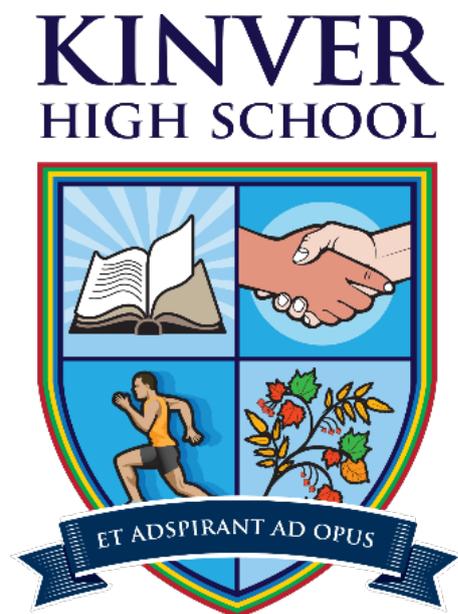


Student Disciplinary Policy

Kinver High School & Sixth Form



Approved by: Governing Board

Date: 4.7.18

Last reviewed on: 4.7.18

**Next review due
by:** Summer 2019

Student Disciplinary Policy

Unacceptable behaviour will not be tolerated at Kinver High School.

The school will respond to incidents of misbehaviour and serious misbehaviour (as defined in the KHS Behaviour Policy) by using one or more of the following sanctions, as appropriate in the professional opinion of the member of staff issuing the sanction:

- A verbal reprimand
- A strike on the student's strike card where the misbehaviour occurs in the public areas of school. The procedures in relation to strike card points are set out at Appendix 1
- Sending the student out of the class but where there is disruption to learning as a result of the misbehaviour (or serious misbehaviour), there is an agreed form of graduated sanction ("The Kinver Standard"), the details of which are set out in Appendix 2
- Expecting work to be completed at home, or at break or lunchtime
- Detention at break or lunchtime, or after school
- Referring the student to a senior member of staff
- Letters, emails, texts or phone calls home to parents or carers
- Agreeing a behaviour contract or Pastoral Support Plan
- Placing a student 'on report' with their form tutor, Head of Year or Assistant Headteacher depending on the severity of the behaviour incident.
- Staff may use the isolation room in response to incidents of serious misbehaviour or persistent breaches of the Behaviour Policy. Where students have been sent to the isolation room during lessons, they will be expected to complete the same work as they would in class.
- In particular, refusal to follow the instructions of a member of staff will lead to removal of the student to the isolation room by the designated member of staff [for the remainder of that lesson]. Two such incidents of removal from class within a period of five school days will lead to the student spending a full day/[five lessons] in the isolation room
- Students who do not attend a given detention will be sent to the isolation room.
- Kinver High School may utilise a 'managed move' for a student to another institution in response to incidents of serious misbehaviour or persistent breaches of the Behaviour Policy. Likewise, if Kinver High School was the recipient of a student on a managed move from another institution, as this is a voluntary agreement entered in to by the school the move would be terminated for serious misbehaviour or persistent breaches of the Behaviour Policy. The length or period

of time a student is on a managed move to Kinver High School is exercised at the Headteacher's discretion.

In certain circumstances and at the discretion of the Headteacher, incidents of serious misbehaviour may lead to exclusion in accordance with the terms of the KHS Exclusion Policy.

3 Monitoring arrangements

This policy will be reviewed by the headteacher and local governing board annually, or sooner if there is a necessary change to behaviour management procedures within school.

4 Links with other policies

This student disciplinary policy is linked to the following policies and should be read and interpreted in conjunction with them:

KHS Behaviour Policy
KHS Exclusions policy
KHS Anti-bullying Policy
KHS Safeguarding policy
KHS Rewards Policy

Appendix 1

Strike Card System

As part of the non-negotiables, staff should observe corridor behaviour. Where behaviour does not meet expectations, students should be issued with a strike.

Name:		Form:		
 STRIKE CARD		Date	Reason	Staff
	1			
	2			
	3			
DETENTION ISSUED				

This strike card is designed to ensure you are clear about expectations of your conduct out of lessons and should be kept with you at all times.

You can gain a strike (X) for:

- (X) **boisterous behaviour** - running, pushing, shoving, shouting, disrupting others.
- (X) **not treating all areas of school with respect** - **DO NOT:** drop litter, graffiti, vandalise, eat in corridors or chew gum.
- (X) **not wearing your uniform correctly** - having your shirt untucked, not having your tie on, wearing a hoodie, etc.

If a member of staff asks for your strike card you are to give it to them straight away. Failure to do so will result in sanctions.

*** 3 strikes equals a leadership detention ***

Appendix 2

The Kinver Standard: used when there is disruption to learning

1. Where students exhibit disruptive or challenging behaviour in the classroom, causing disruption to their own and/or others' learning, staff utilise usual behaviour management strategies
2. If unacceptable behaviour continues, the member of staff will issue a warning to the student who will be given an opportunity to "cool off" briefly outside the classroom and explain their actions to the member of staff
3. If there is continued disruption to learning following point 2 above, the member of staff will issue the student with a 10 - 15 minute detention.
4. If there is further continued disruption, the detention will be extended to a 30 - 40 minute detention.

5. Any further disruption will result in the designated member of staff being called to the lesson to remove the student from the class to another classroom for the remainder of the lesson.
In addition, the student will be issued with a 1 hour and 10 minute detention and a lunchtime detention and it is usual practice for the student to be placed on report with the department for the next five lessons.
Parents will be informed directly by the school.
6. Any failure to comply with the provisions listed in Point 5 above will lead to the student being taken to the isolation room for the next two periods (regardless of whether break or lunch intersect this time).
In addition the student will be issued with a 1 hour and 10 minute Leadership detention with a member of the Senior or Extended Leadership Team. It is usual practice for the student to be placed on report with their Form Tutor for two weeks.
Parents will be informed directly by the school.
7. In the event that a student is removed to the isolation room in accordance with Point 6 above twice within a five (school) day period, they will spend a full day in the isolation room. *Parents will be informed directly by the school.* The leadership and teacher detention still stand. It is usual practice for a student to be replaced on report with either Tutor or member of the Senior or Extended Leadership Team at this point.
8. Continued unacceptable behaviour may lead to an exclusion in accordance with the terms of the Exclusion Policy