

## ASHTON HAYES NEIGHBOURHOOD PLAN

### MINUTES OF ASHTON HAYES NEIGHBOURHOOD PLANNING FORUM (AHNPF) HELD AT THE PAVILION ON 15<sup>th</sup> JANUARY 2013

**Present:** Jane Colville, (Co-ordinator), Mike Powers, Bryan Davies, David Wilson, Andrew Garman, Roy Alexander, Richard May, Alan Bennion, Frank Brereton

**Apologies** Paul Varey, Vince Nevin, Ian Dossett

#### 1. Minutes of Last Meeting (4<sup>th</sup> December 2012)

The minutes were agreed to be accurate and were approved.

#### 2. Minutes of Previous Meetings

JC and FB are yet to review previous minutes and their format so that RM can upload them onto the website. JC will review and forward to FB for comment – **ACTION JC/FB/RM.**

#### 3. Constitution

JC has sent letters to Horton and Peel setting out that their areas are proposed to be included in the Neighbourhood Plan but has had no response.

A plan is awaited from Lucy Hughes (at CWAC) to be included in the application (to officially recognise Ashton Hayes' Neighbourhood Plan). All agreed this was a high priority. Once submitted CWAC will carry out a consultation which will also give Horton and Peel opportunities to make representation.

There was a brief discussion on the name of the Forum and it was agreed in line with the regulations it would be called the Ashton Hayes Neighbourhood Forum and is producing the Ashton Hayes Neighbourhood Plan. The previous documents and minutes will need to be amended to reflect this.

#### 4. The Plan

##### a) Programme Plan

The Programme Plan was briefly reviewed. All agreed that current timescales were slipping in respect of the various working groups. AG in particular raised concern on behalf of the Environment Group. Overall it was felt that the groups were doing their best and will make every effort to make rapid progress but it has to be accepted there are limitations in the context of a voluntary group.

RM to upload a summary of the Programme Plan onto the website. This will not include the detailed target dates but instead will only show the dates of matters completed. **ACTION RM.**

b) *Vision Statement*

The Vision Statement has yet to be uploaded onto the website. It was noted that whilst everyone was happy with the agreed wording set out in the minutes of 2<sup>nd</sup> October 2012, it does need to be amended to reflect the plan area being larger than just the village. AG and BD to review and provide amended wording to RM to upload. **ACTION AG & BD.**

c) *Sustainability Assessment*

FB had received the SA Toolkit from Peter Dutton at CWAC a few hours before the meeting but not had a chance to digest it. FB and AB to review and then possibly meet with Peter Dutton to discuss it further. The group had concerns over resource and the size of the task. The Working Groups will also have to be monitored as to whether all Working Groups need to have completed their parts before the SA can take place. **ACTION FB & AB.**

d) *Working Groups*

(i) Environment (Vince, Alex, Ian, Barbara and Andrew)

VN was no longer keen to lead the group and there has not been a Working Group meeting so far. RA and AG have done some work which included finalising the brief. All felt this was the required wider brief given the village's carbon neutral strategy. RA stressed there was only so much resource he could provide to the group but they will look to meet shortly. The brief will be polished and put onto Drop Box.

(ii) Housing (Frank, Andrew, Mike, Alan Goodall and Claire Cripps).

The group met before Christmas. FB presented a brief in line with the proposed structure. This is on Drop Box.

Available data has been reviewed using information provided by CWAC. FB presented simple charts showing population trends, details in respect of current housing stock and projections for the Local Authority Area future household numbers. The difficulty is the 2011 census data and other information does not appear to drill down to Parish level but to a Lower Super-Output Area which incorporates part of Kelsall. Further work is required when information is available. The information did highlight that the area had a shortfall of people in their 20's which will be explored.

An appeal has gone out through the Ashton Hayes Newsletter for those with a housing need or no urban housing need to come forward and MP has liaised with the Parish Council over those known to the PC with a need. There has been no response to the newsletter but interviews will be held with those known to the PC.

- (iii) Business and Employment (Bryan and Margaret Sheppard)  
BD and MS have carried out initial research which showed that there are only a few notable employers in the village and their workforces do not live in the village. The group also wished to understand those who worked from home and whether a dedicated building with hot desk etc. would appeal. Other areas to explore are other services or retail required in the village such as beauty treatments or other shops. Work is ongoing.
- (iv) Transport and Infrastructure (Alan Bennion, Donald Rowntree, David Wilson)  
AB has made contact with Roger Stanway who understands the infrastructure issues from a Local Authority context. He is due to meet with him to talk in detail about Ashton Hayes.
- (v) Facilities, Social Welfare and Amenities (Paul, Jane, Bryan, Barbara Craven)  
A presentation had been given to the Parish Council the previous night on the current community buildings in the village and a rationalisation of them. A specific meeting is being held by the Parish Council on 24<sup>th</sup> January at the school to discuss with the key stakeholders and those in the village who are interested. This will entail a presentation and then a workshop. A proposal can then be worked up. JC appealed for as many members of the Forum to attend as possible as they would help facilitate the workshop discussions.

On welfare and social issues the Vicar has suggested using the Plan of Five Ways to Wellbeing which appears an appropriate way to analyse issues.

- (vi) Mapping and Data (Vince, Paul Richards)  
No comment.

## **5. Communications and Publicity**

RM confirmed that he will shortly be populating the website and collating all the information due to be uploaded. JC confirmed that the next around Ashton is in March. **ACTION RM.**

## **6. Funding**

JC informed the group that she had alerted the Parish Council that c.£500 - 1,000 may be required over the next twelve months for the Neighbourhood Plan costs. This has been acknowledged by the Parish Council.

Further consideration needs to be given to funding opportunities and there may be potential through the Big Lottery Fund as it now wishes to support local initiatives on an annual basis which could include things like the Neighbourhood Plan. Applications for the various initiatives in Ashton including the Neighbourhood Plan Forum are being considered.

**7. Community Right to Bid**

JC confirmed for report only that a Community Right to Bid Order had been placed on the village pub which gives the village six months to decide and put in place necessary arrangements to purchase the pub should the current owner ever wish to sell.

**8. Date of Next Meeting**

Tuesday 26<sup>th</sup> February, 6.30pm at The Pavilion.