ELVATON CHRISTIAN ACADEMY

8422 Elvaton Rd. Millersville, Md. 21108
410-647-3224, www.elvatonacademy.com

Christopher Rice, Pastor
Dallas Bumgarner, Administrator
Evelyn May, Administrative Assistant

June 5, 2025

Dear Friend,

We would like to introduce you to ELVATON CHRISTIAN ACADEMY, a coeducational, Christian school. Elvaton Christian Academy was formed in 1995. The school prepares children for life as Christian leaders. We emphasize:

SPIRITUAL LEADERSHIP
. A staff committed to leading by Christian example
. Developing godly character
. Truth measured against God's Word.
. Character before career
. Wisdom beyond scholarship
. Service before self

ACADEMIC EXCELLENCE
. High academic standards
. Challenging curriculum (computer lab)
. Small classes (maximum of 15)
. Inspiring teachers

BALANCED PROGRAM
. Special subjects offered:
. Art, Music, Drama, and Bible.

OTHER AREAS
. ECA Student Body is made up of a cross section of our community.
. There is a strong, healthy relationship of support from Elvaton Church.

These are just a few of our BEST-KEPT SECRETS. We want you to witness them firsthand. You can schedule a tour or an interview with the Administrator by calling the above number.

All buildings currently utilized by Elvaton Christian Academy have been inspected by qualified engineers and found to be asbestos free (per AHERA guidelines).

Thank you for your interest in Elvaton Christian Academy.

ELVATON CHRISTIAN ACADEMY
AN OVERVIEW

The **Cornerstone** of Elvaton Christian Academy is its commitment to the Lordship of Jesus Christ. It is our mission to show forth His excellency as we assist children in their academic endeavors, development of talents, and their Christian life.

Our **educational philosophy** is derived from the Bible. From Scripture we obtain knowledge about children, those essentials needed to nurture a student to become all he can be. From Scripture we obtain direction, discernment, and the insight into instruction with God's perspective.

The **education program** at Elvaton Christian Academy is committed to academic excellence and is designed to promote the development of knowledge, wisdom, and critical thinking, which are the skills required of Christian leaders in academic pursuits and all of life. Strong academic teaching with a Biblical worldview provides students with the competency and inner strength necessary for success as well-prepared disciples of Christ.

We strive to keep pace with **technology** demands by providing a strong **mathematics** programs and **computers**.

Elvaton Christian Academy recognizes the importance of all facets of **language arts.** Our classroom instruction is a blend of strong skill orientation and language experience and provides leadership for enrichment activities in reading and writing. Development of individual talents is furthered through attention to **cultural arts**. Two music and drama productions each year; music times during morning assembly and chapel, performing arts, and recorders. Students' artistic abilities are encouraged through art classes.

Elvaton Christian Academy views **parent involvement** as a crucial part of the educational process. Positive relationships between home and school develop a team approach to educating children, which is healthy and fruitful. In partnership, parents and school counsel, guide, and motivate students to grow. It is imperative that parents be respectful of the staff and to refrain from speaking despairingly of staff. Your respectful attitude towards your child's teacher will make a world of difference in their attitude in class. Parents are expected to be active participants in the education of their children. God has given them the responsibility for this important function.

Elvaton Christian Academy is not always able to meet the **special needs** of every student. ECA admits students whose academic ability and performance are average and above. Evaluation is based on school performance, achievement, ability, test scores, and teacher evaluation.

Since God's love extends equally to all people, Elvaton Christian Academy welcomes and encourages any child regardless of race, color, or nationality to apply for admission. The school **does not discriminate** based on race, color, or nationality in the administration of any program of the school.

ACADEMIC INFORMATION

Students must maintain an overall grade point average of 2.0 or above. Any student that falls below this average will be put on academic probation. Students who are on academic probation will be required to meet with the administration to discuss a supplemental program to enhance the student's academic performance. Students that remain on academic probation for four marking periods may be asked to withdraw from the Academy or required to repeat the previous grade.

