



VILLAGE OF GRANVILLE OHIO 2007 ANNUAL REPORT

VILLAGE COUNCIL

MELISSA HARTFIELD, MAYOR

LON HERMAN, VICE MAYOR • CONSTANCE BARSKY • MATT MCGOWAN
STEVE MERSHON • JACKIE O'KEEFE • DEB TEGTMEYER

About Granville

The Village of Granville was founded in 1805 by settlers migrating westward from Granville, Massachusetts and Granby, Connecticut to the area owned by the Licking Land Company. The Village was formally incorporated in 1832.

Our Village was originally known as an education center as it was home to Denison University (1831), Shepardson College for Women (1887) and the Granville Female College, the first school for women west of the Alleghenies. The Village flourished as a rural small town throughout the nineteenth and twentieth centuries.

In 1964, the Village of Granville adopted a municipal charter with a Council/Manager form of government. The Village Council consists of seven elected members at large, serving four-year terms. The positions of Mayor and Vice Mayor are chosen by nomination and election by a majority of Council. The Mayor serves as the official and ceremonial head of the municipality, presiding over meetings of Council and exercising judicial powers. The Council appoints a Village Manager to



oversee all daily operations of the Village.

In 2007, Granville increased the size of the Village with the annexation of 514 acres south of State Route 16 that was formerly in Granville Township. This annexation was requested by the area residents. The Village welcomes our newest residents and invites them to enjoy the many benefits of Village life.

Manager's Comments

I would like to take this opportunity to thank the hundreds of volunteers, representing numerous groups and service organizations, who help maintain and shape the Granville community. Without these dedicated citizens, the Village would not be the beautiful or progressive community that it is.

Special mention and gratitude goes to the Village Council members and other members of the Village's Boards and Commissions for their commitment to the Granville Community. (The names of those individuals who served the Village during 2007 are listed in the box to the left.) Few realize that all of these members, including the Village Council, serve without compensation. We are blessed to have these exceptional people serving in these critical positions.

I would also like to extend my sincere appreciation to all of the Village employees for their service and assistance to our community. In good weather or bad, during the day or night, the dedicated employees of the Village provide essential services and respond to emergency situations. We are blessed by their commitment to Granville.

This annual report summarizes the volume of services that were provided to the Granville community during 2007. Access to the Village staff is a phone call or a mouse-click away. I also encourage you to visit the Village's web page, www.granville.oh.us, on a regular basis.

Ron Abram	Matt McGowan
Fred Ashbaugh	Steve Mershon
Constance Barsky	Kim Miles
Regis Birckbickler	Amber Mitchell
Chip Blanchard	Tom Mitchell
Jack Burris	Kyle Morgan
Tom Carroll	Candi Moore
Rob Drake	Keith Myers
Stewart Dyke	Jurgen Pape
Reed Fraley	Don Pheneger
Mike Frazier	Jackie O'Keefe
Jeff Gill	Linda Reynolds
Meg Ginther	Tim Riffle
Barb Hammond	Tim Ryan
Melissa Hartfield	Wes Sargent
Jim Havens	Jim Siegel
Bill Heim	Marilyn Sundin
Lon Herman	Deb Tegtmeyer
Joe Hickman	Stephen Trumbull
Jean Hoyt	Lois Foreman
Jim Jung	Wernet
Dick Kinsley	Carl Wilkenfeld
Lynn Kishler	

