



Vendor Standards



Macy's 2010 VENDOR STANDARDS

Welcome to the Macy's 2010 Vendor Standards (the "Vendor Standards"). These Vendor Standards are your guide to doing business with Macy's and will provide you with information that is essential for you to help us bring your merchandise to our customers.

The 2010 Vendor Standards reflects the 2007 name change from Federated Department Stores, Inc. to Macy's, Inc. and the consolidation of our business under the Macy's and Bloomingdale's brands but, for convenience, the term "Macy's" is used to refer to all of the entities affiliated with Macy's, Inc., including Bloomingdale's, unless otherwise specified. These Vendor Standards, including the policies, transactional requirements, current documentation criteria and other vendor-related information, are posted at www.macysnet.com. Vendors should register at www.macynet.com and frequently utilize the website to review the Vendor Standards (including updates) and to facilitate communications with us in order to coordinate our respective operations.

As in the past, material that is new to the 2010 Vendor Standards and substantive changes from prior versions are shaded for ease of reference. However, all Macy's vendors should review the 2010 Vendor Standards in their entirety and register if they have not done so previously. It is also important to become familiar with the portions of the Vendor Standards that are applicable to your particular merchandise area.

All vendors should be aware that, at Macy's, we believe that contributing to a more sustainable environment is a good business practice and the right thing to do for future generations. We must, however, operate within the bounds of good business decision-making. Accordingly, Macy's commitment to sustainability is multidimensional so that each action we take is measurable, sustainable and enduring.

We see opportunities in the areas of:

- **Vendor DC Bypass – Direct routing from point of origin to the Macy's DC, thereby reducing unnecessary movement and handling of merchandise**
- **Empty Miles Elimination – Collaborating with Partners to create continuously-loaded transportation miles (Macy's also subscribes to the VICS Empty Miles Collaboration Zone and encourages our Trading Partners to participate)**

- **Shipping Multiple POs per Carton -- Use less packaging materials by increasing the number of units per carton. (See POCC guidelines (pg 19) to participate in this initiative)**
- **Along with VICS, Macy's is currently evaluating hanger requirements to allow the introduction of hangers produced from re-cycled materials and although this manual does not include changes to the standards, we anticipate possible adjustments in the near future**

We are aggressive in our drive to eliminate wasteful behavior and want to collaborate with our Vendor partners to achieve these objectives and ask that all Macy's vendors make every effort to comply with these sustainability objectives, as well as our Vendor Standards generally, to maximize our mutual success.

One element of compliance consists of the use of industry-wide technologies, such as **Universal Product Codes (U.P.C.) and Electronic Data Interchange (EDI)**. Macy's continues to reserve the right to assess charges for noncompliance, which may include liquidated amounts, administrative fees, and costs and expenses incurred by Macy's. Vendors are hereby advised that noncompliance with applicable requirements stated in these Vendor Standards constitutes consent both to Macy's assessment of charges and to Macy's offsetting such charges from amounts that would otherwise be payable to the vendor.

Table of Contents

Scope of Macy's Vendor Standards	5
www.macysnet.com	6
Technology Requirements	7
Macy's Electronic Data Interchange (EDI Requirements)	7
U.P.C. and EAN Code Requirements for EDI Transactions	9
Purchase Order (PO) Information	12
Quick Response / Replenishment	14
Ticketing Requirements	14
Macy's Hanger Requirements	17
Presentation Standards	17
Unnecessary Material Guidelines	19
Carton and Packing Requirements (including POCC)	19
Macy's Cross Dock Programs	22
EDI 856 / ASN Requirements	22
Direct to Store Requirements	23
UCC-128 Label Requirements	24
Shipping Label Requirements	26
Vendor Audit Program	26
Return to Vendor (RTV)	28
RTV with Standing Return Authorization Program	29
Macy's Transportation Office Requirements	30
Accounts Payable Requirements	31
EDI 820 Remittance Advice / Electronic Funds Transfer	32
Accounts Payable Inquiries	32
Proof of Delivery (POD) Request on Unpaid Invoices	33
Vendor Address File	33
Expense Offset Policy	34
Macy's General Policies	37
Macy's Supported Programs	39
Appendices	
A – UPC Catalog	
B – Retail Price Marking by FOB	
C – Ticketing Requirements	
D – UPC Ticket Placement	
E – FOB (see macysnet.com)	
F – UCC – 128 label	
G – Hanger Program	

Scope of Macy's Vendor Standards

Macy's periodically consolidates and realigns its operations, including its store groups, and information concerning such changes and any effect on our vendors is provided as needed on macysnet.com. As a general matter, subject to such future changes, the Vendor Standards apply to:

1. Every Macy's family of business (FOB) and to all of Macy's retail operations (i.e., Macy's, Bloomingdale's, macys.com, and, with certain exceptions discussed below, bloomingdales.com).
2. Both "big ticket," which consists of furniture, bedding and/or rugs and "small ticket," which is everything other than "big ticket."
3. Domestic private label vendors of Macy's Merchandising Group (MMG).

Note: As to MMG vendors generally, transactions are documented by the MMG Master Contract and the MMG Addendum, each as posted at macysnet.com. The MMG Addendum provides important information specific to MMG vendors, including information as to communications with MMG, MMG's EDI transactions and forms (including 856/ASN). MMG vendors must transmit all MMG invoices in accordance with the MMG Addendum and must mail paper documents to MMG Merchandise Accounts Payable, 11 Penn Plaza, 9th Floor, NY, NY 10001, regardless of whether a paper document resulted from a vendor not being in production with MMG for EDI 810 documents or from EDI (810) transmission failures.

4. Samples provided to Macy's merchants via a Macy's distribution center. "No Cost/No Retail" samples also may be sent, freight pre-paid, directly to a Macy's buying office.
5. Vendors that participate in our Direct-to-Consumer operations are also subject to the additional Direct-to-Consumer requirements, as posted at macysnet.com/VS.

Note: "Big ticket" vendors who participate in the Macy's Vendor Direct to Consumer/Drop Ship program are also required to comply with the Furniture Packing and Quality Standards, the Bedding Packing and Quality Standards and the Vendor Direct to Consumer Standards, each is also posted at macysnet.com/VS. [Macys.com](http://macys.com) vendors also are required to comply with the Direct to Consumer Packaging requirements, as posted at macysnet.com/VS.

6. bloomingdales.com vendors are specifically subject to the bloomingdales.com Vendor Standards, as posted at [macysnet.com/VS/BBM standards](http://macysnet.com/VS/BBM_standards), as well as to the General Terms and Conditions of Purchase Orders and a number of the other components of the Vendor Standards, including Macy's General Policies.

Again, all of the materials posted on macysnet.com, including the provisions of these Vendor Standards are subject to change upon notice from Macy's.

www.macysnet.com

Macysnet is the primary source of Macy's vendor-related information. In order to comply with the Vendor Standards, vendors must use the current version of the Vendor Standards and all related materials, which are posted at www.macysnet.com. Macy's believes that effective use of [macysnet.com](http://www.macysnet.com) will significantly benefit Macy's, our customers and vendors. Some of those benefits are identified below.

Company Type	Description	Macysnet Benefits *Registration Required
Macy's Vendor	Sells merchandise for resale in Macy's brick and mortar and/or online stores.	Required Manuals Routing and Forms Technology *Accounts Payable Features *Shipping Requests
Accounts Payable Factor	Factors for Macy's Vendor(s)	Required Manuals and Forms *Accounts Payable Features
Public Warehouse	Ships merchandise for Macy's vendors	Required Manuals and Forms *Important notifications via email *PO Lookup *Request shipments *Retrieve pick-up information
Carrier	Transports shipments	*Important notifications via email
Furniture Repair Company	Repairs furniture for Macy's customers	Required Manuals and forms *Important notifications via email *Access to the Repair Service Scheduling and Parts Ordering and tracking systems

As indicated above, vendors must register with macysnet.com in order to access certain vendor-specific information. Vendors that are not yet registered should visit macysnet.com and review the "New User" section by clicking on the "New To Macysnet" link. Although macysnet.com registration requirements vary by category of user and information to be accessed, the following elements are always required to register:

Vendor Account Number	12-digit number authorized by Macy's that usually ends with "90." Can be vendor's duns number with added preceding zeros and "90" at the end (e.g., with "0's and 90 added 000001234590 or 012345671290).
Valid Email Address	Email is the preferred method of communication with Macy's and the only way to receive important notifications and updates. Free email accounts can be found by searching for "free email" on the internet.
Web Browser	Vendors who use AOL or CompuServe should consider using a stand-alone Internet web browser (e.g., Internet Explorer) in conjunction with a dial-up account. Macysnet is optimized for use with Internet Explorer and Netscape Navigator (each at version 4.0 and higher).

Technology Requirements

Macy's commitment to using industry-wide technologies requires that all Macy's vendors acquire and maintain complementary technological capabilities. Vendors should contact EC Technology at (513) 782-1222 with any questions concerning required technological capabilities. Vendors must contact EC Technology before installing a new system or making changes to an existing system. The following technology resources may also be of assistance:

- Voluntary Inter-Industry Commerce Standards at www.vics.org or call (609) 620-4590.
- GS1US at www.gs1us.org or call (800) 543-8137.
- National Retail Federation at www.nrf.com or call (800) 673-4692

Macy's Electronic Data Interchange (EDI) Requirements

- Macy's utilizes Electronic Data Interchange (EDI) to trade business documents electronically and, accordingly, vendors must be EDI-capable and must perform EDI functions utilizing the EDI documents and Macy's EDI Mapping Guides as posted at macysnet.com, which are subject to the Macy's EDI Trading Partner Terms and Conditions and the Vendor Change Form that is to be used to update vendor EDI profiles and contact information.
- A threshold requirement for vendor utilization of EDI is the ability to consistently produce and use compliant, high quality barcodes.
- Contact the GS1US (www.gs1us.org or call (800) 543-8137), for help with barcode-related matters and for related information on conferences and publications. In order to maximize the effective use of EDI and enhance the accuracy of Macy's EDI documentation, Macy's has designated Inovis as Macy's preferred value added network (VAN).
- Accordingly, all EDI documents are to be traded directly from Inovis to Macy's with no interconnecting VAN or Direct U.P.C. catalog (832) transmissions into Macy's systems. Vendors not yet utilizing Inovis are asked to contact Inovis for more information (www.inovis.com or call (877) 446-6847).

EDI Documents

All Macy's EDI documents are traded at the U.P.C., GTIN or EAN level. Before trading via EDI, vendors must provide merchandise that is 100% vendor U.P.C., GTIN or EAN marked to match data in its previously approved U.P.C., GTIN or EAN catalog. U.P.C., GTIN or EAN codes in each EDI transmission must match U.P.C., GTIN or EAN codes on corresponding items. **Each item must be assigned to only one U.P.C., GTIN or EAN.** Macy's currently supports the VICS 5010 standards for all EDI documents, other than carrier documents (3050/3060).

Macy's vendors must send/receive the following EDI documents electronically:

- **Macy's Inbound EDI Documents:**

214 Transportation Carrier Shipment Status (from the carrier)
240 Motor Carrier Package Status (from the carrier)
810 Invoice
832 U.P.C. Catalog Data from Vendor or Inovis
850 Inbound Purchase Order
855 Inbound Purchase Order Acknowledgement
856 Advance Ship Notice
997 Functional Acknowledgement

- **Macy's Outbound EDI Documents:**

180 Return Merchandise Authorization and Notification
820 Remittance Advice/Payment / EFT
831 Application Control Total (for EFTs)
846 Inventory Data
850 Outbound PO (including Bulk and Release) and/or retransmission
852 Sales Data (Sales only – no on-hands)
856 Outbound RTV
997 Functional Acknowledgement

- **Carrier Documents:** Macy's vendors must send the 204/211 Bill of Lading (BOL) to all freight carriers. Contact your carrier for mapping specifications
- **Sales Information:** Sales information is provided to Macy's vendors upon request but only via EDI Sales (852) transactions. No other format (e.g., printed reports, faxed information, or phoned-in report) will be provided. Visit macysnet.com for updates

Macy's requires vendors to:

1. Utilize a U.P.C., GTIN or EAN Code Catalog that complies with the GS1 US www.gs1us.org - quick link to product catalog or (800) 543-8137) that uses the National Retail Federation (NRF) Standard Color and Size Code Information (www.nrf.com).
2. Use U.P.C., GTIN or EAN Tickets and follow ticket-related specifications. www.gs1us.org - quick link to product catalog
3. The only U.P.C. that Macy's will accept is one that has been assigned to your company by GS1 US. www.gs1us.org - quick link to product catalog
4. Follow specifications for Shipping Container Codes (www.gs1us.org - quick link to product catalog and comply with the UCC-128 Section in this Vendor Standards.
5. Comply with Macy's EDI Mapping Guide, as posted at macysnet.com/edi. Vendors not yet EDI capable should contact Inovis at (877) 446-6847 or the GS1 US at (800) 543-8137.

6. **As to EDI Ship Notice/Manifest (856/ASN)**, follow specifications in the GS1 US “VICS EDI (856/ASN) Guidelines” and Macy’s EDI Mapping Guide. For assistance with EDI 856/ASN or any other EDI document, call (513) 782-1222.
7. **As to SSCC-18 (Application Standard for Shipping Container Codes)**, Macy’s systems accommodate 14-digit barcodes but Macy’s will continue to process 12 digit U.P.C. and 13 digit EAN codes. Do not add leading ‘0’ (s) to expand a 12 or 13 digit code. Additional digits should be used only to convey meaningful packaging hierarchy information.

