

Citizens Advisory Review Committee (CARC) / SCD Board Meeting

DATE: May 31, 2017 (approved 06/21/17)

LOCATION: Homestead Center (1119 B Street)

DIRECTORS ATTENDING

Lonnie Kitt (President*)
Larry Karel (Vice President*)
Jerry Karnatz (Secretary*)
Jeff Gall
Jon Knutson
Denise Kracl
Chris Langemeier*
Claudia Lanuza
Brett Walters

DIRECTORS ABSENT

Charlie Heavican (Treasurer*)
Javier Arizmendi
Brian Vavricek

Invited Guests

Jim McGowen
JoLynn Ratzlaff
Kevin Hoffart
Daryl Holmberg
Brian Bywater

CARC Members*

Lonnie Kitt*
Larry Karel*
Jerry Karnatz*
Charlie Heavican*
Chris Langemeier*

Mission Statement: To provide leadership in facilitating community development and sustained economic growth.

7:00 a.m.

- SCD Meeting called to order by Lonnie Kitt (President).
- Statement of Compliance with Open Meetings Act posted and acknowledged.
- Meeting Minutes (05-10-17) approved. Minutes posted @ Schuyler DEVELOPMENT.net.
- Two Directors recently honored. Denise Kracl received the 'Excellence In Leadership Award' from the NE Juvenile Justice Association; and, Chris Langemeier was recognized by the SCS Foundation as a 'Distinguished Alumni' of the Schuyler Community Schools.
- Previously announced, NIFA has agreed to a two-year funding extension (\$30,000 per year) for Schuyler's Community Housing Specialist (CHS) position. Following a brief discussion, Directors approved the proposed 2017-2018 CHS Budget (October 1, 2017 - September 30, 2018).
- As directed, EDC has been in communications with Chamber Board Members about a possible 12 month trial collaboration between the Schuyler Chamber and SCD. As a prerequisite to negotiations, Chamber has committed to employing an Administrative Assistant. Collaboration would result in pooling resources and combining the positions of Chamber Executive Director with the SCD's Economic Development Coordinator. Following a detailed discussion, Directors approved the drafting of a **Memorandum Of Understanding** for consideration.
- Infrastructure Update - Schuyler Utilities Department: Jim McGowen, Utilities Superintendent, announced completion of the sanitary sewer extension to Bomgaars, the Chicago Street project, and the upgrade to the 5th Street lift station. LED lighting has been added on 16th Street and Utilities Department personnel will begin installing LED lighting on N. Hwy 15.
- Directors reviewed a preliminary 2017-2018 SCD Budget. Effective October 1st, annual E.D. Budget increases to \$150,000, with a +2% increase each subsequent year. Preliminary Budget divided into three sections: SCD SEDPlan Administration, E.D. Investment Fund, Historic Downtown Redevelopment Account. A finalized 2017-2018 Budget to be presented on June 21st.
- Housing Update: Brian Bywater (CHS) briefly reviewed the WHP Marketing Plan. To date, seven WHP Certificates of Occupancy have been issued by the City's Building Inspector.
- Directors authorized a \$98.54 reimbursement payment from the WHP Operating Account for related expenses incurred by the CHS.
- During 'open discussion', Claudia L. reported documents have been signed to begin the process of transferring ownership of the optometrist building to CHI Health. Also, EDC advised Directors WHP Loan Guarantee Agreement has been finalized and to be executed prior to the end of June.
- Miscellaneous: Colfax County April unemployment 2.3%

479 employment opportunities within 25 mile radius of Schuyler

7:57 a.m. - Adjourned Next **SDC Board Meeting:** **DATE:** June 21st (Wednesday, 7a.m. - 8a.m.)

LOCATION: Homestead Center

7:57 a.m. Kracl Meadows, LLC – Meeting called to order by Lonnie Kitt (President).

- Directors authorized a \$51.40 reimbursement payment form the Kracl Meadows Operating Account for related expenses incurred by the CHS.

8:05 a.m. Kracl Meadows, LLC – Meeting adjourned.