Grade point equivalence:						
	A+	99-100	(4.3)	C+	78-79	(2.3)
	A	92-98	(4.0)	C	72-77	(2.0)
	A-	90-91	(3.7)	C-	70-71	(1.7)
	B+	88-89	(3.3)	D+	68-69	(1.3)
	B	82-87	(3.0)	D	62-67	(1.0)
	B-	80-81	(2.7)	D-	60-61	(.7)
				F	59↓	(.0)

HONOR ROLL (Grades 3rd –8th)

The purpose of the Honor Roll is to be an incentive and recognition for individual academic progress.

1. Honor Roll: A 3.2 grade point average (with no more than one "C").
2. Distinguished Honor Roll: A 3.7 grade point average (with no mark lower than a "B"

GENERAL INFORMATION

A. Uniforms

All clothing must be labeled with the student's name.

Boys

a**. Uniform NAVY** slacks or shorts (shorts must be no more than 4 inches from the ground in a kneeling position). NO CARGO PANTS.
b. White, Burgundy, or Navy Polo, turtlenecks, or oxford dress shirt (long or short sleeves with button down collar).
c. **Tennis shoes or boots only.**
d. ECA pullover navy sweatshirt labeled with name.
e. Plain uniform sweater-white or navy labeled with name.
f. NO EARRINGS, FACIAL PIERCINGS, OR TATTOOS
g. No excessive jewelry.
h. Hair must be neat and short (no unnatural coloring).
i. Wear a belt, and shirts must be tucked in (4^{th} – 8^{th} grades only).

Girls

a. **Uniform NAVY jumpers, skirts, dresses (must wear shorts or** spandex, navy or black only, under skirts and dresses). Skirts and jumpers must be no more than 4 inches from ground in a kneeling position.
b. **Uniform NAVY** slacks, **Uniform** capris, skorts and shorts (must be no more than 4 inches from the ground in a kneeling position).
c. White, Burgundy, or Navy Polo, turtleneck, or oxford dress shirt (long or short sleeves and with button down collar).
d**. Tennis shoes or boots only.**
e. **ECA pullover navy sweatshirt labeled with name.**
f. Plain **uniform** sweater – white or navy **labeled with name**.
g**. NO FACIAL PIERCINGS OR TATTOOS.**
h. Hair must be neat and no unnatural coloring.

Dress code for "Dress down days"

Girls

a. Jeans- no holes, casual slacks, capris, or shorts (shorts must be no less than 4 inches from the ground in a kneeling position.)
b. Stretch pants of any style **must wear** a longer shirt.
c. Only sleeved shirts or Royal blue T school shirts. They may have pictures or writing that is modest and appropriate for a Christian School.
d. All clothes should be modest (no midriff tops) and appropriate for a Christian School.
e. If there is any doubt, please ask the school staff prior to wearing.

We are a Christian School and the appearance of our students should always reflect on that.

Boys "Dress down days"

a. Jeans- no holes, casual slacks, or shorts.
b. Only sleeved shirts or Royal blue T school shirts. They may have pictures or writing that are modest and Appropriate for a Christian School.
c. All clothes should be modest and appropriate for a Christian School.
d. If there is any doubt, please ask the school staff prior to wearing.

You will be notified of any of the above infractions at our discretion:

a. A note will be sent home to the parents.
b. A phone call to the parents.
c. If the infraction is obviously inappropriate, a phone call to the parent to bring in the appropriate uniform.

***School hours are 8:30am – 3:15pm**

P.E. DRESS CODE

a. **Uniform shorts, uniform pants, or skorts** must be worn on P.E. days. (No jumpers or skirts)
b. **P.E. Uniform Blue T shirt**
c. **Tennis shoes only**.
Students need a jacket or coat.
e. **No jewelry on P.E. days**.

Dress Code for Field Trips

Royal Blue T with ECA logo.

Field Trips

Students will be allowed to participate in field trips that are for their class ONLY.