U.P.C., GTIN and EAN Code Requirements for EDI Transactions

1. Macy’s scanning, ticketing and POS systems are equipped to utilize either U.P.C., GTIN or EAN codes. Never use both on any one item.
2. Macy’s system descriptions are driven by vendor’s U.P.C., GTIN or EAN catalog information. Accurate, user-friendly product descriptions are critical because customers will see the vendor’s product information exactly as it appears in the vendor’s U.P.C., GTIN or EAN catalog.
3. Vendors must provide an accurate U.P.C., GTIN or EAN from Inovis, our preferred catalog provider, electronically (in English) to Macy’s at least 10 business days before Macy’s can write an order. U.P.C., GTIN or EAN catalog data must be provided through Inovis. Contact Inovis at (877) 446-6847 for transmissions via Inovis. For direct 832s, call Macy’s EDI Support Department at (678) 474-3595.
4. New vendors must obtain Macy’s prior approval of catalogs. Only approved/profiled vendor catalogs will be added to Macy’s system and made available to Macy’s merchants. In order to be approved by Macy’s, a vendor’s entire catalog must meet all industry standards so that Macy’s can rely on catalog data without having to manually add to or edit that data; provided that, **Macy’s will manually enter a vendor’s U.P.C., GTIN or EAN codes at \$5.00 per U.P.C., GTIN or EAN, using the U.P.C. Catalog Data Entry Form located in Appendix A.**
5. Before a catalog can be moved to production status, the vendor must secure Macy’s verification that the new catalog meets Macy’s requirements.
6. An Inovis catalog will be profiled/granted access for nightly automatic downloads from Inovis only after Macy’s confirms that such Inovis supported catalog satisfies Macy’s requirements. A new code catalog provided directly via an 832 EDI document and not via Inovis is reviewed and moved to production status only after being verified as satisfying Macy’s data element requirements below.
7. A vendor in production status must contact EC Technology (513) 782-1222 at least 60 days prior to implementing any system change that may affect any key data element in its catalog.

8. Vendors with fewer than 100 U.P.C., GTIN or EAN codes can enter U.P.C., GTIN or EAN codes via the Internet after securing Inovis clearance to do so. Contact Inovis at (877) 446-6847.

U.P.C., GTIN or EAN Catalog Data Elements:

1. Vendors must assign one U.P.C., GTIN or EAN code for each product sold to Macy's at the product ID/PID/Vendor Style #, NRF color, and size level, together with all other required U.P.C., GTIN or EAN data elements.
2. All EDI documents transmitted to Macy's must reflect the selling unit at the U.P.C., GTIN or EAN level. "Each" is Macy's only accepted selling unit of measure (UOM). Each U.P.C., GTIN or EAN must = consumer selling unit. For example, a pair of shoes, package of pillowcases, and all pieces of three-piece suit not sold separately, are an "each."
3. Macy's loads "extended data elements" and "product description codes" from Inovis but also will accommodate a direct 832 transmission. Call Inovis at (877) 446-6847 for information/support with requirements and data elements.
4. If a vendor catalog requires data element changes due to a system update, migration or merger, report the changes to Macy's via financialec@macys.com at least 60 days before implementation.
5. All orders that contain PRE PACK U.P.C., GTIN or EAN codes must be converted to the component U.P.C./GTIN/EAN before transmitting an EDI Invoice and/or EDI 856/ASN and must reflect shipped quantities per component U.P.C. of the PRE PACK. Macy's cannot receive quantities at the PRE PACK U.P.C. level.
6. U.P.C., GTIN or EAN Catalogs must provide, as to every "each" at least the U.P.C., GTIN or EAN number, product ID, product description, and NRF Color and Size codes and descriptions.
7. After Macy's has received and confirmed a vendor's size criteria with corresponding U.P.C., GTIN or EAN codes, the size criteria cannot be altered. For example, S-M-L cannot be changed to 5-7-9.
8. U.P.C., GTIN or EAN number assignment, ticketing, and an electronic catalog are required for Furniture, Bedding, and Rugs tracked on RDS (Reservation Delivery System). Each RDS tracked item offered via a custom order must be assigned a "stock" U.P.C., GTIN or EAN number. See *also*, Furniture and Bedding manuals posted at macysnet.com/VS.
9. If a vendor sells the same item to Macy's for sale by Macy's in two different departments or as regular and as consignment merchandise, the merchandise should be marked to distinguish the two groups, with the distinction reflected in ticketing by use of two unique PIDs and two unique U.P.C., GTIN or EAN codes, all consistent with the "PID description" in the vendor's U.P.C., GTIN or EAN catalog.

10. Data in a U.P.C., GTIN or EAN catalog must exactly match its line list, ticket and all other printed media. This covers colors, sizes and PID (including single spaces, no leading spaces, special characters or zeros).

11. If a product has no color, use 000 = code, no color = description. If a product has no size, use 00000 = code. If a product has no size = description. For example:

LIN*000001*UP*123456789021*VC*96327-00*CM*000*SM*00000.

PID*F*08*VI**SERVING TRAY

PID*F*74*VI**NO SIZE.

PID*F*73*VI**NO COLOR.

12. The following summarizes the U.P.C., GTIN or EAN catalog data elements required by Macy's (to the extent a specific element is applicable to a product):

<u>Vendor Level</u>	<u>Product Level</u>	<u>U.P.C./GTIN/EAN Level</u>
Vendor Name	Product ID (PID)	Size/Size Desc. (Short/Long)
Vendor Account Number	Product Desc. (Short and Long)	Color Code/Color Desc. (Short/Long)
		Discontinued Date (if applicable)
Currency Indicator	Selection Code	Fabric Description
	Selection Code Description	Country or Origin (Manufacturing)
	Image (Future)	Published Cost
	Image Desc. (Future)	Manufacturer's Suggested Retail
	Trade Name (label /brand)	U.P.C., GTIN or EAN Type (pre-pack, set-pack)
	Warranty	GWP, PWP, Collateral
	Hazardous Material Class	Record Change / After Date /
	Point of Origin Shipping and Booking Date	Cancel Date
		Availability Date
		Seasonal Availability Flag
		Minimum/Maximum Order Quantity
		Re-Order Flag
		Lead Time
		Manufacturer's Pack Size
		Weight/Cube/Dimensions

13. As to "Discontinue Dates," do not use a discontinue date unless absolutely sure that underlying product will **never** be manufactured or sold again. When a discontinue date is assigned to a product in a vendor's U.P.C., GTIN or EAN Catalog, that information will automatically feed to Macy's order entry system to

prevent Macy's from purchasing the product. If the same merchandise is assigned more than one code, the extra, incorrect codes must be discontinued. Never delete discontinued codes from your catalog. No discontinue date = 00 00 00.

14. Although industry standards require a 30 month waiting period for fashion merchandise and a 48 month waiting period for non-fashion merchandise, before reusing U.P.C., GTIN, EAN or product IDs, Macy's strongly recommends that you **never** re-use U.P.C., GTIN, EAN or PIDs. If we must correct your catalog and/or SKU file due to re-use of U.P.C., GTIN, EAN or PIDS, an expense offset will be assessed.
15. Collateral/GWP/PWP Items must be assigned U.P.C., GTIN or EAN codes. An U.P.C., GTIN or EAN code must be assigned for each collateral item (e.g., cosmetic testers, display fixtures, brochures). Collateral U.P.C., GTIN or EAN codes must be included in the vendor's U.P.C., GTIN or EAN catalog and in Macy's EDI 856/ASN. U.P.C., GTIN or EAN ticketing is not required for collateral items, but collateral items without tickets must be marked "collateral" on inner package.
16. U.P.C., GTIN or EAN codes also must be assigned for all gift with purchase (GWP) items and purchase with purchase (PWP) items. These U.P.C., GTIN or EAN codes also must be included in the vendor's U.P.C., GTIN or EAN catalog and in Macy's EDI 856/ASN. All GWP and PWP items must be ticketed with the correct U.P.C., GTIN or EAN for auditing, point of sale scanning and inventory scanning.
17. As to Global Trade Item Numbers (GTIN), Macy's currently accommodates in that it can process and maintain GTIN data structures of up to 14-digits, as defined by the GS1/Uniform Code Council.

Purchase Order (PO) Information

1. The General Terms and Conditions of Purchase Orders, as posted at macysnet.com/vs, apply to all purchases.
2. Macy's uses EDI POs. Vendors are not to accept any PO other than EDI (except to document EDI PO changes, as discussed below). Do not rely on paper orders, phone orders, worksheets, or verbal commitments or otherwise proceed without a valid EDI PO.
3. Vendors that have not yet made arrangements to receive an EDI PO must call the appropriate EDI primary contact for the relevant Macy's purchaser, as identified in the "Technology Contact List" posted at macysnet.com/edi.
4. Vendors must verify the accuracy of every PO detail, including ship and cancel dates, cost price, payment terms. Do not ship merchandise until all details are confirmed and the correction of any PO discrepancies are verified by Macy's receipt of an EDI retransmission or a new printed copy of PO documenting EDI PO changes from the original transmitted order. In addition, in the event of an

agreement to a change in the cost price, the vendor must verify that such cost price changes have been completed by the buyer.

5. Vendors that request a change to a PO (e.g., ship/cancel dates, style substitutions) must receive an EDI retransmission or new printed PO confirming that such change was entered into Macy's system.
6. Do not ship merchandise before the ship date or after the cancel date without Macy's prior written authorization. Even if Macy's accepts such untimely merchandise, charges may be assessed. Registered users can verify PO shipping windows at macysnet.com.
7. Shipment of merchandise that does not comply with the applicable PO, whether as to style, color, size, or otherwise, may result in charges being assessed, even if Macy's accepts the merchandise.
8. Vendors must follow Macy's distro as listed on the PO and must not over-ship for any store.
9. Macy's reserves the right to reject unauthorized substitutions, invalid orders, canceled orders, early shipments, late "past cancellation date" shipments, over-shipments and duplicate shipments ("unordered merchandise"). Macy's may re-consign rejected unordered merchandise to a specified carrier to be delivered to the vendor for disposition. Macy's reserves the right to assess charges in respect of unordered merchandise whether rejected or accepted.
10. In order to meet Macy's customer service standards, furniture and bedding vendors must make timely delivery and will be assessed late fees when PO ship and cancel dates are extended due to a vendor's delayed delivery. In addition, where a bedding vendor's delay results in a non-delivery, additional charges may apply. However, where a non-delivery is due to the transmission of a PO outside the Local Vendor Inventory (LVI) guidelines, such additional charges do not apply.
11. The EDI 850 Outbound PO populates the REF segment with a PO cross-reference number. The qualifier for the segment is 'CO'. **Continue to ship against actual PO in the BEG, not the cross-reference.** See, following example of a transmission:

ST*850*378688
BEG*07*BK*632814120030903**
REF*DP*0107
REF*PG*WMNS BTR SPRTSWR
REF*CO*6327321
12. For inbound POs, vendors must include collateral U.P.C. or EAN codes on all transmissions. Before re-transmitting an inbound EDI order, notify the EDI department of the Macy's purchaser to which the order will be sent. See, Technology Contact List, as posted at macysnet.com/edi, for contact information.

Quick Response/Replenishment

Quick Response/Replenishment Vendors must:

1. Have merchandise availability sufficient to achieve a 95% or greater Quick Response fill rate.
2. Be able to ship complete within 48 hours with no substitution and provide all replenishment orders as “ship and cancel” (i.e., no back orders unless Macy’s has otherwise specified in writing).
3. Collaborate with Macy’s merchants and planners to set seasonal goals and objectives and work to maximize return on inventory.
5. Work with Macy’s merchants to develop, validate and maintain merchandise assortments.
6. Use Macy’s EDI Sales and Inventory Data and Macy’s merchant projections to accurately forecast Macy’s merchandise needs.
7. Maintain shelf stock at the U.P.C. or EAN level, all in accordance with Macy’s needs.
8. Accommodate Macy’s internal *Inforem* system to manage replenishment. On a limited basis, Macy’s will consider vendor-managed inventory (VMI) programs.
9. Communicate price increases for replenishment items to appropriate Macy’s merchant in writing at least two (2) months prior to effective date of increase and confirm that increase is reflected in POs issued after effective date of increase.
10. Contact Macy’s Merchandising Group (MMG) at (646) 429-6942 for information on Quick Response.

Ticketing Requirements

General Standards

1. All merchandise shipped to Macy’s must include a proper U.P.C., GTIN or EAN ticket with correct industry standard vendor U.P.C., GTIN or EAN barcode. If a vendor is not then U.P.C./GTIN/EAN capable, Macy’s will provide in-house SKU tickets for a service charge per SKU ticket, but only on a temporary basis until the vendor becomes U.P.C., GTIN or EAN capable. Macy’s will also supply “retail only” tickets for a fee, if requested. Contact Macy’s ticketing office at (513) 782-1301 for further information.
2. Use only U.P.C., GTIN or EAN tickets that meet GS1 specifications. A 100% nominal “version A” U.P.C., GTIN or EAN format barcode should be 1.25” in length (including quiet zone) and 1.0” in height, with the narrowest bar or space width of 13 mil (+ or –4 mil). No plastic sleeve or covering of any type is permitted on U.P.C ticket.
3. The quality of vendor barcodes must support and comply with Macy’s scanning requirements, including for auditing, at point of sale, and for inventory purposes.

