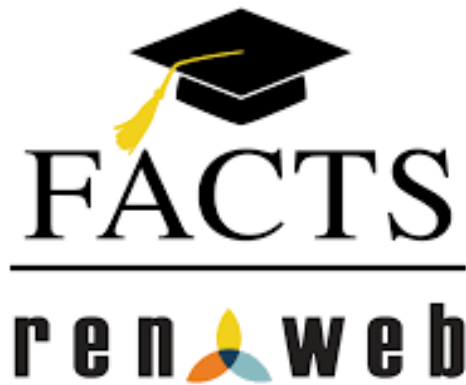


What's New With...



FACTS and RenWeb have combined to offer a way of managing school related activities in one place.

SIGN PERMISSION SLIPS ONLINE

MAKE ONLINE PAYMENTS

- Hot Lunch
- Field Trips
- T-Shirts
- Club Fees

No
More
Checks!

MANAGE ACCOUNTS THE WAY YOU WANT

- Pay fees now or have them deducted with tuition
- Pay tuition yearly or monthly
- Pay different bills with different accounts

KP-11th
grade
families
must update
accounts by
May 18th!

We are excited to implement this new system and expect managing student activities and payments will be much easier for both staff and parents. Changes will take effect starting in July, for the 2018-2019 school year, **but we need you to set-up your account by May 18th** in order to have everything loaded in time.

PLEASE NOTE: You will not yet see 2018-19 payment amounts. Your set-up is required before Beth can enter amounts. After this initial step for implementing the new system, you will not have to go through these steps again.

Questions, please contact:
Beth Ringsrud, Bookkeeper
beth.ringsrud@theriveracademy.org
509.665.2415

Instructions are on the Back of this Page

If you don't already use RenWeb

RenWeb is a private and secure parents' portal that allows you to view academic information specific to your children. You may view your child's classes, grades, attendance, your family financial information, as well as access family/student directories and calendars.

- RenWeb uses your existing email on file with the school- make sure it's current!
- In Internet Explorer, Firefox, or Safari, go to www.renweb.com and click **Parent Login**.
- Type the school's District Code: RA-WA
- Click **Create New ParentsWeb Account**.
- Type your email address and click Create Account. *An email will be sent which includes a link to create your ParentsWeb login. The link is active for 6 hours.*
- Select the **Click to Create your ParentsWeb login** link.
- A web browser displays your Name and RenWeb Person ID.
- Type a User Name, Password, and Confirm the password.
- Click Save User Name and/or Password. *A message displays at the top of the browser, "User Name/Password successfully updated."*
- Set up your FACTS account as described below.

Once you have a RenWeb account, log in to set up FACTS

FACTS offers secure, online, automatic payments can be made by enrolling a checking or savings account or by enrolling a bank card. FACTS accepts Visa, MasterCard, Discover and American Express bank (debit or credit) cards. A 2.85% convenience fee is assessed by FACTS for bank card payments; there is no fee for ACH payments. Multiple payment methods/accounts can be securely enrolled and stored in the family FACTS account.

- Click on **FACTS** on your left-hand menu.
- Click on **Set Up A Payment Plan**, located in the "FACTS Links" section.
- Click on **Begin**.
- Choose either **Full Payment** or **Monthly Payments** and proceed to set up payment options.

**UPDATE YOUR ACCOUNT BY MAY 18TH FOR CHANGES
TO BEGIN ON JULY 1ST**