Lunchroom Policies

a. Students should put their lunch boxes on top of the cubbies by their rooms. All hot items need to be put in a thermos to be kept warm.
b. Parents need to provide a napkin, utensil, and healthy lunch with juice or milk.
c. Please send in bags and containers that your student can open.
d. The older students can use the microwave.

CLOSING, DELAYS, AND EARLY DISMISSAL

***** IF A.A.CO. SCHOOLS CLOSE, HAVE A DELAY, OR DISMISS EARLY FOR BAD WEATHER, WE WILL ALSO CLOSE.**

CURRICULUM

Kindergarten
Reading & Phonics – BJU
Letters & Sounds – Abeka
Math – Abeka /BJU
Social Studies – Abeka
Science – Abeka
Handwriting / Cursive – BJU
Bible – Abeka / BJU
P.E.
Art

First Grade
Language Arts – BJU
Math – BJU
Social Studies – BJU
Science – BJU
Handwriting – BJU
Bible – BJU
Music
P.E.
Art

Second Grade
Language Arts – BJU/ Abeka
Math – Abeka
Social Studies – BJU
Science – BJU
Handwriting – Abeka
Bible – BJU
Music
P.E.
Art

Third Grade
Language Arts – BJU/ Abeka
Math – BJU
Social Studies – Abeka
Science – BJU
Handwriting – Abeka
Bible – BJU
Music
P.E.
Art

Fourth Grade
Language Arts – Abeka
Math – Abeka / BJU
Science – Abeka /BJU
Social Studies – Abeka / BJU
Handwriting – Abeka
Bible – Abeka / BJU
P.E.
Art
Productions – twice a year

Fifth Grade
Language Arts – Abeka/ BJU
Literature – Novels
Math – Abeka / BJU
Vocabulary – Vocabulary Workshop
Science – Abeka / BJU
Social Studies – Abeka / BJU
Bible – Abeka / BJU
P.E.
Art
Productions – twice a year

Sixth Grade
Language Arts – Abeka/ BJU
Literature – Novels
Vocabulary – Vocabulary Workshop
Math – BJU / Abeka
Science – Abeka / BJU
Social Studies – Abeka / BJU
Bible – Abeka / BJU
P.E.
Art
Productions – twice a year

Seventh & Eighth Grades
Language Arts – Abeka
Literature – Novels
Vocabulary – Vocabulary Workshop
Math – Abeka
Science – Abeka / BJU
Social Studies – Abeka / BJU
Bible – Abeka / BJU/ Positive Action for Christ
P.E.
Art
Coding
Foreign Language
Productions – twice a year

ATTENDANCE

One of the keys to successful academic achievement is regular attendance at school. Even the absence of one or two days can have a surprisingly disruptive impact on progress. Therefore, perfect attendance is strongly encouraged. **THE SCHOOL DISCOURAGES TAKING EXTRA DAYS BEFORE OR AFTER A SCHEDULED VACATION AND ANYTIME WHILE SCHOOL IS IN SESSION, INCLUDING BEFORE OR DURING TESTING PERIODS.**

ABSENCES

1. If your student will be absent from school due to illness or other unexpected circumstances, please call your School Office before 9 AM on the morning of the absence. A note needs to accompany your student when he/she returns to school.
2. A student who has a dentist or doctor appointment during the day must bring a note to the teacher whose class will be missed. A student is responsible for any class work missed and for getting all homework assignments prior to the absence.
3. **If a student comes to school during the course of the day or leaves before the end of the day, he or she must check in/out through the School Office. Before leaving school, the parent coming for the student must sign the student out on the Sign-Out Sheet in the office before going to the classroom.**
4. Make-up work for students may be requested for students who have had excused absences for two or more days. Contacts should be made with the School Office as early in the day as possible to get the assignments which are to be picked up.