To ensure such quality, vendors should institute an ongoing U.P.C., GTIN or EAN barcode quality control program. ANSI A or B printing quality is acceptable to Macy's when scanning with a 6-mil aperture. See, Appendix C.

4. Use only one U.P.C., GTIN or EAN barcode and only one ticket for any single item. Never use any combination of a U.P.C., GTIN or EAN code or multiple tickets on any one item. Do not use secondary barcodes.
5. Reference Appendix C for correct format of tickets and Appendix D for requirements and placement of tickets.

Retail Price Ticketing

1. Include Macy's retail on U.P.C., GTIN or EAN ticket unless the PO otherwise specifies. (See, Appendix B)
2. Zone 6 or Zone 7 retail must be Macy's retail. Use Zone 6 of U.P.C., GTIN or EAN ticket for Macy's retail unless Macy's retail is same as Manufacturer's Suggested Retail Price (MSRP). If Macy's retail is the same as MSRP, use a perforated Zone 7 for retail, leaving Zone 6 blank. If you use Zone 6, Zone 7 must be left blank or removed.
3. Ticket retail must match retail on PO.
4. No piggyback tickets or ticket seeding.
5. Use only **one** retail per ticket.
6. Print retail price clearly using at least 18-point bold font.

Size Requirements

Macy's requires color and size coding that follows VICS Industry standardized color-coding guidelines. Vendors must ensure that all sized merchandise has clearly visible size (e.g., 8, 10, 12, S-M-L) on the ticket and/or on package, using a bold font of not less than 18 points. Visit VICS at www.vics.org for color detail requirements.

Ticket Attachment and Placement (Appendix D)

1. U.P.C., GTIN or EAN tickets must be securely affixed to merchandise so as to be clearly visible to customers and sales associates.
2. Do not use safety pins, straight pins, or other pins of any kind. Macy's prohibits pins for all FOBs except folded dress shirts and folded woven sport shirts.
3. Do not loop strings around buttons or attach with pins or strings looped through buttonhole. Fused string, which is securely attached, is permitted.
4. Where fabric damage is a concern, swift-attach ticket through sewn-in label in the neck or in the waistband. On merchandise with sizes imprinted in neck (tagless), insert in nearest neck seam allowance. Please refer to Appendix D.
5. All labels that are applied directly to products (such as metal, paper, china, glass, silver, plastic, or wood items) must use a removable adhesive.

6. Ticket **both** the item and the package for **boxed/package** merchandise that can be displayed/sold in/out of packaging. No piggybacks are permitted.
7. **Merchandise that is packaged in multi-packs but is sold only as eaches** must have each unit marked with a U.P.C., GTIN or EAN and the outer carton marked with the “each” U.P.C., GTIN or EAN. For example, wine glasses that are packed 4 to a carton but sold only by stem would require one U.P.C., GTIN or EAN per stem and carton marked on the outside four times with the same U.P.C., GTIN or EAN.
8. **Merchandise that is packaged in multi-packs and is sold in either/both sets and eaches** (including tabletop, china, glass and silver) must have U.P.C., GTIN or EAN tickets for the set, as well as separately for each component of the set. For example, wine glasses packaged in a set of 4 and sold either as a set of 4 or by the stem, requires one U.P.C., GTIN or EAN on the outside of the package to represent the set and a different, unique U.P.C., GTIN or EAN on each stem to represent the single stem as a selling unit.)
9. **If merchandise is to be sold “only as a set” (not open stock)**, affix only one U.P.C., GTIN or EAN ticket to the outside of the package.
10. Vendors with any question as to how their merchandise will be sold must contact the Macy’s buyer before ticketing.

Multi-Piece Tickets

1. For multi-piece garments (e.g., 2-piece, 3-piece or 4-piece, etc.), top garment must be marked with one (1) full detail ticket that includes the U.P.C., GTIN or EAN and all other required data. Every other piece must have a ticket that includes the PID (style #), color and size.
2. Every ticket must clearly state total number of pieces in the set (e.g., 2-piece, 3-piece or 4-piece garment, as applicable). This specification applies only to garments and does not apply to accessories attached to a garment, such as a hat attached to a toddler set).
3. Accessories (such as hats, gloves and belts) and extra items (such as extra buttons, special care instructions, extra beads or sequins) must be swift-attached without the use of any pins. Accessories must be noted on UPC ticket (e.g., 2 pc garment and hat).
4. Macy’s recommends including U.P.C., GTIN or EAN and/or PID number and/or barcode, as well as multi-piece indication stating number of pieces, on the sewn-in care label to allow for permanent merchandise identification for every component. Vendors who sell Macy’s multi-piece merchandise should contact their garment label maker for additional information.
5. For merchandise that is to be sold only in sets (such as salt and pepper): (i) One (1) piece must be marked with full detail ticket including the U.P.C., GTIN or EAN code; (ii) each additional piece must be marked with a ticket that includes the PID

(style #), color and size and (iii) with every ticket clearly stating number of pieces in set (e.g., 2-piece set, or 3-piece set).

Miscellaneous Tickets

1. For items or products too small for a standard U.P.C., GTIN or EAN hangtag ticket, such as **jewelry or watches**, properly affix small specialty tags. (See, Appendix B for details.) Fine / Bridge Jewelry and Fine / Moderate Watch tickets must be ordered from Data2, to be in compliance with the jewelry ticketing standards. Data2 contact number – 800-227-2121
2. For second quality, irregular merchandise, or closeout assortments sold to Macy's, regardless of the family of business (FOB), merchandise must be re-ticketed with a new ticket that includes a unique U.P.C., GTIN or EAN number and a unique product ID (PID) to identify and track this merchandise separately from Macy's regular merchandise.
3. For lamps, Macy's preferred method of ticketing and packaging is to provide one U.P.C., GTIN or EAN for the entire lamp, with base and shade packed in one carton. Vendors with questions about lamp ticketing or applicable U.P.C., GTIN or EAN standards should call (513) 782-1222.
4. Use International Standard Book Numbers (ISBN) only for books.

Macy's Hanger Requirements

- Macy's requires all hanging merchandise be shipped on hangers. All hangers must meet VICS certification and approvals. Please refer to appendix G for specifics for each family of business (FOB).
- No plastic or other barriers may be placed over the top of hangers. All hanger hooks must be exposed for hanging.

Presentation Standards

All merchandise must be received in "floor ready" condition ready for immediate placement on selling floor, as follows:

1. All garments to be displayed folded require a Size Strip (e.g., strip affixed to folded jeans stating "34 long" or to folded sweaters stating "S", "M", "L"), unless requirement is waived in writing via email directed to waiver@macys.com. Size dots are not acceptable. Size strips are the only indication to stores that a product is to be displayed folded and not on a hanger. Size strips are recommended, but not required for folded dress shirts and folded woven sport shirts (including such garments in Women's, Boy's, Young Men's or Men's), Men's Designers, Men's Tailored Dress Slacks, or Women's Designers and Women's Bridge.
2. Take special care with fine gauge fabrics and fabrics that could be damaged by size strips (e.g., cashmere, chenille, corduroy, merino wool, microfibre, mohair, velour, velvet, cold weather fleece (e.g., Polar fleece(r) or Polarity(r) and graphic t-shirts, which are registered trademarks of Malden Mills). Use only an

appropriate lightweight adhesive or do not use size strip. Direct all questions concerning such tagging to your buyer or Vendor Services Analyst.

3. Sized non-garment products such as comforters, blankets, "Bed in a Bag", must clearly state the size (e.g., QUEEN, KING, TWIN) on the product using print no smaller than 18-point bold font. Size indicators must be clearly visible to customers and sales associates, with size marked on at least 2 sides (front and side) of the product so as to be visible as displayed on the selling floor. In addition, all bed pillows also must be clearly marked for size using print no smaller than 18-point bold font in a location that is clearly visible and prominent.
4. Vendors of products that require description must provide appropriate descriptive information on each item that is clearly visible to customers and sales associates. For example, a fitted sheet description should describe its use as follows: "Fits Mattresses Up to 14 Inches Thick."
5. For products displayed in an opaque package where the actual product is not visible, vendor must provide an image (photograph or line drawing) of product, with a complete description on the outside of the package (e.g., a packaged picture frame would require a photo image of the frame and "8 x 10 inches" with "black wood" description on outside of package).
6. Any loose unboxed open sale shoes or slippers (e.g. beachwear department must be attached via loop lock with UPC on attachment not on hanger (J Hook)).

Wrinkle Prevention

1. Cover each hanging or folded garment with a clear, dry cleaning style plastic (1 mil) bag ONLY if necessary to prevent wrinkling or soiling. Bags are not otherwise required. If merchandise is covered in plastic, hanger hook must be exposed.
2. Pack merchandise "flat" (lengthwise) in cartons. If merchandise must be folded, use only one fold at the bottom of the garment.
3. Lay garments front side facing up.
4. Close all buttons/zippers/hooks to prevent wrinkling or damage.
5. Bundle hangers with string, twine or rubber bands to prevent shifting ONLY if needed to prevent wrinkling. Do not use metal or tape. Alternate top and bottom carton placement approximately every 6 hangers to eliminate excess bulk, maximize capacity of cube, and prevent shifting. Place cardboard or tissue between alternating bundles ONLY if necessary to prevent crushing and reduce shifting of contents.
6. Delicate items should be placed on top to prevent crushing.
7. Do not overpack or underpack cartons.
8. Do not attach tops and bottoms of 2-piece garments using 2 hangers bound with rubber bands or otherwise. Attach hangers only by locking the coordinating loop of bottom hanger through the loop of the top hanger.

Unnecessary Material Guidelines

Macy's recognizes that some packing and/or protective material on products may be necessary to ensure that goods reach the selling floor intact. However, the use of excessive material causes considerable waste as well as additional expense and is prohibited. Specifically, vendors **must not** use:

1. **Safety pins, straight pins, or pins of any type for any reason** in any category of merchandise in any FOB except folded dress shirts and folded woven sports shirts.
2. **Size indicators** of any type on HANGERS (except men's suits / sports coats and infants / children's).
3. **Tiebacks or clips** of any type, in any category of merchandise.
4. **Foam coverings or "foamies"** on top hangers that will be visible when merchandise is on the selling floor.
5. **Removable inserts** (foam, cloth or otherwise) on bottom hangers except only as necessary to protect leather, velvet, beaded, embellished, and fine gauge fabrics.
6. **Inserts** except one piece of tissue or one piece of cardboard for folded sweaters (for moisture absorption and stability) and cardboard inserts for folded dress/woven sport shirts but plastic or cardboard collar inserts are permitted.
7. **Tissue, paper or other material** placed **INSIDE** garments (**e.g., in pockets, sleeves, in between folds, or wrapped around hangers**) that will fall off while garment is on selling floor except for minimal tissue permitted to protect leather and velvet products. Note: use tissue between packages as necessary to protect packaging from sticking and damage during transit.
8. **Plastic or other coverings** on buttons or other embellishments except only as necessary to protect.
9. **Protective packing** that cannot be easily removed in one motion. Example: poly bags covering garments should easily pull away.
10. **Plastic and cardboard** protecting merchandise such as handbags or luggage that requires scissors or knives to remove.

Packaging Requirements (macys.com and bloomingdales.com)

Direct to consumer (i.e., macys.com and bloomingdales.com vendors), please see separate packaging guidelines on website.

Carton and Packing Requirements (including POCC)

1. Seal cartons securely with security/reinforced tape. All openings on all sides of the carton, including edges must be sealed using the "H" method. Do not use material on cartons that may damage the sortation equipment. Do not use bands, straps, staples or string around exterior of shipping container/carton.

2. No shrink-wrapping or plastic covering is permitted on exterior of carton because it may adversely affect scanability of the UCC-128 label or interfere with Macy's sortation system.
3. Do not shrink wrap multiple cartons together as "one shippable carton" because they may become separated.
4. No metal or tape may be used to bundle hangers within cartons.
5. No excessive tissue or paper as filler to "cube" or "fill-up" under-packed cartons. Cardboard or chipboard is permitted to protect goods. Tissue may be used only as necessary to protect packaging from sticking and damage during transit.
6. Small items must be packed so that items are not concealed within a carton.
7. Breakable products (china, glass, etc.) must be packed to prevent breakage during normal shipping and handling
8. Vendors should utilize the **Purchase Order Carton Consolidation (POCC) program** to improve supply chain efficiency. POCC benefits both Macy's and participating vendors by permitting vendors to pack and ship multiple POs for multiple departments within the same FOB in one carton. Each carton should contain merchandise for only one selling location. Visit macysnet.com/POCC for more information.
9. All merchandise shipped to a Macy's distribution center must be packed in conveyable cartons. The only exception permitted is the use of hanger packs and oversized cartons, which may be used but only for suits, sport coats, floor length gowns and outerwear longer than 36" that are not suitable for folding. In such circumstances, merchandise must be packaged separately by each store, using an oversized carton or hanger pack.
10. Carton width must allow hangers to fit squarely in the carton, not at an angle.
11. Use a shipping carton that fits the garment. Ideally, merchandise should be packed ¼ inch below the top of the carton, and 1/8 inch from the sides of the carton.
12. Do not overpack or underpack the carton, which impairs the integrity of contents and may impair ability to scan the UCC128 label.
13. Carton strength should be a minimum of 32 ETC (edge test crush) = 150 mullen to prevent crushing during transit. Large or heavy cartons may require a higher ETC.
14. Use "environmentally friendly" (recyclable and/or biodegradable) packing materials as well as reduction or elimination of PVC use whenever possible.
15. **DO NOT SHIP A SHIPMENT OR EVEN A SINGLE CARTON THAT DOES NOT COMPLY WITH OUR DIMENSION OR WEIGHT REQUIREMENTS WITHOUT FIRST OBTAINING WRITTEN AUTHORIZATION BY CONTACTING waiver@macys.com.**

16. The following carton size requirements apply to all cartons shipped to Macy's distribution centers, including collateral, GWPs, PWPs and samples. Vendors shipping collateral goods must comply with the following carton size/weight requirements unless shipping pre-paid directly to individual stores:

<u>MINIMUM</u>	<u>MAXIMUM</u>
Length 9"	36"
Width 9"	27"
Height 3"	30"
Weight 5 lb.	50 lb.

