

# Minutes of the Vestry Meeting of the Church of the Holy Trinity

November 10, 2015

**Present:** Wardens John Hatheway and Inez Lambert, Bill Ambler, Lydia M, Colón, Nancy Fessenden, Fabio Mejia, Yvonne O'Neal, Jackie Price, Lionel Tiburcio, Susan Valdés-Dapena, Wendy Wright.

**Absent:** Leona Frederick

Meeting was opened with a prayer

**Review of Agenda:** the Agenda was accepted as presented

**Minutes:** October 2015 minutes were approved as amended.

## Treasurer's Report:

- We budgeted \$60k for fuel and to date have spent \$80k.
- October 2015 is better than 2014 – higher contributions lower expenses.
- Investments went down in September, rallied in October and went back to flat in November. We are still trying to set up electronic access to our investment accounts.

## Finance & Budget:

- Bookkeeper search – met with two final candidates; one is the church administrator at the Church of the Epiphany who can give us three hours/day from 3:15pm to 6:00pm; the other candidate is a professional non-profit bookkeeper. Both are qualified to do the job.
- Stewardship – letters went out to parishioners. A stewardship letter from John Beddingfield will also be sent. An email blast will go out reminding everyone about setting up an electronic pledge. On Saturday, December 5<sup>th</sup> from 5 – 7pm there will be a pledger's reception in the rectory.

## Building & Grounds:

- We still do not have a signed contract for boiler replacement. One contractor has not added remediation of the oil tank and removal of the old boiler. The job will take 8 – 10 weeks; one contractor cannot begin the job right away
- Venting the boiler may reduce the boiler cost by \$20k.
- 341 East 87<sup>th</sup> St.- renovation of the 2<sup>nd</sup> floor apartment is nearly complete.
- ADC Contracting, the contractor working on the 2<sup>nd</sup> floor apartment is willing to clean out the 3<sup>rd</sup> floor apt. and can also clean out the boiler room in the church. (estimated cost?)
- Transcepts – proposal was sent for bids to fix the transcepts. We estimate the cost to be about \$10k.
- Completion of the work behind the organ (approximately \$50k) will begin next summer; we also hope to fix the north transcepts then as well.
- Gym – The NYS Dormitory Authority has offered Merricats a grant to renovate the gym on the third floor of SCH if they can get a seven (7) year lease. Discussion is tabled until John Beddingfield is on board. We may want to keep this space for our use.
- Second floor balcony clean-up at SCH was completed and remediation to discourage further pidgeon droppings is in place. This work was done by Brendon of Concourse Extermination (our current exterminator). **A copy of this invoice** is to be sent to Gretchen Buckholt, for Merricat's review and possible contribution to the cost.

## New Business:

- HTNC needs vestry members on their board. This discussion was tabled until after vestry elections in January 2016 when positions on various committees will be filled.

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## **Wardens' Report:**

The Nominating Committee met and have already received potential candidates. This year, we have 7 openings. Please continue to submit candidates' names.

The meeting was adjourned with a closing prayer.

Respectfully submitted by:

Lydia M. Colón,  
Vestry Clerk

## **Upcoming Vestry Dates:**

**November 22<sup>nd</sup>, 10:30am** - Welcome Sunday & the Rev. John Beddingfield's first Eucharist at Holy Trinity

**December 1<sup>st</sup>, 6 – 7pm** – Pledge-a-thon – thank pledgers and remind others to pledge

**December 5<sup>th</sup>, 5 – 7pm** – Pledgers reception

**December 8<sup>th</sup>, 6:30 PM** - Vestry meeting followed by Vestry Christmas reception

**January 6<sup>th</sup>, 2016 – 6:30 – 7:30pm** – Evening Prayers in church & Epiphany Party in Rectory

**January 11<sup>th</sup>, 2016 – 6:30 – 8:30pm** – Finance & Budget meeting

**January 12<sup>th</sup>, 2016 – 6:30 – 8:30pm** – Vestry meeting

**January 24<sup>th</sup>, 2016 – 11:45 – 1:00pm** – Annual meeting. Voting for new warden and vestry members.