

June 27, 2018

Dear Parents,

We will continue the "BEFORE AND AFTER SCHOOL PROGRAM" this year. The times will be 7:00am – 8:30am and 3:15pm – 6:00pm. The cost will be \$4.50 per hour and \$2.25 per half-hour. You will receive a bill every Monday to be paid on Tuesday or the next day after a holiday. There will be one leader. The Administrative Staff will not be in the building during the "Before and After School Program".

****In order for your child to be served breakfast during before care they must arrive before 7:50 am.**

The Daily Schedule will be:

7:30am	Breakfast/Play/Read
8:10am	Clean Up
8:15am	Quiet Time
3:15pm	Outside /Inside Play
4:00pm	Homework / Snack
4:30pm	Play Time
5:45pm	Clean up Time
6:00pm	Dismissal Time

Before School: We will provide breakfast **before 7:50am**: cereal, eggs, toast, waffles, juice or milk.

After School: The parents need to provide a snack. If someone other than the designated person is picking up a child please notify staff in writing.

Please remember that upon pick up a parent must sign the student out.

We will need an **allergy list** and any **other special needs** for your child.

Please return as soon as possible.

cut here

_____ I will need before school care. _____ I will need after school care.

Child's Name: _____

Parent's Names: _____

Address: _____

Telephone/Cell Phone: _____

Authorized to pick up:

Name: _____ Cell: _____

Name: _____ Cell: _____

Name: _____ Cell: _____

Name: _____ Cell: _____