

# BLIGH'S LANE NURSERY ADMISSIONS CRITERIA 2009

*Children who are not normally resident in Northern Ireland, will not be considered for places until all children who live in Northern Ireland have been considered.*

Applicants should note that where an address contained within an application qualifies it for admission, then that address will be verified. To enable the Board of Governors to verify addresses, all applicants should provide any 2 of the following 4 documents:

- The most recent bank, building society or Post Office Card Account Statement (not older than 6 months), which shows the address at which the child is resident;
- A utility bill (e.g. Electricity, gas, television licence, landline telephone,) which shows the address at which the child is resident;
- A letter awarding child benefit to the child or another letter relating to this benefit;
- The child's medical card

This is in addition to the standard requirement to provide a Birth Certificate (**Long Version**) in order to verify the age of the child.

Original documents are required and not facsimiles or photocopies. Original documents can be returned on request at the end of the admissions process by the school to which the child is admitted. Applicants preferring not to put verifying documents in the post or seeking alternative verifying arrangements should contact those pre-schools listed on their application form that require verifying documents to agree alternative verification arrangements.

Applicants should be aware that the provision of false or incorrect information, or the failure to provide verifying documents according to the required deadline set by Bligh's Lane Nursery School, may result in either the withdrawal of a place or the inability of any pre-school setting nominated on the application form to offer a place.

The Board of Governors reserves the right to give certain applications special consideration due to Compelling Individual Circumstances.

1. Children born between 2 July 2005 and 31 August 2005 whose parent(s)/guardian(s) is/are in receipt of Income based Jobseekers Allowance or Income Support.
2. Children born between 1 September 2005 and 1 July 2006 whose parent(s)/guardian(s) is/are in receipt of Income based Jobseekers Allowance or Income Support.
3. Children born between 2 July 2005 and 31 August 2005.
4. Children born between 1 September 2005 and 1 July 2006.

If there are more pupils satisfying the last criterion that can be applied, the selection for the remaining places will be on the basis of alphabetical order

- i: Children who are in the process of statutory assessment. (Parents must supply the letter received from the Western Education and Library Board, which confirms its intention to conduct a Statutory Assessment of the child's Special Educational Needs)
- ii: Children who have a family association with the school in the following order:
  - A: Children who have a brother or sister currently attending the school (As verified by the current Attendance Registers)
  - B: Children whose brother or sister have attended the school previously (Parents must

clearly record the full name (s), date (s) of birth, and year (s) that siblings have attended so that previous attendance registers can be checked)

C: Children who have a parent/guardian/grandparent/uncle/aunt employed in the school (as verified by the Principal)

iii: Chronological order of age youngest pre-school child first: 1st July 2006 – 2nd July 2007

5. Other Children: 2nd July 2006 – 1st July 2007

***It is important that parent(s)/guardian(s) when submitting the application form give all the relevant supporting information and written evidence that may be needed including the Long version of the child's birth certificate.***

If a place is offered on the basis of incorrect or misleading information then the Board of Governors will withdraw the offer.

The Admissions Criteria will be applied by a Selection Committee consisting of the Principal and 3 Governors subject to the final approval of the Board of Governors.

If parents have any difficulty in completing the form then they should consult the Principal of the school.

***Late Applications:*** The same criteria will be used for applications received after 1 September 2009.

***Parents should also note that if their child is seeking nursery provision for the 2nd year they MUST reapply.***