

ASHTON HAYES NEIGHBOURHOOD PLAN

MINUTES OF ASHTON HAYES NEIGHBOURHOOD PLANNING FORUM (AHNPF) HELD AT THE PAVILION ON 4th DECEMBER 2012

Present: Jane Colville, (Co-ordinator), Mike Powers, Paul Varey, Bryan Davies, Ian Dossett, Andrew Garman, Frank Brereton, David Wilson , Roy Alexander ,
Apologies : Richard May , Vince Nevin, Alan Bennion

1. Minutes of Last Meeting [30/10/12]

Minutes prior to October 2012 are still to be reviewed and put into the new format for the website. JC to carry out and FB to review whilst Richard will ensure they go on website – **ACTION JC/FB/ RM**

2. Constitution

Progress made on this matter of area being covered by Neighbourhood plan in that Council [CWaC] contact officer had confirmed that the Council had been informed it could give approval to us [Ashton Hayes] as a parished area including within its scope as far as neighbourhood planning is concerned , a non parished areain our case this of course is Horton Cum Peel . Although the response is not definitive it is sufficient for us to have been given approval to proceed pending the normal consultation that will occur with local people as part of the process of registering an area for neighbourhood planning activity . Lucy [Council contact officer] has sent a proforma to be completed relating to this registration of intent and outlining the area to be coveredit seems a fairly straightforward form and Jane will complete and send on to CWaC. **ACTION JC**

3. The Plan

a) Programme Plan

There was no time in this meeting to consider the programme plan in detail but we agreed to consider at next meeting and to look at the actions agreed from the early October meeting when it was suggested that we highlight any actions which will directly be of interest to /involve /go out to the wider population ...the Task Group Objectives Brief was one such the group felt could be highlighted and signposted to. We also need to consider a format for undertaking sustainability assessments ...this is now becoming more pressing **ACTION JC/for next agenda**

b) Vision Statement

Needs placing on websiteis available in minutes of 2/10/12

c) Plan Sections and Working Groups

The group “leads” presented briefs as follows and this was done at beginning of meeting due to fact that a couple of members needed to get away before the end of the meeting

- (i) Environment (Vince, Alex, Ian, Barbara and Andrew)
 No further progress made with this work although there has been an acknowledgement that the group need to meet to agree on the coordination of this piece of work and the extent of its remit . It was agreed that Jane would liaise with Vince about arranging a meeting at which these issues and actions would be addressed prior to the next meeting . **ACTION JC/ TASK GROUP MEMBERS**
- (ii) Housing (Frank, Andrew, Mike, Alan Goodall wishes to be part).
 It was reported that the Task Group had met again and had amended their brief and are approaching the Council contact officer to obtain up to date census information if available in order to inform the piece of work . The group also want to communicate directly with the local residents concerning housing needs now and over the next 15 yearsit was agreed that the Around Ashton magazine would include a piece on this and asking for information from people . **ACTION FB/MP/JC**
- (iii) Business and Employment (Bryan and Margaret Sheppard)
 Bryan shared the progress made to date which is that a meeting has occurred and a lot of information has been gathered about the current business and employment activity in and around the village . There is some thought being given to a questionnaire going out to local people living in the village /area and working from home .A profile for employment and its sources is to be developed showing where local people work and how many come into the area from elsewhere for work .
- (iv) Transport and Infrastructure (Alan Bennion,,Donald Rowntree, David Wilson)
 Alan wasn't able to attend meeting so there was no report back from this group .It was noted though that in addition to Alan, Donald and David, Rod Wood and Roger Stanway were being asked by Alan to join the group .
- (v) Facilities, Social Welfare and Amenities (Paul, Jane, Bryan, Barbara Craven)
 Paul explained where this group were up to with their workso far mainly engaged with the meeting halls / venues review which is coming to a head with a meeting planned on 24/1 /13 to which all interested parties will be invited for an open discussion , the facts concerning the venues situations , booking levels , availability etc having been shared with them and the meeting attempting to get people to think creatively about options and possibilities for the future . .
 In addition Jane has started a piece of work reviewing the social welfare services / amenities in the village.
 Paul talked also about a recent meeting held with Garry Charnock and members of this group which focussed on the meeting facilities issue but also overlapped into discussion about the potential for external investment in the village and for ensuring that any new housing development actually met housing need as being identified by local people . Paul explained that the Housing Task Group needed to be part of any such discussion in the future .
- (vi) Mapping and Data provision (Vince, Paul Richards)
 Vince was not able to be present so there was no report from this group although all groups were urged to consider how this facility might best support them and what its own needs are likely to be .

[vii] It was confirmed that the briefs needed to be standardised using the following headings:

- Objectives
- Assessment
- Current Situation
- Needs/Requirements/Aspirations
- Issues
- Options

Each group will finalise their briefs/objective statements using this structure/ format. Once this has been done and the Coordinating Group in addition to the relevant Task Group are happy with them the briefs will be presented for publication on the webpage **ACTION ALL**

4. Communications and Publicity

Richard unable to be at the meeting but Jane to contact him outside of the meeting about getting agreed paperwork on website to inform the public .

Next edition of Around Ashton due around Christmas and opportunity is there to brief local people about the work which is ongoing **Action JC**

5. Other Matters

Jane thanked Housing Group for the response provided to the Parish Council in relation to the Local Plan and Preferred Policy Directions .This had been accepted by the Parish Council and sent on to CWaC

6. Date of Next Meeting

Tuesday 15 th January at 6.30 at the Pavilion