. Tardiness is hurtful, disruptive to you and the others in your class and can affect your grade. **Students who miss more than 2 classes will automatically fail due to their lack of attendance and participation.**

C. Assignments

Complete all assignments and activities requested prior to coming to class. Keep your syllabus and other course materials in a notebook. Bring this notebook and your Maritime handbook with you to each class.

D. Participation

Actively participate in class exercises and assignments including class discussions, group projects, and presentations. Your active participation is valued and it will make this course more interesting and meaningful for all.

At times, this class will deal with controversial issues. You are asked to express your thoughts and opinions with sensitivity and respect for your classmates.

#### V. GRADING

A. **Attendance, Participation, Individual Meetings – 50%**

Students are expected to attend class and actively participate in all aspects of the learning process. This includes class discussions, written work, and class activities. **Students who miss more than 2 classes will automatically fail due to their lack of attendance and participation.** **Missing any mandatory meetings will be considered an absence.** Students will attend all required one-on-one meetings with their LEAD instructor as assigned. Failure to attend these meetings in a timely manner may impact your grade.

B. **Assignments - 50%**

1. First semester survey (through Angel).
2. Library assignment.
3. Maritime policies & procedures quiz (through Angel).
4. Completion of Alcohol EDU (parts 1 & 2).
5. Print degree curricula & midterm grades, draft course schedule for Spring 2014.
6. Final paper (see below).

B. **Final Paper**

Five pages, double spaced, font size 12, Times Roman, one inch margins.

Topic as follows: **It's your graduation day at Maritime. As you sit back and reflect on your last four years, what did you accomplish? What milestones did you achieve?**

*To facilitate this paper, you may find the questions below useful.*

1. In what ways do you think you will grow in the next four years?  
Academically, regimentally (if applicable), globally, holistically, athletically, and as a leader.
2. What opportunities will you use to learn outside the classroom?  
Co-curricular activities, clubs, community service, athletics, student government, leadership positions (e.g. RA, squad leader, SGA representative, orientation leader, tutor, etc.).  
What are the things in your life that you will not compromise? What do you think you will have to compromise on?  
What types of relationships will you develop with your professors, classmates, roommates, Maritime staff, coaches, etc.  
What do you think your greatest memory from Maritime will be?

## II. ACCOMMODATIONS FOR STUDENTS WITH LEARNING DISABILITIES

If you believe that you need accommodations for a disability (also referred to as IEPs and 504 plans), please notify me within the first week of class and contact the Office of Accessibility Services at (718) 409-7348 or email Associate Dean Will Imbriale at [wimbriale@sunymaritime.edu](mailto:wimbriale@sunymaritime.edu) for an appointment to discuss your needs and the process for requesting accommodations. Since accommodations may require early planning and generally are not provided retroactively, please contact Accessibility Services as soon as possible!

## III. ACADEMIC INTEGRITY POLICY

Absolute integrity is expected of every Maritime student in all academic undertakings. A Maritime student's submission of work for academic credit indicates that the work is the student's own. All outside assistance should be acknowledged, and the student's academic position truthfully reported at all times. In addition, Maritime students have a right to expect academic integrity from each of their peers.

Students are expected to do their own work in class, on assignments, laboratory experiments, and examinations or tests in accordance with the directions given by the instructor. It is the responsibility of all students to read and understand this statement of College policy on academic integrity. Maritime College considers the violation of academic integrity a serious matter, and one that will be treated as such.

A student who violates academic integrity may, depending on the nature of the offense, be subject to one or more of the following measures: failure of the assignment or examination, failure of the course, dismissal from the Regiment of Cadets, or dismissal from the College. Violations of academic integrity, also known as academic dishonesty, are subject to review by the Judicial Board. For details, go to:

[http://www.thezonelive.com/zone/02\\_SchoolStructure/NY\\_SUNYMaritimeCollege/handbook.pdf](http://www.thezonelive.com/zone/02_SchoolStructure/NY_SUNYMaritimeCollege/handbook.pdf)