Masterpack

A vendor that wants to use a carton size that does not meet Macy's carton size requirement by store and is too small to be an approved POCC shipment, must masterpack by using one carton to package merchandise for multiple stores that was ordered under one PO, by following these steps:

1. Write "Masterpack" on the outside of the master carton on all six sides in addition to complying with all manual (i.e., manual handling) shipping label requirements.
2. Do not place an UCC-128 on the outside of the masterpack.
3. Use a separate inner carton for each store location, each with one UCC-128 shipping container label.
4. Provide one EDI 856/ASN, which represents the entire shipment, with one "Man-GM" segment per inner carton.

No Post-Distro/Bulk Order Shipments

1. All merchandise shipped to a Macy's distribution center must be distributed and packed by store location number, listed on the PO. Merchandise shipped in bulk that requires post-distribution violates Macy's vendor standards.
2. The EDI 856/ASN must be provided with the store number distribution.
3. You must contact the buyer if the distribution has not been provided when the order is ready to be picked.

Full Container Shipments

All merchandise shipped to a Macy's distribution center in "full containers" must comply with all Vendor Standards requirements applicable to such merchandise.

Port of Entry (POE) Shipments

Vendors who have received authorization to ship POE must contact their merchants for specific POE procedures. POE vendors also must follow all applicable all Vendor

Standards, including all applicable Ticketing Requirements and Presentation Standards and requirements in Macy's Routing Guide.

Pallet Requirements

1. **Overweight Shipments** – Merchandise shipped to a Macy's distribution center using a truckload or contract carrier must be floor loaded and NOT on pallets unless pallets are specifically preauthorized by the Macy's Transportation Office (MTO). Call MTO at 678-406-7200 for authorization.
2. **Consolidation** – Shipments moving through the Consolidator must be floor loaded and NOT on pallets unless specifically preauthorized by MTO. (See, Commercial Zone portion of Macy's Routing Guide.)
3. **LTL Shipments** – Vendor shipping on via LTL carriers (e.g., FedEx National LTL, Southeastern Freight) may palletize shipments without MTO authorization.
4. **Shipments must be palletized for West Coast Fulfillment Center-Sacramento (SR)**, North Fulfillment Center (Cheshire Direct and West Johnson).

Macy's Cross Dock Programs

Macy's has "cross dock" programs at all distribution centers to speed merchandise to the selling floor by moving merchandise directly from the inbound truck via Macy's sortation system on to the outbound store delivery truck, but only if it is 100% floor ready and the vendor's shipment information is consistently accurate and in compliance with these Vendor Standards, including EDI 856/ASN, UCC-128 labels and "floor ready" merchandise standards.

EDI 856/ASN Requirements

1. Macy's requires a consolidated VICS EDI 856/ASN with carton level information for every shipment to a Macy's distribution center. Vendors must consolidate. Merchandise shipped by small package carriers requires one EDI 856/ASN per carton. The tracking number should be the number used in the REF BM segment of the EDI 856/ASN, except if otherwise instructed. In order to begin sending an EDI 856/ASN to any Macy's recipient:
2. Vendors must first complete and submit an EDI Startup Form, posted at macysnet.com/edi. Testing may not begin until vendor has electronically provided Macy's with its U.P.C., GTIN or EAN catalog and its shipments are 100% vendor U.P.C., GTIN or EAN marked. Macy's EDI Mapping Guide is posted at macysnet.com/edi.
3. If for any reason, a shipment is inaccurate and results in the vendor being placed in audit status, merchandise will be received manually and the vendor will receive an expense offset until the vendor resumes cross dock status.
4. Vendors in test status and **not** in production status for EDI 856/ASN will be assessed charges. Even once approved for production status, going back into test status for any reason vendor will cause charges to be assessed, until moved back into a production status.

5. If a vendor installs a new EDI 856/ASN System or makes any change to its current system, they must contact EC Technology at (513) 782-1222. The vendor may revert to test status and be subject to charges during test status.
6. All MTO approved direct-to-store shipments require EDI 856/ASNs (except non U.P.C., GTIN or EAN bulk food items).
7. EDI 856/ASN and 214/Carrier Shipment Status Documents must be transmitted to our "HOT" MAILBOX by 8:00 PM EST for Macy's, Bloomingdale's, and Customer Fulfillment Centers. DO NOT SEND OTHER EDI DOCUMENTS TO THE HOT MAILBOX. For more information regarding mailbox assignment, contact (513) 782-1222.
8. All other EDI transmissions must be in our REGULAR MAILBOX by 8:00 PM EST for Macy's, Bloomingdale's, and Customer Fulfillment Centers to ensure nightly processing for next day feed to application.
9. Any shipment moving via UPS (United Parcel Service) or FedEx must provide Package Level Detail (PLD) information. Both carriers offer information and free shipping software. Information can be obtained by accessing UPS.com or FedEx.com. Contact MTO at 678-406-7200 with any questions on set up or use of UPS software or for additional information concerning PLD requirements.
10. Vendors must use correct, valid PO numbers in its EDI 856/ASNs.
11. A separate EDI 856/ASN must be provided for each Bill of Lading (BOL). For multiple truckloads, each truckload requires a unique BOL with a separate EDI 856/ASN. All BOL numbers must match the BOL number in the 204 and EDI 856/ASN **exactly** (including dashes and spaces).
12. For masterpacks, provide one EDI 856/ASN for the entire shipment, with one "Man-GM" segment per inner carton.
13. All vendors shipping Direct to Store (DTS) must have appropriate ASN and UCC-128 labels. Please note if the appropriate ASN and UCC-128 label are not used, Accounts Payable cannot process payment.
14. Labels for Direct to Store (DTS) shipments are available for purchase to aid in identifying your cartons at the store receiving dock. For additional information on DTS labels, email dtc@macysnet.com or contact the Vendor Service help desk (513-782-1412).
15. The EDI 856/ASN must be 100% accurate and include all Macy's required segments (ship to location, BOL number, PO number, carton count, etc.) and must match the shipment. Macy's strongly recommends the 'scan and pack' method of EDI 856/ASN creation.
16. Do not include U.P.C., GTIN or EAN codes for any quantities not shipped, including merchandise back-ordered.
17. EDI 856/ASNs must match Macy's mapping specifications.

18. EDI 856/ASN must match the carton contents at the U.P.C., GTIN or EAN level. Because all Macy's EDI documents are traded at the U.P.C., GTIN or EAN level, an EDI 856/ASN transmitted to Macy's for orders containing pre-pack U.P.C./GTIN/EAN codes, the U.P.C./GTIN/EAN in your EDI 856/ASN and on your product must reflect the component U.P.C./GTIN/EAN.
19. Never transmit the same UCC-128 number on more than one EDI 856/ASN except when sending a re-transmission. If a replacement EDI 856/ASN is sent, it must be identified as a replacement by assigning the purpose code of '07' in the BSN01 segment.
20. If you experience system problems that prevent transmission of a timely EDI 856/ASN, contact EC Technology at (513) 782-1222. If an EDI 856/ASN will not be transmitted, provide packing slips either by express mail or fax to the receiving facility, however manual processing will result in charges.
21. Vendors in approved production status that are able to re-transmit an EDI 856/ASN immediately upon request, may discontinue preparing and sending packing slips with shipments however, until a vendor is sending Macy's production EDI 856/ASN documents, it must prepare packing slips. Big Ticket RDS vendors must supply their packing slips to the receiving facility in advance of the delivery appointment.
22. Every EDI 856/ASN must accurately provide 'ship to' (DC Alpha Code) that matches the store location number in the PO. Use Store to DC listing at macysnet.com/edi for correct store numbers and "by ship to distribution center" information. The Macy's Routing Guide as posted on macysnet.com provides ship to instructions for special FOBs such as Fine Jewelry.
23. Charges will be assessed for transmission failures of EDI 856/ASNs due to incorrect mapping, duplication or the omission of required data elements.

UCC-128 Label Requirements

1. All Shipments to Macy's distribution centers require UCC-128 (SSCC-18) Shipping Container labels, which must be included in the vendor's EDI transmission.
2. UCC-128 Shipping Container labels must comply with UCC specifications. Use either the 4" by 6" or the 3" by 8" label format, with a UCC-128 bar code that is 3.02" in length, 1.25" in height, with a .25" quiet zone on each side. Only use UCC/EAN-128, subset C bar code symbology with the nominal X dimension of 20 mil. (See, Appendix F for illustration.)
3. Vendors are responsible for label quality and should implement an ongoing UCC128 bar code quality control program to ensure ANSI A or B print quality when scanning with a 10 mil aperture. Do not use colored paper for UCC128 labels. Use non- reflective label stock and ink. Macy's cannot read information that has been printed on infrared stock.

4. For best results, use “smudge-proof” labeling ink, high quality paper products and printer in the correct combination for the applicable shipping method so that labels arrive at Macy’s distribution centers in a scannable condition. To achieve a correct combination, vendors must work with their suppliers.
5. Labels that arrive torn, ripped, damaged or are otherwise unscannable will result in charges being assessed.
6. Every UCC-128 number generated must be unique (across shipments, across Macy’s entities, across distribution centers, across departments, over time). NEVER REPEAT CARTON NUMBERS. Macy’s therefore suggests that vendors disable the ability to generate duplicate labels.
7. The UCC-128 label must be placed on the longest side of the carton. (See, Appendix F for details.) If your system or other customers require placement of UCC-128 labels on carton fronts, affix a duplicate label with the exact same code to the long side of the carton but the second label does not require full detail, only the bar code and a 20-digit human readable UCC-128 number.
8. To permit scanning: place UCC-128 label on top of any carton that is under 4 ½” in height; do not place label on a seam or corner of the carton; and do not place closer than 1.25” from any edge.
9. Luggage cartons must have the label on the long side of the cartons and on the side opposite the wheels (if any) to prevent the wheels from interfering with Macy’s conveyor systems.
10. For “Big Ticket” label placement, follow instructions in the Big Ticket Packing and Quality Standards Manuals, which is posted at macysnet.com/vs.
11. Do not cover UCC-128 labels with any tape or shrink-wrap. Doing so may create a reflection that renders a label unscannable.
12. Do not permit internal bar coded labels to interfere with Macy’s ability to scan your UCC-128 labels.
13. Where a shipping carton is also the display/selling unit (e.g., toaster ovens, glassware sets, cookware sets), DO NOT COVER PRODUCT INFORMATION WITH THE UCC-128 LABEL.
14. Use only removable UCC-128 labels or shrink wrap each carton **before** applying the UCC-128 labels or redesign packaging to provide a space for the UCC-128 that does not interfere with selling floor display.
15. For lamps and any other product that requires multiple cartons for one selling unit/U.P.C., GTIN or EAN code, call (513) 782-1222.
16. Macy’s transmits the Family of Business (Product Group), Department number and name in the second REF segment of the 850 Purchase Order document. (Version 5010 and higher).
17. The following example shows how data will transmit is:

18. Please refer to the 850 EDI Mapping Guides for additional information.

Shipping Label Requirements

All shipping labels (UCC-128 or manual) require the following information:

1. Ship from (Company name(optional) and address) (Zone A)
2. Ship to (Recipient entity c/o distribution center name and address)

Example:

Macy's Logistics DC
500 Meadowland Parkway
Secaucus, New Jersey 07094 (No additional abbreviations) (Zone B)

3. Postal Code (Zone C)
4. BOL number, carrier information (Zone D). If not available, leave blank.
5. PO number and Department number (use minimum 20 point bold font) (Zone E)
6. Recipient name, Store number (minimum 30 pt. bold font), Store name (no abbreviations) and FOB (Product Group - minimum 12 point bold font) must be included (Zone H). The FOB (Product Group) is provided in the EDI 850 document. (See, Macy's Routing Guide and Appendix E. Appendix F provides an illustration.)
7. Create Standard Shipping Container Code (SSCC-18) Bar Code Symbol with the following dimensions:
 - Minimum bar height of 1.25"
 - Minimum bar length of 3.02"
 - Quiet zones before and after the bar code – 10 times the x dimension or 0.25" as defined by the ANSI/UCC6 Standards

Manual Labels (i.e., Non-UCC-128 Label) Requirements

- Numbers 1 through 6 above
- Number of cartons by store/lot # (1 of 5, 2 of 5, etc.)

