

# Minutes of the Vestry Meeting of the Church of the Holy Trinity

February 7, 2015

## Vestry Retreat and Meeting

We gathered at Draesel Hall for the Vestry retreat.

New vestry members were welcomed. The members were led on an apartment tour of 341 East 87<sup>th</sup> Street. Then we moved to St. James Church, 865 Madison Avenue at 71<sup>st</sup> St. to continue the retreat and have our meeting.

**Present:** Fr. Mark Collins, Warden John Hatheway, Warden Inez Lambert, Bill Ambler, Lydia Colón, James Daubs, Nancy Fessenden, Leona Frederick, Fabio Mejia, Theresa Paolucci, Jackie Price, Lionel Tiburcio, Susan Valdés-Dapena and Wendy Wright. *A quorum was present.*

**Absent:** Yvonne O'Neal

Fr. Mark opened the meeting with a prayer at 3:15 PM.

Election of the Vestry clerk was held. Lydia Colón was nominated, seconded and elected unanimously.

**Minutes:** The minutes of the December 2014 and January 2015 meeting were approved as amended.

The piano in Draesel Hall is beyond our financial ability to repair it. The New Amsterdam Singers will donate a baby grand to be used in the church. The old piano will be removed from the premises.

The NY Oratorio Society will purchase an electrical baby grand to be used in Draesel Hall for as long as they rehearse on the premises. They will pay for the installation. There being no need for the red piano in the church it will be placed in the rectory for safekeeping.

**Finance and Budget Committee:** Fr. Mark reported for the Finance and Budget Committee composed of the Executive Committee (members: clergy, wardens, clerk and treasurer), Carol Haley, convener, Jean Geater and Jeanne Blazina. The last three members have been an integral part of this committee and have agreed to stay on until the work started on creating an HR handbook is completed.

We continue our search for a new treasurer, and we will be looking for a new bookkeeper as well.

Our financial position is fine and the consultant is on board.

The committee continues to improve financial practices. One suggestion, that is used in other parishes, is to have parishioners come in to the office on Monday and count the offering and prepare the bank deposit.

Audits are conducted by outside auditors.

**Buildings & Grounds:** John Hatheway reported for the committee - members are Bill Ambler, convener, John Hatheway, Franny Eberhart, Jean Geater (who has agreed to stay on) and Lydia Colón. We have some money and will continue the maintenance of church property.

- Refurbish 3<sup>rd</sup> floor (formerly gym); add egress
- Basement work planned
- Improvements in kitchen
- Rectory work – assess and, if necessary, fix the roof

# Minutes of the Vestry Meeting of the Church of the Holy Trinity

**February 7, 2015**

- The boiler at St. Christopher's House (SCH) is in and now we are waiting for the Con Edison inspection this week. The NYC Dept. of Bldgs. inspection has passed.
- We hope to separate the church boiler and the rectory boiler. The church boiler cannot be turned off completely. Eventually there will be four separate heating zones on the property as opposed to two.
- Painting office and redecorate
- Scaffolding may be needed to repair the roof which would present planting issues outside in the garden

The following committees are the current standing committees. New members can join any one they choose except, the Executive Committee and the Search Committee, whose members are Alden Prouty & Dudley Stone, co-chairs; Inez Lambert, Todd Schwarz, Bill Ambler, Wendy Wright, Karen Goodell, Jeanne Blazina and Marlin Mattson.

- Stewardship Committee: Jim Synk, convener, John Hatheway, Fabio Mejia and Fr. Mark. Susan Valdés-Dapena joined.
- Buildings and Grounds: Bill Ambler, convener, John Hatheway, Franny Eberhart, Jean Geater, Lydia Colón, Helen Palmer, Pat Voehl and Fr. Mark. Fabio Mejia joined.
- Christian Formation: Yvonne O'Neal, convener, Inez Lambert, James Daubs, Chris Knight, Bill Ambler. Susan Valdés-Dapena joined the committee.
- Holy Trinity Neighborhood Center (HTNC): Fr. Mark, Chair, David Liston, President. HTNC is the main fundraising arm for Holy Trinity's outreach programs. It needs to be more prominent. They meet on the fourth Monday of the month at 7:00 PM in the Paul Room. Leona Fredericks, Nancy Fessenden, and Theresa Paolucci joined this committee.

These committees are under the oversight of the Vestry. They provide outreach and have a good time together.

**Warden's Report:** No report

**The next Vestry meeting will be on Tuesday, March 10, 2015** in the Sanctuary.

The meeting was adjourned at 4:15 PM after the closing prayer.

Respectfully submitted by:

Lydia M. Colón  
Clerk of the Vestry