**ALL ACADEMIC INTEGRITY VIOLATIONS WILL BE REPORTED TO THE  
DEAN OF STUDENTS/ASSOCIATE PROVOST**

## H. Course Schedule

Week	Date	Topic	Content	Notes and Assignments Due	Readings
1	2-Sep	<b>Introduction to LEAD and Maritime College</b>	Go over syllabus, review integrity policy, required attendance, advisement schedule for the year, office hours, expectations for the course, etc.		None
2	9-Sep	<b>LIBRARY VISIT</b>	Class visits the Luce Library for tour and assignment		
3	16-Sep	<b>Classroom Strategies &amp; Success</b>	Note taking, working with faculty, high school/college differences, student strengths and weaknesses, introduction to ANGEL and the Learning Center.	<b>Complete first semester survey in ANGEL, Complete Part I of AlcoholEDU</b>	<i>Gardner - Listening, Note Taking Participating; Gardner - Listening to Remember; Gardner - Thinking Mathematically and Scientifically</i>
4	23-Sep	<b>Maritime Policies &amp; Procedures, Constitution Day</b>	Overview of website, student handbook, changing majors, financial aid, working with administration & regiment, chain of command, repeating courses, price of a W/F grade, academic board, suitability board, etc.	<b>Library Assignment due, Voter registration forms &amp; constitution booklets handed out in class</b>	<i>Student Handbook Article II - Alcohol; Article IX - Drugs, Article XXIX - Prohibited Conduct;</i>
5	30-Sep	<b>Goal Setting, Time management, Health &amp; Wellness</b>	SMARTER goals, academic, personal, regimental goals. Healthy vs. unhealthy behavior, discussion of alcohol use.	<b>Complete Maritime policies &amp; procedures quiz in ANGEL</b>	<i>SMARTER Goals Overview; Gardner - Stress Management; Gardner - Time Management; 10 Common Time Management Mistakes</i>

6	7-Oct	<b>Communication, Presentation, &amp; Etiquette</b>	Discussing proper communication methods, how the chain of command works at Maritime and within the regiment, the importance of presentation, discussion of etiquette at events.		<i>The Seven Cs of Communication; Covey - Listen First; Gardner - Writing and Speaking for Success; Friedman - It's a 401K World</i>
7	14-Oct	<b>Ethics, Values, &amp; Integrity</b>	How to cite properly, the pitfalls of cheating, what is ethical behavior, academic integrity policy, and suitability boards.		<i>When and why to cite sources; APA Cheat Sheet; Covey - Core 1: Integrity; Hecklinger - Personal Values; Hecklinger - Self-Esteem</i>
8	21-Oct	<b>Faculty discretion</b>	See list of topic options & suggested material.		TBD
9	28-Oct	<b>Faculty discretion</b>	See list of topic options & suggested material.		TBD
10	4-Nov	<b>Advisement &amp; Academic Planning</b>	Course selection, overview of majors, registering using Banner etc.	<b>Complete part II of AlcoholEDU, Print and bring your degree curricula, midterm grades, and a tentative Spring course schedule. Freshman registration begins November 13th.</b>	<i>Hyman &amp; Jacobs - Why does diversity matter?; Quappe - What is Cultural Awareness, Anyway?; Turak - The 11 Leadership Secrets you Never Heard About; Maxwell - Self-Discipline, The Law of Influence, and The Law of Process</i>

11	12-Nov (Tuesday)	<b>Diversity &amp; Multiculturalism, Introduction to Leadership in a Global Society</b>	Discussion of diversity & multiculturalism, why is diversity important? Developing a leadership philosophy, discussion of heroes and leadership in our day to day lives.		<i>UG Degree Curricula (for your major); UG Course descriptions; Curricula Flow;</i>
12	18-Nov	<b>Leadership continued, decision making.</b>	Leadership development, understanding the qualities of a leader, making (popular and unpopular) decisions under pressure.		<i>Michael Sandel - Episode 1; Maxwell - Problem Solving; Hecklinger - Decision Making</i>
13	25-Nov	<b>Reflection, self-awareness, looking forward</b>	Reflecting on the first semester, resources used, the LEAD 101 course itself, and student's development since they entered college.	<b>Final paper due in-class (hard copy only - refer to syllabus).</b>	<i>None</i>
14	2-Dec	<b>Focus group &amp; course evaluations</b>	Strategies for Finals, Go over final paper, students give feedback on the course, complete course evaluations.		<i>None</i>