Vendor Audit Program

Macy's is committed to using technology to move merchandise through the pipeline faster and every vendor is subject to the following audits: New Vendor, EDI 856/ASN Qualification, Cross Dock Qualification, and Cross Dock. The New Vendor, EDI 856/ASN Qualification, and Cross Dock Qualification audits can be combined and performed simultaneously. For example, if a new vendor was capable of transmitting an EDI 856/ASN with the first shipment, its New Vendor audit would be combined with the EDI 856/ASN Qualification audit. Each audit is further discussed below:

New Vendor Audit

A new vendor's shipments will be audited to determine if the physical merchandise matches the EDI 856/ASN or packing slip at the carton level.

Cross Dock Qualification Audit

The Cross Dock program, which allows merchandise to reach the selling floor faster, uses EDI 856/ASN or packing slips to book receipts without performing audits. This program is possible only when merchandise is 100% floor ready and the accuracy of a vendor's shipments is consistently high. Accordingly, Macy's requires vendors' EDI 856/ASNs and packing slips to be 100% accurate at the carton level and has instituted an accuracy standards audit program to ensure compliance. Shipments will be audited to assess U.P.C./GTIN/EAN accuracy, piece count accuracy, and to determine if the merchandise is properly ticketed. Before a vendor is permitted to participate in the cross dock program, its shipments must be audited to compare the U.P.C.s, GTINs or EANs contained within its cartons to the applicable U.P.C.s, GTINs or EANs on the corresponding EDI 856/ASN or packing slip. The audit looks at U.P.C./GTIN/EAN accuracy (MIS %), as well as piece count accuracy (NET %). The audit also checks for floor ready compliance. Audits continue until results confirm consistently high accuracy and proper ticketing and, at that point, the vendor will be moved to Cross Dock. The goal is 100% accuracy on all shipments. The U.P.C., GTIN or EAN codes on physical merchandise must match the U.P.C.s, GTINs or EANs transmitted on the EDI 856/ASN or packing slips, at the carton level. Once a vendor is moved to the Cross Dock program, random shipments will be audited to verify that merchandise continues to match the EDI 856/ASN or packing slip and continues to be properly ticketed.

Cross Dock Audit

Once a vendor is moved to the Cross Dock program, random shipments will be audited to verify that merchandise continues to match the EDI 856/ASN or packing slip and that goods continue to be ticketed properly.

Purchase Order Carton Consolidation Audit

After approval as a Cross Dock vendor, a vendor can begin consolidating POs. Due to the EDI mapping changes required for this process, scanned audits of your shipment(s) will be performed to verify accuracy of the merchandise at the carton level.

EDI 856/ASN Qualification Audit

As a vendor begins using EDI technology, scanned audits of shipments will be performed to determine the accuracy of the vendor's use of EDI at the carton level.

Integrity Audit

When a vendor's audit results indicate frequent errors and accuracy percentages fall below 98% MIS and 99.5% NET, the vendor will be removed from the Cross Dock program and Macy's will discontinue use of the vendor's EDI 856/ASN or packing slips. In such event, shipments will be processed manually at vendor's cost until audits confirm consistent performance that complies with these requirements. Vendors that remain in Integrity Audit status for more than six months will be subject to additional

Macy's oversight and testing and may be assessed additional charges. Vendors that are registered users of macysnet.com can access the results of their integrity audits by selecting "Vendor Integrity Audit" from the list of Accounts Payable activities on macysnet.com.

Return to Vendor (RTV)

Unordered Merchandise

1. Unordered merchandise includes unauthorized substitutions, invalid orders, canceled orders, early shipments, late "past cancellation date" shipments, over-shipments and duplicate shipments. Macy's reserves the right to reject or accept unordered merchandise and, in either case, to assess charges.
2. If Macy's elects not to accept unordered merchandise, Macy's may re-consign unordered merchandise to a carrier of Macy's choice to be delivered to the vendor for disposition, all at vendor's cost plus additional administrative fees and/or charges.

Central Return Centers

1. Macy's operates a series of Central Return Centers (CRCs), which are responsible for the consolidation of most RTVs in order to reduce the number of shipments per return but vendors may also receive individual returns directly from stores rather than consolidated returns from CRCs.
2. Macy's requires vendors to credit Macy's for all merchandise that we deem to be sub-standard (e.g., defective, damaged, unsaleable, unmerchantable).
3. Seasonal and stock adjustment returns will be arranged by Macy's merchants and vendor on a one-on-one basis.
4. All returns (including seasonal and stock adjustment returns) will be assessed a handling charge of 7% of value, plus transportation costs.
5. RTVs from our CRCs will be shipped by Macy's carriers, as arranged by Macy's Transportation Office (MTO). No vendor pickups of returns are permitted. The shipping point of origin for all returns will be the CRC where the merchandise was processed. Merchandise will not be transferred between CRC locations.
6. RTVs of RECALLED merchandise will result in additional charges.
7. Vendor claims for RTV shortages, damages and non-deliveries must be made within 90 days of receipt of statement or receipt of shipment. Vendors must use the AP Forms posted on www.macysnet.com to report RTV disputes and must include the 20-digit UCC-128 number affixed to each carton at issue in any RTV-related claim.

Reverse EDI 856/ASN

1. Vendors receiving RTV merchandise shipped from Macy's stores and/or Macy's CRCs may be eligible for a Reverse EDI 856/ASN. The Reverse EDI 856/ASN, which will be sent to the vendor via EDI, reports provide detailed shipment information prior to the physical arrival of merchandise at the vendor's receiving location.
2. Reverse EDI 856/ASN mapping guidelines are available at macysnet.com/edi. EDI 856/ASN transmissions will only take place for:
 - **Accommodations** – Pre-authorized RTV merchandise (seasonal and stock adjustment returns). Stores send accommodation merchandise to a Macy's CRC for consolidation before shipping back to vendor.
 - **Specials** – Vendor recalled merchandise, seasonal, and stock adjustment returns that have been given a Return Authorization (RA) number by vendor and consolidated at a Macy's Central Return Center.
 - **SDV (Store Direct Vendor) Damages** – Damaged merchandise that is sent directly to vendor from a Macy's store.
 - **SDV (Store Direct Vendor) Specials** – Merchandise that has been approved for RTV by an authorized vendor sales representative and sent directly to vendor from a Macy's store.
3. Vendors that wish to receive a Reverse EDI 856/ASN may access the document via macysnet.com or by calling (513) 782-1222.

Return Authorizations

Return Authorization Requests will be delivered to your email address once a month via CRC_LA@macys.com for all damages for all CRC's. Please contact one of the Vendor Returns Expeditors for questions, to provide an RA, or update your profile.

FAMILY OF BUSINESS	PHONE
Home, Jewelry, Accessories, Handbags	323-227-2640
Women's RTW	323-227-3026
Men's, Children's, Intimate Apparel	323-227-3163

CENTRAL RETURN CENTER ADDRESSES

CRC	ADDRESS	PHONE	SERVING
BAILEY ROAD	12629 Mahoning Ave N. Jackson, OH 44451	330-538-6183	Macy's Damages & Accommodations
BRIDGETON	300 Rock Industrial Dr Bridgeton, MO 63044	314-738-7924	Macy's Damages & Accommodations
CITY OF INDUSTRY	15541 E. Gale Ave City of Industry, CA 91745	626-855-6213	Macy's Accommodations
HAYWARD	28701 Hall Road Hayward, CA 94545	510-887-7333	Macy's Accommodations
HOUSTON	2103 Ernestine St Houston, TX 77023	713-924-3333	Macy's and Bloomingdales Damages & Accommodations
JOPPA	3300 Fashion Way Joppa, MD 21085	410-612-2826	Macy's & Bloomingdales Accommodations
KAPOLEI	91-262 Oihana Street	808-682-6856	Macy's Accommodations

	Kapolei, HI 96707		
FINE JEWELRY	170 O'Farrell Street San Francisco, CA 94102	415-954-6279	Macy's Fine Jewelry only
MINOOKA	601 Mid Point Road Minooka, IL 60047	815-521-3664	Macy's & Bloomingdales Damages & Accommodations
MISSION ROAD	3880 N. Mission Road Los Angeles, CA 90031	323-227-3599	Macy's & Bloomingdales Damages & Accommodations
SECAUCUS	500 Meadowlands Pkwy Secaucus, NJ 07094	201-863-3250	Macy's & Bloomingdales Accommodations
SECAUCUS FINE JEWELRY	524 Meadowlands Pkwy Secaucus, NJ 07094		Macy's Fine Jewelry Only
SOUTH WINDSOR	301 Governors Highway South Windsor, CT 06074	860-282-3082	Macy's & Bloomingdales Damages & Accommodations
STONE MOUNTAIN	4401 Sarr Pkwy Stone Mountain, GA 30083	770-491-2304	Macy's & Bloomingdales Accommodations
TAMPA	4130 Gandy Blvd Tampa, FL 33611	813-805-5686	Macy's & Bloomingdales Accommodations & Damages
TUKWILA	17000 Southcenter Pkwy Tukwila, WA 98188	206-575-2174	Macy's Accommodations

Options for Damaged Merchandise

1. Standing Return Authorization. Merchandise will be shipped to you monthly with the Standing RA provided. A copy of the packing slip will arrive with the merchandise, and you will not be contacted by an expeditor.
2. Damage Allowance. Contact the Vendor Administration Department to negotiate a damage allowance by emailing damagereturns@macys.com or calling 732-661-3093.
3. Salvage Credit. A Bill of Lading will be provided monthly, but merchandise will not be physically returned. You will not be charged freight or handling for merchandise.
4. On-Demand Return Authorization. Request for Return Authorization will be emailed to you monthly. Merchandise will be shipped upon receipt of the Return Authorization and you will be charged freight and handling.

Requests for Call-Tags

For Call-Tag requests call 323-227-3599 or email CRC_calltag@macys.com.

Macy's Transportation Office Requirements

Macy's Transportation Office (MTO) manages transportation arrangements for all vendor shipments. MTO's requirements, which include carrier selection and Macy's Routing Guide (with ship-to locations), are posted at macysnet.com. Vendors must comply with all MTO requirements. For specific standards and requirements related to transportation of freight, please refer to the Macy's Routing Guide and its related NOPC's, all as posted at macysnet.com.

As a general rule, all Macy's vendors are required to ship freight collect. Individual vendors may be approved on a case-by-case basis to ship prepaid. MACY'S MERCHANTS ARE NOT AUTHORIZED TO ISSUE ROUTING INSTRUCTIONS OR MODIFY STANDARD INSTRUCTIONS. A vendor's failure to follow such requirements constitutes agreement to pay any liquidated charge, administrative fee and/or expense offset imposed by MTO. Contact MTO at 678-406-7200 with any questions, problems or concerns before initiating any shipment of goods.

Accounts Payable Requirements

This section does not apply to purchases made by Macy's Merchandising Group (MMG) under the Master Contract form for Private Label merchandise. For information concerning MMG accounts payable for such purchases, see the MMG Addendum, posted at macysnet.com/vs,

EDI Invoices

1. Macy's utilizes paperless EDI technology to pay invoices, including EDI 810 invoices and EDI 820 Remittance Advice documents. All merchandise shipped to Macy's requires EDI invoices. Use of paper invoices violates Macy's Vendor Standards.
2. Vendors not yet using EDI technology must become EDI capable. Please visit www.macysnet.com/edi or contact EC Technology in Accounts Payable at (513) 782-1222 to begin the process. Specifically:
 - Go to macysnet.com/edi or contact EC Technology in Accounts Payable at (513) 782-1222 for Startup Form
 - Complete and submit Startup Form
 - Confirm shipments are 100% U.P.C. marked shipments
 - Provide a U.P.C., GTIN or EAN Catalog and, after approval by Macy's A/P EC Technology, have it transmitted and downloaded into Macy's system
 - Provide an accurate EDI 810 invoice that includes all Macy's required segments
 - EDI 810 invoice must contain the following: PO / Bill of Lading / Store Location
 - EDI 856/ASN and invoice media must balance
 - BOL included in 810 documents (CAD07 and CAD08 segments) must match 204 and 856 BOL
 - Use correct UOM (Note, "Each" is the Macy's accepted UOM)
3. Macy's has adopted EDI for invoicing in order to eliminate need for manual intervention. Deficient EDI documentation violates Macy's requirements. The following are among the deficiencies that require manual intervention:
 - No BOL on 810 document
 - 810 transmission failure (incorrect mapping, duplicate or omission of required data elements)

- Discount transmitted on invoice as an allowance (discount required in cost of merchandise in IT 104 segment)
- Duplicate invoice numbers for one single selling store location with same PO/BOL
- Invoices transmitted to wrong Macy's purchaser or EDI mailbox.
- Incorrect PO terms.
- Duplicate invoices for same shipment.
- Discrepancies between EDI 856/ASN and 810 invoice.

EDI 820 Remittance Advice / Electronic Funds Transfer

Macy's required method of communicating remittance advice for all vendors is the EDI 820. Vendors who are not capable of receiving the 820 and continue to require paper remittance advice will incur charges. Vendors who are not yet EDI capable or who otherwise use paper invoices (all invoices must be submitted by selling location) are consenting to and will incur charges until they become compliant with the Vendor Standards. Note for reference that paper invoices are to be sent to:

Macy's Accounts Payable
2101 East Kemper Road
Cincinnati, OH 45241

In order to begin receiving an 820, you must first submit the EDI Startup Form available at macysnet.com/edi. Macy's also offers the Electronic Funds Transfer (EFT). For more information contact Accounts Payable EC Technology at (513) 782-1222.