Finance Report

FUND	BALANCE 1/1/07	RECEIPTS	DISBURSEMENT	BALANCE 12/31/07
GENERAL	\$1,211,922	\$3,767,753	\$3,644,512	\$1,335,163
MUNICIPAL BLDG. RESERVE	\$50,037	\$10,000	\$0	\$60,037
PARK LAND RESERVE	\$116,030	\$22,100	\$0	\$138,130
STRATEGIC LAND RESERVE	\$99,200	\$0	\$0	\$99,200
ROAD IMPROVEMENT RESERVE	\$131,049	\$10,000	\$50,000	\$91,049
STREET	\$193,358	\$171,091	\$199,221	\$165,228
HIGHWAY	\$31,228	\$12,377	\$3,436	\$40,169
BRYN DU FUND	\$19,471	\$100,000	\$99,921	\$19,550
PERMISSIVE TAX FUND	\$0	\$0	\$0	\$0
LAW ENFORCEMENT TRUST	\$624	\$0	\$0	\$624
LAW ENFORCEMENT & EDUCATION	\$4,612	\$1,081	\$0	\$5,693
SEWER REPLACEMENT & IMPROVEMENT	\$367,120	\$60,268	\$26,924	\$400,464
OPWC CLEAR RUN CULVERT GRANT	\$0	\$153,460	\$153,460	\$0
WATER	\$191,891	\$666,992	\$609,401	\$249,483
SEWER	\$76,930	\$510,762	\$545,873	\$41,819
WATER CAPITAL IMPROVEMENT	\$221,506	\$47,299	\$0	\$268,805
PARK MAINTENANCE IMPROVEMENT FUND	\$35,504	\$0	\$3,137	\$32,367
EQUIPMENT RESERVE	\$166,310	\$90,729	\$28,539	\$228,500
LEWIS PARK TRUST FUND	\$110	\$0	\$0	\$110
SPECIAL ASSESSMENTS	\$44,998	\$20,352	\$26,667	\$38,683
TOTAL ALL FUNDS	\$2,961,900	\$5,644,264	\$5,391,091	\$3,215,074

Income Tax Report

Like many communities in the State of Ohio, Granville's primary source of revenue is a local income tax. More than 70% of Granville's general fund revenue is received from income tax. The purpose of the income tax is to provide funds for general municipal operations and governmental services such as police, street maintenance, administration, capital improvements and community service.

The 1.5% income tax, implemented in 1969, is assessed on all salaries,

wages, commissions, and other compensation earned by residents, or by non-residents for work done or services performed in the Village. The income tax is also assessed on net profits attributable to Granville from all resident and non-resident businesses, professions, or other entities, from sales made, work done, services performed or rendered within the Village corporation limits.

All Village residents who work in a municipality other than Granville, and pay an

Tax Collected in 2007
\$2,609,442.04

Refunds Paid Out
\$47,098.74

income tax to that municipality, are allowed a credit on their Granville taxes, not to exceed 50% of Granville's rate (.75%).

The Income Tax Commissioner is available to assist residents with the preparation of Granville tax returns or to answer any questions. Please call 587-2764 for an appointment.

Planning & Zoning Department

Fees Collected

Zoning Fees - \$27,982.69

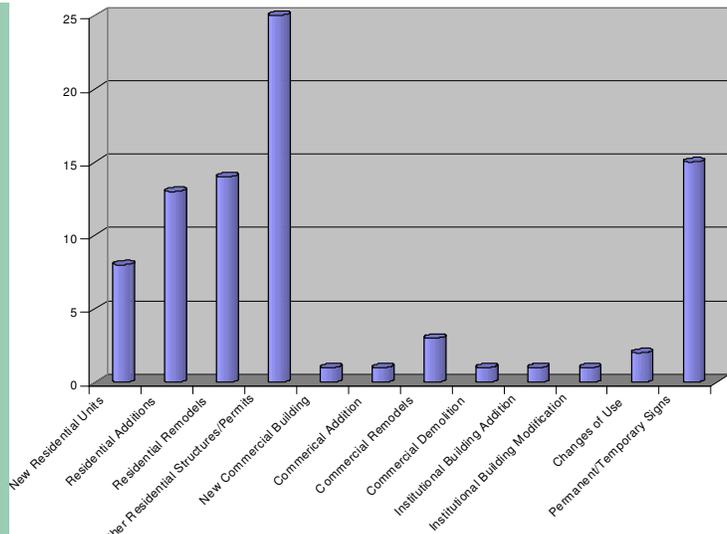
Public Use Fees - \$12,100

The Planning & Zoning Department is staffed by new Village Planner Alison Terry. The Village Planner performs technical and professional work related to the implementation of land use policies in compliance with the 1998 Comprehensive Plan. Additionally, the Village Planner is responsible for enforcing zoning regulations by issuing zoning permits and certificates of occupancy for new construction, additions, exterior modifications, demolitions, excavations, home occupations, signage and zoning inspections. The Village issued 81 zoning permits of various types in 2007, valued at approximately \$19,505,000. The average cost of a new build in 2007 was \$404,400, which is a decrease of \$149,900 from the previous year.