EXCUSED ABSENCES INCLUDE ONLY THE FOLLOWING:

1. Sickness
2. Death in the immediate family
3. Doctor, dentist or other health appointment (please try to schedule outside school time)

A note from parents must accompany student when they return to school or absence will be unexcused.

UNEXCUSED ABSENCES

1. Students must bring a note signed by parents explaining absence when they return to school or absence will be unexcused.
2. Students having unexcused absences more than 5 days during a school year (no more than 5 in a marking period) will not be allowed to make up missed work or tests.

EXCESSIVE LATENESS

Students who are late 5 or more times in a marking period will have after school detention. Students are late after 8:30am.

TUITION

No records will be issued until each student's account is settled in full. One set of transcripts is provided without charge; after which, a nominal fee will be charged. Students with accounts for **60 days in arrears** will be denied classroom admission. Please do not require us to enforce this policy.

DROP OFF & PICK UP

No students are allowed in the classrooms before the teacher arrives. Children cannot be dropped off before 8:15am and they are to be dropped off at their student's classroom or designated areas. If students arrive at 8:15am and the classroom is not open, please proceed to the Fellowship Hall.

Parents must be on time picking up their students from school unless prior arrangements have been made. When picking up your student, a designated adult must pick up at the designated dismissal areas. Students need to be supervised by parents after school dismissal. Students are not to be left unsupervised on the playground or in the building.

DO NOT bring toys or electronic devices to school or to Before & After school care. Teachers will collect toys and turn into the office. A parent will need to come to the office to retrieve a toy or electronic device.

****The students are not allowed cell phones or phone devices on them during the school day (8:30- 3:15).**

WITHDRAWALS

Parents wishing to withdraw from ECA must notify the administrator in writing at least one month before the student is withdrawn. One month's tuition is expected to be paid if this notice is not given (since the first tuition payment for the school year is due June 1, notification for withdrawal must be given by May 1 for the coming year). No records will be issued until each student's account is settled in full. One set of transcripts is provided without charge; after which, a nominal fee will be charged.

For all students withdrawing during the course of the school year, a prorated portion of the year's tuition will be charged. Hardship cases will be determined on a case-by-case basis. A pre-registered family who moves from the commuting area 25 miles or more prior to the start of the school year will be refunded any payments made. A family whose student is dismissed from ECA will not receive any tuition refund.

STUDENT CONDUCT

Good behavior arises from good character. Assisting parents in the development of Godly character in their children is one of Elvaton Christian Academy's primary goals.

This is done by focusing on good behavior and commending it, not by dwelling on poor behavior. However, it is necessary to recognize and contend with misbehavior to discourage its frequency and intensity.
Below are the discipline procedures used at Elvaton Christian Academy to help correct misbehavior and develop better character.

MINOR acts of misconduct are those that interfere with the orderly operation of the classroom or school activity, such as classroom disruption, disorderly conduct, disrespect for others, not following instructions, frequent lateness, etc. Such behavior, when not habitual in nature, will ordinarily be handled by the teacher through counseling, warning, loss of privilege, time-out, etc. Parents will be notified and expected to assist if such behavior persists after two or three attempts by the teacher to correct it. Continued misbehavior will result in after-school detention and may result in a conference with the Administrator. More serious consequences may follow (isolation, in-school suspension, home suspension, or dismissal), depending upon the nature of the misbehavior and frequency of the behavior pattern.

DETENTION will be served on Tuesdays from 3:15 – 4:00pm, no homework will be done at this time, and the student will have to do additional work. The student will not be able to socialize or talk during this time. Students will serve detention for chronic misconduct, lateness, or improper uniform. Students receiving 5 strikes or more in a week will serve detention the following week. There will be a $10.00 fee for students serving detention. Three (3) detentions in a marking period will result in suspension, 2 hours of labor, and $20.00. If a student receives 15 strikes in a 9-week marking period that will equal three (3) detentions and will result in suspension, 2 hours of labor, and $20.00.