Macy's Accounts Payable permits registered users of macysnet.com to manage accounts online. Listed below are the two available functions and the kinds of information each provides to registered users. Visit macysnet.com to register. Instructions for using these functions are also posted at macysnet.com/help.

(1) Accounts Payable Activity (Use to Research)	(2) A/P Forms (Explanation/Dispute of Charges)
Expense Offsets / RTV Status of Invoices (available by PO) Trial Balance Detail PO Look-up Check Detail Vendor Integrity Audit	Advertising Copy Request Cost Differences Demo Salary Expense Offset Deductions Freight Inquiry Research Invoice Non-Payment/POD Disputes Invoice Shortages Markdown Allowances RTV Disputes Third Party Audits

Communicating with Macy's Accounts Payable

1. Contact Accounts Payable using A/P forms accessed via macysnet.com for issues regarding deductions taken or to request additional information on your account. Paper correspondence is subject to a processing fee for each paper document.
2. Submit disputes identified above under caption (2) via A/P forms using www.macysnet.com.
3. Submit disputes Macy's Transportation Office (MTO) using A/P forms accessed via www.macysnet.com, if you have questions regarding:
 - Freight deductions
 - MTO charges and offsets
4. Accounts Payable information, including responses to vendor inquiries and information regarding Expense Offsets related to EDI 856/ASN, UCC128, MTO and Floor Ready deductions will be communicated via email to vendors that are registered macysnet.com users and have a valid email address in its profile. In order to receive such material via email, registered macysnet.com users with valid email addresses in their profiles must send an email request to exo@macysnet.com that includes the following:
 - Specific account number for which you wish to receive Auto EXO
 - Your macysnet.com User Name
 - Your email address (must match email address in profile)

Proof of Delivery (POD) Request on Unpaid Invoices

1. Accounts Payable will request proof of delivery (POD) on invoices for which no record of merchandise receipt can be found. Vendors/factors will receive notification of a POD request and that payment will not be made prior to receipt of applicable POD.
2. When requested, send a valid POD and copy of the invoice to Accounts Payable for research, using the Invoice Non-Payment/POD Disputes selection in AP Forms on macysnet.com. You must be a registered user to access this function. To ensure timely disposition, the valid POD must be received within two (2) months of the original request date or the POD may be denied. A valid POD is defined as a freight bill stamped and signed by a representative of a Macy's distribution center.
3. The freight bill must include purchase order number, carton count and the name of the Macy's purchasing entity for which the shipment was designated. If there are multiple POs on the shipment, the carton count must be provided by PO.

Vendor Address File

Once selected as a new vendor for Macy's/Bloomingdale's, a vendor must provide EDI information at macysnet.com. If not EDI capable, contact your merchant for specific instructions. Any subsequent changes to a vendor's address file, shipping information, vendor shipping location, including any change due to a merger, acquisition, Chapter 11

filing, company closings, or change in licensee agreement, must be communicated to Macy's as promptly as possible and, in all events, within 48 hours of occurrence, via email to vendorchanges@macysnet.com or by a paper document (using vendor's letterhead and signed by an authorized senior officer of vendor). Include the following information in the email:

- Vendor company name and DUNS number
- Macy's entities with which a vendor does business or be affected by a change in vendor information
- Parent company name (old and new) if there has been a change
- Company address (old and new if there has been any change)
- Description of event or other cause of change (e.g., merger) being reported, with effective date of event/other cause. Mergers, splits and acquisitions require a copy of supporting legal documents, including validation from the UCC that you have purchased the company's manufacturer's UCC ID as well

In addition to the email, written notification of any of the changes described above also should be sent to:

Macy's Accounts Payable
Attn: Vendor Masterfile Control Office
2101 East Kemper Road
Cincinnati, OH 45241

Expense Offset Policy

Macy's has made a significant commitment to the technology and systems described in the Vendor Standards, which specify Macy's requirements in considerable detail and explain the importance of vendor compliance. These Vendor Standards also provide instructions for obtaining assistance. Given that vendor noncompliance causes disruption to operations and additional expense, Macy's has requested and expects vendors to comply with these Vendor Standards. This Expense Offset Policy is intended to recover the additional costs incurred by Macy's due to vendor noncompliance. In many instances, the expense offset is a liquidated amount that Macy's may assess, together with administrative fees, in the event of noncompliance. As stated in the introduction to the Vendor Standards, Macy's regards a vendor's noncompliance as consent to Macy's assessing expense offsets and collecting such amounts by offset. In addition, Macy's has conditioned its obligation on a vendor's compliance, such as payment of all or a portion of freight costs, vendor's noncompliance will constitute vendor's acceptance that vendor will pay the cost.

The following chart lists matters for which the charge for vendor noncompliance has been established and constitutes notice that Macy's will assess and collect such charges by offset in the event of vendor noncompliance. There is a separate list below that provides the fees payable for services that are distinct from noncompliance of a requirement under the Vendor Standards. Charges applicable to the Macy's Transportation Office ("MTO") in respect of its operations are provided as a portion of the MTO Routing Guide, which is posted at macysnet.com/routing.

FLOOR READY EXPENSE OFFSETS

U.P.C. TICKETING	EXPENSE OFFSET CHARGE
Merchandise not U.P.C. marked	\$25 per receipt plus 50 cents per unit (MIN \$50 per receipt)
Poor Quality U.P.C. tickets	\$25 per receipt plus 50 cents per unit (MIN \$50 per receipt)
U.P.C. tickets or other items affixed improperly (pins, string, etc.)	\$25 per receipt plus 50 cents per unit (MIN \$50 per receipt)
No / wrong retail on U.P.C. tickets (where required)	\$25 per receipt plus 50 cents per unit (MIN \$50 per receipt)
Format not industry standard/secondary barcode used	\$25 per receipt plus 10 cents per unit (MIN \$50 per receipt)
Full Detail In-house tickets supplied (Pre-receipt)	\$50 per PO plus 35 cents per ticket
Retail Only Tickets supplied (Pre-receipt)	\$50 per PO plus 25 cents per ticket
No / wrong multi piece garment / set tags	\$25 per receipt plus 20 cents per unit (MIN \$50 per receipt)
HANGER	EXPENSE OFFSET CHARGE
No / incorrect floor ready hanger in garment	\$25 per receipt plus 50 cents per unit (MIN \$50 per receipt)
Hanger in box, not on garment	\$25 per receipt plus 25 cents per unit (MIN \$50 per receipt)
PRODUCT PACKING MATERIAL	EXPENSE OFFSET CHARGE
Unnecessary packing materials / pins, etc.	\$25 per receipt plus 50 cents per unit (MIN \$50 per receipt)
PRODUCT INFORMATION	EXPENSE OFFSET CHARGE
No / wrong size strip tape or indicator on garment / packaged product	\$25 per receipt plus 50 cents per unit (MIN \$50 per receipt)

TECHNOLOGY EXPENSE OFFSETS

UCC-128 BARCODE LABEL	EXPENSE OFFSET CHARGE
No UCC-128 barcode label, No UCC-128 pack data in EDI 856/ASN. Not in production for UCC-128 barcode label	\$7.50 per carton
Unusable UCC-128 barcode label due to EDI 856/ASN errors or Poor Quality UCC-128 barcode (ANSI C/D/F)	\$7.50 per carton
UCC-128 Bar-code located incorrectly on carton	\$5 per carton
UCC-128 format not correct, human readable data, Div Name, PO#, Store #, Store Name, etc.	\$5 per carton (MIN \$50 per receipt)
No / wrong FOB and or Dept on UCC-128 label	.25 cents per carton per field (MIN \$25 per receipt)
U.P.C. / EAN CATALOG (EDI 832)	EXPENSE OFFSET CHARGE
Keying charge for advanced U.P.C. / EAN catalog data entry (prior to order entry/receipt)	\$5 per U.P.C. / EAN key entered
Manual load charge for U.P.C. / EAN catalog data	\$5 per U.P.C. / EAN manually loaded
Keying charge for U.P.C. / EAN catalog data entry at time of order entry/receipt	\$250 per incident plus \$5 per U.P.C. / EAN key entered
Keying charge for U.P.C. / EAN catalog and SKU File corrections by data element	\$5 per U.P.C. / EAN key entered
EDI 856/ASN	EXPENSE OFFSET CHARGE
No / Unusable EDI 856/ASN at time of processing	\$7.50 per carton (MIN \$75 per receipt)
Not in Production for EDI 856/ASN	\$7.50 per carton (MIN \$75 per receipt)
Late EDI 856/ASN	\$50 per receipt
Failure to transmit separate BOL/EDI 856/ASN-UCC128 data per FL facility, Multiple DC EDI 856/ASN Error	\$10 per carton total cartons per Bill of Lading
Failure to consolidate stores for same PO/shipment on one BOL/EDI 856/ASN	\$50 per receipt
BILL OF LADING (EDI 204 / 211)	EXPENSE OFFSET CHARGE
BOL information provided to carrier does not match BOL #, Purchase Order #, carton count on EDI 856/ASN	\$10 per Bill of Lading
INVOICE (EDI 810)	EXPENSE OFFSET CHARGE
Does not provide invoice electronically – 810	\$10 per invoice
Does not include accurate BOL in 810	\$10 per invoice
Multiple invoices for same selling location / PO / BOL	\$10 per invoice
More than 1 invoice using store 99 for same shipment / EDI 856/ASN	\$10 per invoice
ELECTRONIC FUNDS TRANSFER (EDI 820)	EXPENSE OFFSET CHARGE
Does not receive Pay Order/Remittance Advice– 820	\$10 per check

DISTRIBUTION CENTER EXPENSE OFFSETS

SHIPPING	EXPENSE OFFSET CHARGE
Merchandise shipped and received at wrong receiving facility	\$250 per receipt plus \$5 per carton, plus freight
Merchandise shipped and received as substitution/overages (sales/inventory rejects)	\$50 per receipt plus 50% cost of the merchandise
Merchandise shipped and received with overages to the distro and/or our total PO.	\$50 per receipt plus 50% cost of the Mdse ; collateral \$1 / unit
MASTERPACK CARTONS	EXPENSE OFFSET CHARGE
Outer carton not labeled masterpack, inner carton not labeled by store	\$5 per receipt plus .50 cents per inner carton
ACCURACY AUDITS	EXPENSE OFFSET CHARGE
Removed from 'cross dock', moved to audit	\$50 per receipt + \$1 per unit

RETURN TO VENDOR HANDLING EXPENSE OFFSETS

RTV	EXPENSE OFFSET CHARGE
Defective/Damaged/Unsellable RTV Post-receipt of Mdse	7% cost of goods plus transportation
Stock (Consolidated) Returns RTV	7% cost of goods plus transportation

Macy's General Policies

Forced and Child Labor/Unsafe Working Conditions

Macy's has a strict policy prohibiting the use of forced or child labor in the manufacturing of the merchandise that it purchases. Macy's requires, as a condition of doing business, that all vendors comply with the Fair Labor Standards Act, the Occupational Safety and Health Act, and other applicable laws for merchandise produced in the United States. Macy's also requires strict compliance with the laws of the country where the merchandise is produced, pertaining to these subjects, when the merchandise is manufactured outside the United States. All vendors are required to sign and return a letter indicating that they have received and understand the policy and that they are in compliance. You will receive our policy and letter from our Buyer. Failure to return a signed acknowledgment will result in the suspension of Macy's business with your company in accordance with the provisions stated therein. In addition, each vendor must transmit the PID segment at the order level in every EDI 856/ASN sent to Macy's signifying compliance to the Fair Labor Standards Act. See, the Macy's Mapping Guide, posted at macysnet.com for specifics.

Prohibited Furs

Macy's policy prohibits merchandise made (in whole or in part) utilizing any fur or other material derived from domestic dog or cat. Macy's will immediately reject and return merchandise that uses any such materials. Vendor's account will be charged for the

purchase price and all expenses incurred by Macy's. In addition, Macy's reserves the right to terminate its relationship with any vendor that violates this policy.

Conflict of Interest – Gift Giving and Acceptance

Macy's associates should not request or accept from Macy's vendors (or prospective vendors), and Macy's vendors (or prospective vendors) should not offer or provide to Macy's associates, gifts, gift certificates, discounts, gratuities or any other item of value (including services) of any nature, other than that which is normal and casual within the framework of the associate's business activities. Any deviation from this policy could result in the termination of both the associate's employment with Macy's and the vendor's (or prospective vendor's) relationship (or prospective relationship) with Macy's. Any questions on the policy should be referred to Macy's General Counsel.

Prize Promotions

Although, Macy's participates in prize promotions (i.e., sweepstakes and contests) on a regular basis, all such events require the specific, prior written approval of special events management. It is the responsibility of the vendor to confirm with the appropriate Macy's or Bloomingdale's merchant, as applicable, that all required approvals have been obtained in writing before proceeding with any prize promotion in which Macy's or Bloomingdale's is being asked to participate.

New Store Opening Policy (In the US)

The benefits of Macy's expanding into new markets are shared with our vendors. It is Macy's policy that remodeled and new store opening costs be shared with our vendors. Therefore, we will add an additional 5% discount to be applied to initial "new" store POs for all new stores or remodeled stores. All new stores or remodeled store invoices will be processed to your account 30 days after the new or remodeled store opening.

Stores Outside of the Continental US

Due to the additional complexity of handling, freight, shipping, ticketing and other logistics efforts associated with moving goods outside the continental United States, we will be taking an allowance of 4.5% on all invoices, on an ongoing basis, for Macy's stores outside of the continental United States. In addition, .5% will be deducted from all invoices for Macy's stores located in Hawaii to cover a state excise tax.

