



141 EAST BROADWAY  
GRANVILLE, OHIO 43023-0514  
(740) 587-2764

### WITHHOLDING TAX RECONCILIATION

With Forms W-2 Submitted Herewith

**LEGIBLE COPIES OF W-2 FORMS MUST  
ACCOMPANY THIS FORM BY FEB 28**

FOR PERIOD FROM \_\_\_\_\_ TO \_\_\_\_\_

Do Not Remit Payment With This Form; For Reconciliation Purposes Only.

1. Total number of employees subject to Granville tax and number of W-2 Forms submitted herewith: \_\_\_\_\_
2. Total amount of Granville Tax Withheld from all employees: ..... \$ \_\_\_\_\_
3. Total amount of all wages paid subject to Granville tax: ..... \$ \_\_\_\_\_

4. Total Granville income tax withheld from compensation, for the periods of either monthly or quarterly:

MONTHLY		QUARTERLY
Jan _____	Jul _____	1st Qtr. _____
Feb _____	Aug _____	2nd Qtr. _____
Mar _____	Sep _____	3rd Qtr. _____
Apr _____	Oct _____	4th Qtr. _____
May _____	Nov _____	\$ _____
Jun _____	Dec _____	

5. Grand Total Remitted ..... \$ \_\_\_\_\_  
Items 2 and 5 should be identical, explain fully any discrepancy.