INTERMEDIATE AND MAJOR acts of misconduct are those that are directed against other persons or property such as fighting, destruction of property, insubordination or defiance, habitual minor misconduct, possession or use of any object that threatens the safety of others, profanity or vulgarity, and honor offenses (cheating, stealing, untruthfulness, deception, dishonesty of any type).

Such behaviors will result in a conference with the Administrator. Parents will be informed immediately. Isolation, in-school suspension, home suspension, dismissal, or other measures as appropriate to the misbehavior may be taken.

DISHONESTY/CHEATING POLICY: If a student cheats on tests, quizzes, homework, or workbooks the teacher will notify the administration and the parent. The penalty for cheating will include a "zero" for the work in question and may include detention, in-school or home suspension.

PLAYGROUND RULES

1. **Use equipment properly** (swing back & forth; do not twist chains).
2. Be kind and share (we are all friends at school).
3. Only say nice things to one another.
4. One at a time on the sliding board (see rule #1). Slide down on your bottom.
5. No standing on swings (see rule #1).
6. Stay off the preschool equipment.
7. Keep hands to yourself. No pushing, shoving, pulling & yanking of clothes, or wrestling.
8. Be careful and considerate of younger children while playing.
9. Please stay in the designated playground area. (Stay out of the woods)
10. Speak respectfully to the teacher.
11. No playing or running with sticks.
12. Rocks, gravel, mulch, sand, etc. must stay where they belong, NOT ON EQUIPMENT.
13. DO NOT chase, unless we are playing tag.
14. Do not climb on or pull on the fence.
15. Leave the bugs and critters alone.
16. Leave the digging toys in the sandbox, no throwing sand or taking sand out of sand box.
17. **DO NOT SPIT** – Spiting is not acceptable at any time…

STATEMENT OF DOCTRINAL BELIEFS

Please read over the following carefully. Each faculty member has signed this statement affirming his or her adherence to these doctrinal positions.

1. **THE SCRIPTURES:** We believe that the entire Bible, all 66 books of the combined Old and New Testaments are verbally inspired by God and are inerrant in the original writings. Through the providence of God, the Word of God has been protected and preserved, and is the only infallible and authoritative rule of faith and practice (2Tim. 3:16-17; 2 Peter 1:20-21).

2. **GOD:** We believe that there is only one true, living, sovereign, holy, and eternally existent God. He exists in three co-equal persons - Father, Son, and Holy Spirit - each being a distinct person and with a distinct function, but all of one essence and all possessing the same nature, perfection, and attributes. The triune God is the creator and sustainer of all things, the source of all truth, and is worthy of worship, confidence, and obedience (Deut. 6:4-5; Gen. 1:31).

3. **JESUS CHRIST:** We believe that Jesus Christ is God. He was conceived by the Holy Spirit, born of a virgin, lived a sinless life, performed many miracles, shed His blood on the cross to pay the debt for our sins, was buried, bodily resurrected, ascended to the right hand of the Father, and will return literally, visibly, and personally in glory and power (John 1:1-3, 14; Matt. 1:18-25; Phil. 2:5-9; Col. 1:15; 1Cor. 15:1-8; Acts 1:11).

4. **HOLY SPIRIT:** We believe that the Holy Spirit is God, co-equal and co-existent with the Father and the Son. He is the chief convictor of sin, the chief agent of regeneration and sanctification. The Holy Spirit lives within every believer and empowers every believer to live a godly life (John 14:16-19; 16:7-15; 1 Cor. 6:19-29; Romans 8:9,11; Titus 3:5).

5. **MANKIND:** We believe that in the beginning God created mankind in His image and is not in any sense the product of evolution. Mankind was originally created with the ability to live perfectly for God's glory (Genesis 1:27, 31).

6. **SIN:** We believe that Adam, the first man, sinned by disobedience. This act resulted in the fall of all mankind; therefore, all people have sinned and lost their ability to live for the glory of God. Every person's sin incurs both physical and spiritual death until there is forgiveness and salvation by the grace of God (Gen. 3:1-1-24; Romans 3:10-23; 5:12-21; 6:23).