Vendor Liability Insurance

Vendor shall obtain and maintain, at its sole cost and expense, comprehensive general liability insurance coverage in an amount appropriate to vendor's business and operations, which shall not be less than \$1 million per occurrence for bodily injury and property damage with not less than a minimum aggregate of \$2 million in coverage. Such insurance shall provide coverage with respect to all customary liability, including product liability and contractual liability. The latter shall specifically include coverage of vendor's indemnification obligations to purchaser. Vendor agrees that such insurance shall be provided pursuant to policies that specify that said vendor insurance is primary, names purchaser and its affiliated companies as additional insurers and that such coverage may be neither terminated nor reduced below the above limits without 30 days

prior notice to purchaser. Vendor agrees that it shall provide, upon purchaser's request, certificates evidencing vendor's compliance with the foregoing requirements.

Vendor Hiring Policy

Macy's may decline to do business or may sharply reduce the level of business done with any vendor that extends an offer of employment to, employs, hires or otherwise engages the services of any person who, at the time such offer of employment is extended or within 180 days prior thereto, is a Macy's buyer, buyer-equivalent level or higher. Should a vendor wish to discuss job opportunities with any Macy's employee, the vendor should obtain written permission from Macy's Chief Administration Officer prior to any discussions taking place.

Macy's Supported Programs

Destroy in Field for Cosmetics and Fragrances

Macy's has implemented a process for handling unsaleable Cosmetics and Fragrances merchandise, particularly for customer returns, damages and testers. Such merchandise will no longer be dispositioned through manual Destroy-in-Field documents and processes. Destroy in Field (DIF) will be processed by the store staff and charged back to vendors. Results will be reported on the vendor's macysnet.com trial balance. An EDI 180 document will be available to the vendor that lists all DIF units by category for each chargeback number. The benefits of this process are:

1. Vendors provided with more timely, detailed information, for quicker replenishing at location and SKU level for product and collateral.
2. Provide vendors with more timely information to manage replenishment to reduce stock-outs.
3. Reduce need to create testers from merchandise stock.
4. Improve customer service in stores.
5. Implement work simplification and consistent practice within Macy's.

Damage Allowance Programs

Macy's Damage Allowance Program requires vendors to provide a credit for all merchandise that is deemed to be sub-standard (defective, damaged, unsaleable, or unmerchantable). We offer the following options as alternatives to returning damaged and defective merchandise to vendor and assessing customary charges for transportation and handling:

1. **Vendor Allowance Program** is designed to offer an alternative to returning damages. The vendor and Macy's agree on a damage allowance that is calculated based on the vendor's historical rate of damaged returns. The allowance, which is periodically reviewed to maintain some consistency with then current rates and trends, is deducted from amounts that would otherwise be paid for the vendor merchandise covered by the program. As no returns are processed for defective merchandise, vendors are not charged additional RTV handling or freight charges.
2. **Salvage Credit Program** Utilizes Macy's central return centers (CRC) to accumulate damaged merchandise for vendors participating in the Salvage Credit

Program. The CRCs process a “no goods moving” RTV document on a monthly basis that provides vendors with the specific unit, style and cost information associated with the damaged merchandise. A salvage credit, equal to the actual value of the damaged merchandise, will be issued to Macy’ with no additional RTV handling or freight charges applied.

Electronic Article Surveillance (EAS)

Macy’s is committed to Electronic Article Surveillance (EAS) and continues to study this program. EAS, also known as “source tagging,” requires vendors to attach the (EAS) tag at point of manufacture. Please continue to visit macysnet.com for updates on status of EAS program.

Collaborative Planning, Forecasting and Replenishment (CPFR)

For more information on CPFR, please obtain a copy of the CPFR Voluntary Guidelines at www.cpfr.org. The CPFR Voluntary Guidelines explain the business processes, supporting technology and change management issues associated with implementing CPFR.

Gift Registry

Macy’s has a national Gift Registry system that utilizes the vendor U.P.C./EAN catalog. This system revolutionized our wedding and gift business by allowing customers to purchase gifts for any registrant, in any store, without regard to where the initial registration took place. Macy’s gift registry system uses U.P.C./EAN codes and scanning technology to register gift selections, as well as to update the preference list each time a customer makes a purchase. The registry system descriptions are driven by the vendor-supplied U.P.C./EAN catalog information. Our customers will see your product information exactly as it appears in your U.P.C./EAN catalog. Utilize the following fields for your product information:

- Product Description: Use for pattern/name of product
- Color Code/Description: Use NRF color code/supply description
- Size Code/Description: Use NRF size code/supply description

If these fields do not apply to your product, utilize the 20-character product description field to describe your product. Make the description customer friendly. Remember our customer will see your product information exactly as it appears in your U.P.C./EAN catalog. If a vendor’s product descriptions require modification, an expense offset will be assessed.

California Proposition 65 Requirements

Macy’s regards our vendors and suppliers as our partners in ensuring that all Macy’s merchandise is safe and will not do harm to our customers. Pursuant to our Vendor Standards all Macy’s vendors are required to comply with all applicable laws and regulations, including laws and regulations that are intended to ensure that the merchandise offered for sale by Macy’s is safe. The requirements imposed by California’s Prop 65 are discussed at length in the portion of the vendor standards directed to Macy’s Merchandising Group suppliers but all vendors are advised to

familiarize themselves with this and similar laws and to comply with all such laws and regulations.

Vendor Bulletin: Toxics in Packaging Laws

This Bulletin alerts you to important information regarding U.S. legislation that limits the amounts of cadmium, lead, mercury, and hexavalent chromium in product packaging. The following summaries and links will provide you with background and resources to learn more about the Toxics in Packaging Laws.

Toxics in Packaging Laws: As of 2009, nineteen U.S. States have Toxics in Packaging Laws that prohibit the sale or distribution of packaging containing more than 100 parts per million (ppm) by weight (0.01%) in total of the following heavy metals: cadmium, lead, mercury, and hexavalent chromium. No intentional introduction of any amount of these metals is allowed. The laws seek to limit the amount of heavy metals entering the landfills, waste incinerators, recycling streams, and ultimately, our environment. See the below link for the Model Legislation upon which many of the State Laws are based: http://www.toxicsinpackaging.org/model_legislation.html

What is Covered? The law applies to “packaging” and “packaging components.” The law defines “Package” as a container providing a means of marketing, protection or handling of a product and shall include a unit package, an intermediate package and a shipping container. “Package” also includes such unsealed receptacles as carrying cases, crates, cups, pails, rigid foil and other trays, wrappers and wrapping films, bags and tubs. “Packaging component” means any part such as, but not limited to, any interior or exterior blocking, bracing, cushioning, weatherproofing, exterior strapping, coatings, closures, inks and labels. Basically any packaging you use with your product is covered by these laws.

Who is Responsible?

- . Manufacturers of packaging and packaging components
- . Suppliers of packaging and packaging components
- . Product manufacturers or distributors who use packaging. This applies to all suppliers who sell consumer products in the United States.

Toxics in Packaging Clearinghouse (TPCH): The Toxics in Packaging Clearinghouse (TPCH) was formed to assist its Member States in the administration, interpretation, and enforcement of the States’ Toxics in Packaging Laws. TPCH has initiated research, educational, and outreach programs regarding the laws. For detailed information about the laws, please visit the TPCH website at: <http://www.toxicsinpackaging.org/index.html>.

Enforcement : Enforcement of the State Toxics in Packaging Laws is at the discretion of each State. Please see the links below for details regarding the 2008 enforcement action by California Environmental Protection Agency’s Department of Toxic Substances Control (DTSC) involving shopping bags containing heavy metals in violation of the law. The DTSC obtained a consent agreement and a \$165,000 penalty to settle this matter.

TPCH Press Release: http://www.toxicsinpackaging.org/docs/CA_SEP_announcement.pdf

DTSC Consent Agreement :

<http://www.dtsc.ca.gov/HazardousWaste/Projects/upload/Forever21ENFCO.pdf>

Macy's is providing the information in this bulletin for the general information of its vendors. It does not replace any applicable legal or regulatory requirements and is provided "as is." Macy's will not be liable for any indirect, special, punitive, consequential or other damages (including without limitation lost profits) of any kind in connection with this client bulletin. **MACY'S DISCLAIMS ALL REPRESENTATIONS AND WARRANTIES, EXPRESS OR IMPLIED, INCLUDING WITHOUT LIMITATION WARRANTIES OF MERCHANTABILITY AND FITNESS FOR A PARTICULAR PURPOSE, IN CONNECTION WITH THIS CLIENT BULLETIN. SUPPLIERS AND VENDORS SHOULD CONTACT THEIR OWN LEGAL COUNSEL FOR ADVICE REGARDING COMPLIANCE WITH THESE LAWS.**

Macy's

UPC CATALOG DATA ENTRY FORM

INFORMATION ON THIS FORM MUST MATCH UPC TICKETS EXACTLY, LINE LISTS, ETC.

Note: - This form is only to be used by vendors with a total UPC count of fewer than 100 UPCs.

- You will be assessed \$5/UPC for manual data entry.
- See page 40 of this manual for complete listing of expense offsets associated with UPC maintenance
- If you have more than 100 UPCs , please call Inovis at 877-446-6847.

Fax to:

Attn:

Macy's
Bloomingdale's
Customer Fulfillment Ctr

Macy's.

MIO Department
212-494-2211
212-705-5630
770-908-3557

Vendor Name: _____ PAGE ____ OF ____ (10 max)

Vendor Contact: _____ Vendor Telephone: _____ Date: _____

- Directions:
- 1) Follow UCC & NRF Standards and Vendor Standards.
 - 2) Avoid using special characters (i.e. ",#~*-) or spaces in Product/Style numbers.
 - 3) Avoid using special characters in Product/Style Name/Description, Color Description or Size Description fields.
 - 4) NRF Size and Color Codes are required for merchandise for which there are NRF-assigned Size and Color Codes.

Type or Print Legibly

	UPC NO. <i>12 Digit Numeric</i> EAN NO. <i>13 Digit Numeric</i>	STYLE NO. (PID) <i>Up to 20 Characters</i>	STYLE DESCRIPTION <i>Up to 20 Characters</i>	NAME/ NRF COLOR CODE <i>3 Digit Numeric</i>	COLOR DESCRIPTION <i>Up to 10 Characters</i>	NRF CODE <i>5 Digit Numeric</i>	SIZE	SIZE DESCRIPTION <i>Up to 10 Characters</i>
1								
2								
3								
4								
5								
6								
7								
8								
9								
10								

Date Completed by Macy's: _____

MACY'S
RETAIL PRICE MARKING REQUIREMENTS BY FAMILY OF BUSINESS

\$ REQUIRES A RETAIL PRICE \$	DOES NOT REQUIRE RETAIL PRICE
<p style="text-align: center;"><u>APPAREL</u></p> <p>MEN'S / YOUNG MEN'S APPAREL MEN'S / BOY'S FURNISHINGS WOMEN'S / JUNIOR APPAREL COATS / FURS ALL SWIMWEAR INFANTS / CHILDREN'S APPAREL INTIMATE APPAREL</p> <p style="text-align: center;"><u>ACCESSORIES</u></p> <p>OPEN SELL COSMETICS COSMETIC ACCESSORIES JEWELRY (FASHION / BRIDGE / FINE) HOSIERY HANDBAGS SMALL LEATHER GOODS (SLG)</p> <p style="text-align: center;"><u>TABLETOP / DECORATIVE ACCESS</u></p> <p>DECORATIVE ACCESSORIES / GIFTS CHRISTMAS TRIM SERVERWARE/HOLLOWARE SILVER/CHINA/CRYSTAL GIFTWARE PROMO FLATWARE SETS-20 PCS OR MORE</p> <p style="text-align: center;"><u>HOUSEWARES</u></p> <p>CUTLERY SETS DINNERWARE / FLATWARE / GLASSWARE (OPEN STOCK & SETS) GADGETS / KITCHEN ACCESSORIES COOKWARE - OPEN STOCK COOKWARE SETS KITCHEN ELECTRICS CUTLERY OPEN STOCK ELECTRONIC GIFTS FLOOR CARE</p> <p style="text-align: center;"><u>TEXTILES</u></p> <p>KITCHEN TEXTILES / TABLE LINENS DECORATIVE PILLOWS BEACH TOWELS BATH ACCESSORIES / RUGS HOME TEXTILES (SHEETS, TOWELS, ETC.)</p> <p style="text-align: center;"><u>OTHER HOME</u></p> <p>PICTURE FRAMES STATIONERY GREETING CARDS / GIFT WRAP PACKAGED FOOD / CANDY CALENDARS / BOOKS / PUZZLES CLOSET SHOP / NOTIONS ELECTRONICS ACCESSORIES LUGGAGE ACCESSORIES</p>	<p style="text-align: center;"><u>CENTER CORE</u></p> <p>SHOES COSMETIC / FRAGRANCES</p> <p style="text-align: center;"><u>TABLETOP</u></p> <p>CHINA / FLATWARE (PLACE SETTINGS / HOSTESS / SERVER / COMPLETER SETS) CHINA OPEN STOCK "EVERYDAY" PATTERNS OPEN STOCK STERLING STEMWARE</p> <p style="text-align: center;"><u>OTHER HOME</u></p> <p>LUGGAGE LAMPS FLOOR COVERINGS BULK FOOD BEDDING FURNITURE TECHNOLOGY PERSONAL CARE</p>

All merchandise shipped to Macy's must include an industry standard "UPC A" (or EAN) barcode ticket. Place our retail in Zone 6, of the UPC ticket. If you have any questions regarding whether your merchandise requires a retail, contact the buyer or Vendor Services.

