



Application No. \_\_\_\_\_  
Permit No. \_\_\_\_\_  
Expiration of Temporary Sign Permit \_\_\_\_\_

## ***Temporary Sign Permit Application***

The applicant shall submit a copy of this form, along with two (2) copies of the supplementary information, to the Village Planner for the Village of Granville. For further information related to the application process, please refer to Chapter 1189, Signs, of the Codified Ordinances of Granville, Ohio. Application shall include a fee as specified by the Village Ordinances.

- 1) Name of Applicant \_\_\_\_\_  
Address \_\_\_\_\_  
Telephone (Home) \_\_\_\_\_ (Business) \_\_\_\_\_  
(Fax) \_\_\_\_\_ (Email) \_\_\_\_\_
- 2) Name of Applicant's Agent \_\_\_\_\_  
Address \_\_\_\_\_  
Telephone (Home) \_\_\_\_\_ (Business) \_\_\_\_\_  
(Fax) \_\_\_\_\_ (Email) \_\_\_\_\_
- 3) Address/Location of Property \_\_\_\_\_
- 4) Check Type of Property Use: \_\_\_ Residential \_\_\_ Commercial \_\_\_ Institutional  
\_\_\_ Other
- 5) Zoning District: \_\_\_\_\_
- 6) Sign Details: \_\_\_\_\_ Sign Area Total Square Footage;  
\_\_\_\_\_' \_\_\_\_'" x \_\_\_\_\_' \_\_\_\_'" Dimensions;  
\_\_\_\_\_ proposed sign location  
Color(s) of sign: \_\_\_\_\_  
Material(s) of sign: \_\_\_\_\_  
Type of sign request: \_\_\_\_\_ Community Activity; \_\_\_\_\_ Business
- 7) Proposed dates for display of signage: \_\_\_\_\_
- 8) Applicant must attach all of the following:
  - A. Plan and/or drawing to scale that includes (1189.13.4.1 & 2)
    1. A site plan drawn to scale which shows the proposed location of the sign as well as other significant site features such as rights-of-way, topography, existing vegetation, and adjacent buildings and properties which may be affected by the proposal.
    2. Any other information necessary to fully depict the proposed sign.

**I hereby certify that I have read and understand the above information and that I have answered the questions truthfully to the best of my knowledge. I also understand that it is ultimately my responsibility to ensure the sign is in compliance with all zoning regulations.**

\_\_\_\_\_  
Applicant's Signature

\_\_\_\_\_  
Date

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**(To be completed by the Village Planner)**

Conditions for Temporary Sign Permit Approval: Applicant shall comply with Village of Granville Ordinances and Regulations.

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**Required signatures for Temporary Sign Permit Approval:**

\_\_\_\_\_  
Village Planner

\_\_\_\_\_  
Date Approved

\_\_\_\_\_  
Village Manager

\_\_\_\_\_  
Date Approved