7. **SALVATION:** We believe the salvation of lost and sinful people is a free gift of God's grace apart from human works, based solely upon Christ's vicarious and atoning death, effected by the regenerating work of the Holy Spirit, and received only through faith in the person and finished work of Jesus Christ on the cross and His resurrection from death (Eph. 2:8-10; 2 Cor. 5:21).

8. **THE CHURCH:** We believe that the church is the body of Christ and the family of God. It is made up of saved and baptized believers, who regularly join together for worship, fellowship, and ministry (Matt. 16:18; I Cor. 12:12-14; Heb. 10:25).

9. **EVANGELISM:** We believe that it is the responsibility and privilege of every Christian to proclaim the good news of Jesus Christ and to seek to make growing disciples (Matt. 28:18-20; Acts 1:8).

10. **THE HOME:** In addition to these important beliefs, we also believe that God has given the parents and the home the responsibility to bring up their children in the nurture and admonition of the Lord (Eph. 6:4; Prov. 22:6). We believe that a consistent and whole education will occur when home, church, and schoolwork closely together and are in agreement on the basic concepts of life.

NOTE: Thank you for receiving and reading these basic beliefs. Even if some (or even all) of these are not your personal beliefs, we feel it is very important for you to know what our school believes and the precepts under which your child will be taught.

Please keep for your records.

ELVATON CHRISTIAN ACADEMY
PARENTS'/GUARDIANS' STATEMENT OF SUPPORT

NOTE: Please **read the following statements carefully.** If there is any statement you cannot personally support, please initial it and discuss it with us in a personal interview. Generally, your honest inability to commit to any of these support measures would not necessarily prohibit acceptance into Elvaton Christian Academy, however, we want you to know from the start the foundational premises of Elvaton Christian Academy, our parental expectations, and how important it is to have your personal support.

1. We have received and read the student handbook.
2. We are willing to have our children educated in accordance with the "Statement of Doctrinal Beliefs" of the school.
3. We understand that ECA encourages us to regularly and earnestly pray for Elvaton Christian Academy.
4. We understand that ECA strongly encourages us to worship the Lord regularly at a Bible-believing church (as an example to our children).
5. We will fully cooperate in the educational activities of Elvaton Christian Academy by doing our best to make Christian education effective in the lives of our children.
6. We will require our children to support the spiritual activities of the school (Chapel, Bible classes, Scripture memory, etc.).
7. We will pay all our financial obligations to ECA on or before the date due. If we are ever unable to do so, we will notify the Administrator, giving a reasonable explanation for the delay and stating when payment will be made.
8. We understand that all registration fees are non-refundable, and we must give one month's notice before withdrawing from school.
9. We will be faithful to fully attempt to attend all parent functions at ECA.
10. We will volunteer for duties and responsibilities for ECA as opportunities arise and God provides the time and strength.
11. The school reserves the right to place our children at the appropriate grade level and designate the appropriate teacher(s).
12. The school has full discretion in the discipline of our children in accordance with the "dress code policy" and the "discipline policy" as published.
13. The school reserves the right to dismiss any student when either the parents/guardians or the student does not cooperate with the policies of the school.
14. We will be respectful to teachers, staff and others in the school. We understand if we become disrespectful it may result in the suspension or expulsion of my student or students.
15. If we experience difficulties with students other than our own, we will bring the issue to the administration for discussion and resolution. We will not discuss the issue with the student/students involved.
16. If we become dissatisfied with ECA in any way we will strive to resolve the matter with the person(s) involved as privately and lovingly as possible, rather than spreading criticism and negativism.
17. (Matthew 18:15-17; 5:23-24). If we cannot support the school, we recognize it is our responsibility to leave Elvaton Christian Academy and seek a school in alignment with our personal convictions.
18. We will seek to support and advance ECA in every area possible - spiritually, academically, physically, and financially.