Do not retail ticket product for the Fulfillment Centers.

Ticketing Requirements

SAMPLE UPC TICKET FORMAT

Note: These tickets are being provided for illustration only. Your UPC ticket should be created using your unique information in accordance with applicable GS1 guidelines.

UPC TICKET ZONE FORMAT

Zone 1
Zone 2
Zone 3
Zone 4
Zone 5
Zone 6
Zone 7

Merchandise Identification (PID) →

Vendor Information
If provided in Zone 2 →

UPC Version A Symbol →


Consumer Information →

Color/Size →


Space for Retail Price (1" x 1.25") →

Manufacturer's Suggested Price →

UPC SAMPLE TICKET

VENDOR LOGO	
2365OLT	NAVY
68912-01	945#
TFO-17	11509-P
	
0 12345	67890 5
65% Polyester	34 LONG
45% Wool	
Color/Size	
Min. Size: 1.0" x 1.25"	
MANUFACTURERS SUGGESTED RETAIL PRICE	
\$125.00	

UPC SAMPLE TICKET FOR ZONE 7

VENDOR LOGO	
2365OLT	NAVY
	
0 12345	67890 5
65% Polyester	34 LONG
45% Wool	
Color/Size	
Min. Size: 1.0" x 1.25"	
MANUFACTURERS SUGGESTED RETAIL PRICE	
\$125.00	

Merchandise Identification (PID) →

Vendor Information →

UPC Version A Symbol →

Consumer Information →

Color/Size →

Space for Retail Price (1" x 1.25")
Zone 6 →

Manufacturer's Suggested Price
Zone 7 →

UPC SAMPLE TICKET FOR ZONE 6

VENDOR LOGO	
2365OLT	NAVY
	
0 12345	67890 5
65% Polyester	34 LONG
45% Wool	
Color/Size	
Min. Size: 1.0" x 1.25"	
MANUFACTURERS SUGGESTED RETAIL PRICE	
\$125.00	

U.P.C. Ticket Placement & Attachment Requirements

<u>Item Requirement</u>	<u>Ticket Placement</u>	<u>Attachment</u>
Belts	Through buckle or on belt	'Loop-lock' or sewn in
Bottoms folded/hanging all FOB's (Shorts/Pants/Jeans/Skirts)	Left side	Swift attached or sewn on joker
Bras	Left side seam/around front left strap	Swift attached or loop-lock
Cooking utensils/Gadgets	On the back or on card	Stickers or printed on card
Christmas Trim	On box/package/item	as merchandise indicates
Dresses with sleeve/sleeveless	Left sleeve/through vendor care label	Swift attached
Furniture/Bedding	See Furniture & Bedding Addendum	
Giftwrap	On box/package/item	as merchandise indicates
Gloves - not boxed	Through vendor care label/connecting string	Swift attached
Hair Accessories on cards	Bottom of card	Sticker or printed on card
Hair Accessories loose	Around or on item	Rat-tail, dumbbell or sticker
Handbags/Backpacks	Around handle, zipper, strap or frame joint	'Loop-lock'
Handbags (SLG) – Clutch - Hinged	Through inner label or zipper or through Outside hinged joint	'Loop-lock' or sewn in
Hats/Caps	Through headband or vendor care label	Swift attached
Intimate Apparel (excluding bras)	Left side/through vendor care label	Swift attached
Jewelry on cards	Bottom of card/bottom of box	Sticker or printed on card
Jewelry loose/Watches	Around the item	Non-removable rat-tail or dumbbell
Ladies suits	Left sleeve, cuff or seam	Swift attached or sewn on joker
Luggage/Briefcases	Around handle	"Loop-lock"
Men's, women's dress & woven shirts folded/packaged (Integrated Hang Tag, Separate Promotional & UPC tags)	Through placket on shirt	Swift attached through garment do not ticket package
Men's, boy's suits, sport coats and Blazers – All FOB's	Left sleeve, cuff or seam	Swift attached or sewn on joker
Napkins/Placemats	Through vendor care label or fabric	Swift attached, sewn in or removable sticker
Napkin Rings	Inside or around	Removable Sticker or 'Loop-lock'
Outerwear all FOB's (Coats)	Left sleeve or left cuff	Swift attached
Robes	Left sleeve/through vendor care label	Swift attached
Scarves/shawls	Through vendor care label	Swift attached
Shoes	Front of box, next to size identification	Sticker or printed on box
Socks	On band or card	Sticker or printed on band
Sold IN box/pkg (Cosmetics/Housewares/Tabletop/Gloves/Umbrellas/Candles/Bath Acc.)	On back of the box/package	Sticker or preprinted on box
Sold OUT of box/pkg (Frames/Housewares/Tabletop/Gifts/Watches/Candles/Bath Acc.)	On back of the box AND on the mdse.	Removable sticker on item & mdse. sticker or preprinted on box
Stuffed Animals	On box/package/item	as merchandise indicates
Sweaters	Through vendor care label/left sleeve seam	Swift attached
Swimwear/Bodywear/Dancewear - One piece	Left side/through vendor care label	Swift attached
Swimwear – two piece	Left side/through back of top /care label	Swift attached
Ties	Through vendor care label	Swift attached
Tops hanging - all FOB's	Left side seam/through vndr care label in neck	Swift attached
Tops folded – all FOB's	Through vendor care label in neck	Swift attached
Towels	Corner	Swift attached or sewn on
Toys	On box/package/item	as merchandise indicates
Umbrellas - not boxed	Around the handle	'Loop-lock'
Vest	Left armhole seam/lower left panel of vest	Swift attached or sewn on
Wallets	Securely attached to product	Sewn in or 'Loop-lock'

UCC-128 SHIPPING CONTAINER LABEL FORMAT & PLACEMENT

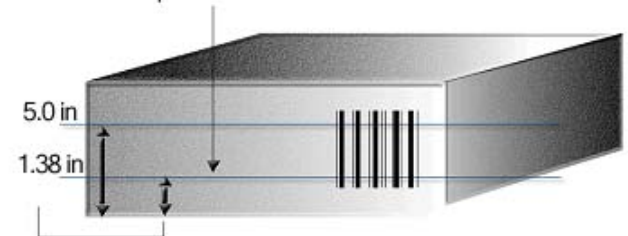
These labels are being provided for illustration only. Your UCC-128 label should be created using your unique information in accordance with applicable Uniform Code Council guidelines. (800-543-8137 or www.gs1us.org)

4" x 6"

ZONE A	FROM 1234 Main St. Cincinnati OH 45241	TO Macy's c/o Los Angeles Macy's Logistics DC 3880 N. Mission Road Los Angeles CA 90031	ZONE B
ZONE C	SHIP TO POSTAL CODE (420) 90031	CARRIER Best Freight PRO: 2895769860 B/L: 853930	ZONE D
ZONE E	PO: XXXXXXXX DEPT: XXXX		
ZONE G	FOR Macy's ST#: 0482 Santa Anita FRAGRANCES		ZONE H
ZONE I	SERIAL SHIPPING CONTAINER (00) 0 0052177 513895717 2		

Zone A	Zone B	Zone G	Zone H
FROM 1234 Main St. Cincinnati OH 45241	TO Macy's c/o Los Angeles Macy's Logistics DC 3880 N. Mission Road Los Angeles CA 90031		FOR Macy's ST#: 0482 Santa Anita FRAGRANCES
SHIP TO POST (420) 90031		CARRIER Best Freight PRO: 2895769860 B/L: 853930	SSCC-18 (00) 0 0052177 513895717 2
Zone C		Zone D	
PO: XXXXXXXX DEPT: XXXX			
Zone E		Zone I	

3" x 8"
Label should be placed from 1.38" to 5.0" from bottom of carton



PO Carton Consolidation Examples

4" x 6"



ZONE A	FROM 1234 Main St. Cincinnati OH 45241	TO Macy's c/o Los Angeles Macy's Logistics DC 3880 N. Mission Road Los Angeles CA 90031	ZONE B
ZONE C	SHIP TO POSTAL CODE (420) 90031	CARRIER Best Freight PRO: 2895769860 B/L: 853930	ZONE D
ZONE E/F	PO/DEPT: XXXXXXXX/XXXX XXXXXXXX/XXXX		
ZONE G	MSID #		ZONE H
	FOR Macy's ST#: 0482 Santa Anita FRAGRANCES		
ZONE I	SERIAL SHIPPING CONTAINER (00) 0 0052177 513895717 2		

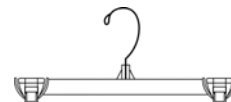

Zone A	Zone B	Zone G	Zone H
FROM 1234 Main St. Cincinnati Oh 45241	TO Macy's c/o Los Angeles Macy's Logistics DC 3880 N. Mission Road Los Angeles CA 90031	MSID #	FOR Macy's ST#: 0482 Santa Anita FRAGRANCES
SHIP TO POST (420) 90031		CARRIER Best Freight PRO: 2895769860 B/L: 853930	SSCC-18 (00) 0 0052177 513895717 2
Zone C		Zone D	
PO/DEPT: XXXXXXXX/XXXX XXXXXXXX/XXXX			
Zone E/F		Zone I	


3" x 8"

Macy's
2010 Floor Ready Hanger Program


(All merchandise displayed hanging in our stores, including sweaters, must be shipped on a Floor Ready Hanger.) Hangers are expected to be in full compliance with all VICS hanger standards. (No Logos) Use of any hangers that fail to comply with these standards are subject to expense offsets from the receiving locations. Note, Macy's is researching sustainable hanger options and will update the vendor community if changes are considered. This list is intended to be used as a general guide. If you have any questions regarding hanger requirements, **contact your buyer.**


Family of Business / Examples	Hanger Description	Style Number	Hanger Style
TOP (use hanger size appropriate for product)	19" Top	479	
Tops, Blouses, Dresses, Robes, Sleepwear	17" Top	484	
Women's jackets, 2-piece Pajamas (w/ slip tape),	15" Top	485	
Intimate Apparel Daywear, swim cover-ups,	12" Top	498	
Robes / Heavy Tops, such as Streetwear should use the Jacket Hanger – 3328			
	10" Top	497	
Optional for Knitwear/ Sweaters / Robes (alternate styles 888 & 999)	19"	579	
	17"	584	
	15"	585	


BOTTOM (use hanger size appropriate for product)	16" Bottom 6016		
	14" Bottom 6014		
Bottoms, Pants, Skirts, Shorts,	12" Bottom 6012		
Men's Swimwear	10" Bottom 6010		
	8" Bottom 6008		
Bottom hangers are available with "rubberized" / crease-free padding to prevent garment damage if necessary.			
(Style 6208, 6210, 6212, 6214, 6216) Heavy Bottoms, such as Streetwear should use style 7008, 7010, 7012, 7014			

JACKETS (optional alternate to style #484)	19" Top	3319	
Women's Jacket	17" Top	3328	
Streetwear Tops and all other heavy Tops	15" Top	3315	

WOMEN'S SUITS			
Women's, Juniors, Missy Suits	17" Suits	494	

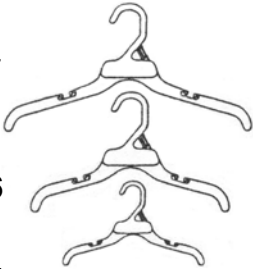
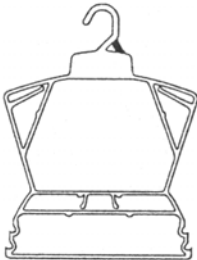
COATS (use hanger size appropriate for product)	19" Coat	3320	
Outerwear Coats and Jackets	17" Coat	3329	
	15" Coat	3316	

LEATHER COATS (designed to prevent product damage, optional alternate to style #3329, 3316 & 3320)			
Men's & Women's Leather Coats	19" Leather	3969	
	17" Leather	3937	
	15" Leather	3945	

SWIMWEAR HANGER (with or without soft pad)	10"	8010	
	12"	8012	
	14"	8014	

INTIMATE APPAREL	GS-11	
Intimate Apparel (Bras / Pants / Slips)	GS-19	
Clear, No Logos	CW-87	

Men's / Young Men's Sportcoats and Suits	Use wishbone style wood hanger or black plastic hanger (pant bar if Needed) as per current agreement
Women's Designers	Black velvet

Infants / Children's			
Infants			
Children's through	12" 9412	472	
Girls 6x	10" 9410	467	
Boys 7 separates	8" 9408		
Use white plastic molded hook hanger in common use today, with color sizer as outlined in VICS standard. No logos.		496	
		12"	
All other children's sizes use appropriate clear hangers noted in top & bottom sections.	10" 6110	495	
	8" 6108	10"	

Use a combination of the top and bottom hangers for all 2 piece Men's, Women's, and Children's (over Girls 6x / Boys 7) coordinates / sets, except suits. Plastic extenders may be used.

Use mini-gards or foam strips on top hangers to prevent garment slippage or damage to fine fabrics if necessary or as directed by buyer.

DO NOT USE SIZE INDICATORS ON HANGERS (except Infants / Children's, Men's Suits and Sportcoats)