Permits Issued

- 8 New Residential Units
- 13 Residential Additions
- 14 Residential Remodels
- 25 Other (fences, A/C, etc.)
- 1 New Commercial Building
- 1 Commercial Addition
- 3 Commercial Remodels
- 1 Commercial Demolition
- 1 Institutional Building Addition
- 1 Institutional Building Modification
- 2 Changes of Use
- 15 Sign Permits

Approximate Total Value \$19,505,000



PLANNING COMMISSION

The Granville Planning Commission (GPC) is responsible for reviewing proposed development plans, rezoning applications, architectural review applications in the Village Residential and Business Districts, zoning applications in the Suburban Business District and Planned Commercial District as well as all sign applications. This body, created by the Charter, consists of four members appointed by Council, one member of Council who serves in an ex-officio role, and one member who represents the Granville Board of Education.

The 2007 GPC members were: Tim Riffle, Chair (Granville Board of Education Representative); Tom Mitchell, Vice-Chair; Chip Blanchard; Jack Burriss; and Carl Wilkenfeld (Tim Ryan—May appointee). Jackie O'Keefe represented Village Council. The GPC meets on the 2nd and 4th Mondays of each month at 7:00pm.

During 2007, the Granville Planning Commission heard 50 permit applications and modifications, and conducted various work sessions.

Notable 2007 projects include:

- Commencement of the Cleveland Hall addition and renovation project
- Construction of a third building at Fackler's Country Gardens
- Cherry Valley Family Practice

BOARD OF ZONING AND BUILDING APPEALS

The Board of Zoning and Building Appeals (BZBA) is responsible for hearing appeals from decisions made by the Village Planner or other officer governing zoning and building issues, variance applications, interprets official zoning map regarding boundary lines, conditional use applications, and substitution of a non-conforming use applications.

The BZBA members for 2007 were: Bill Heim, Chair; Amber Mitchell, Vice-Chair; Fred Ashbaugh, Jean Hoyt, and Jim Jung (Jeff Gill—October appointee).

During 2007, the BZBA heard 7 applications—6 variance applications and 1 conditional use.

Granville Police Department

	2007	
	<u>Quantity</u>	<u>Hours</u>
<u>Patrol Activities</u>		
Parking Ticket	540	16.51
Traffic Citation	1172	338.98
Traffic Stop	2097	181.15
Radar Detail	1834	375.56
Traffic Detail	751	194.69
Vehicle Impound	69	19.07
Vehicle Check	6810	3.49
Record Check	5506	.25
Person Check	13	3.72
Foot Patrol	4732	436.30
House Check	10,418	75.15
Patrol Time		9452.28
<u>Total Patrol</u>	33942	11,097.15
<u>Complaint Activities</u>		
Complaint Investigation	3691	883.16
Complaint Follow-Up	476	157.61
Non-Injury Traffic Crash	71	35.93
Injury Traffic Crash	9	13.65
Traffic Crash Follow-Up	107	87.68
Incident Investigation	549	307.53
Incident Follow-Up	1165	764.48
Persons Arrested/Charged	491	
Misdemeanor Arrest	476	17.59
Misdemeanor Charges	328	51.39
Felony Arrest	15	.49
Felony Charges	18	5.72
<u>Total Complaint</u>	6905	2325.23
<u>Administrative Activities</u>		
Meals	1364	663.12
Break	635	169.62
Equipment Maintenance	597	181.63
Refuel	1223	105.20
Special Detail	1457	198.55
Administrative Detail	1157	995.41
Council/Commission Mail	369	10.03
Briefing	3121	554.54
<u>Total Administrative</u>	9923	2878.16
Grand Total	50,770	16,330.54
Total Miles	100,406	
Fuel Utilized	10,163	

Complaints/Calls for Service:

During 2007, the Granville Police Department responded to or initiated the investigation of 3506 complaints or calls for police service, which was a 3% increase from the previous year.

Under current department procedures, all calls are logged and assigned a number until an officer responds and verifies the nature of the call.



Criminal Incidents:

The police department took reports on and investigated 553 incidents in 2007, which was a 40% increase from the previous year. Officers arrested and/or criminally charged 525 persons, of which 33 were juveniles, an increase of 48% from 2006. Operating a vehicle while impaired arrests increased 26% from 81 in 2006 to 102 in 2007.

Traffic Crashes:

The police department investigated 80 crashes in 2007, which was a 22% decrease from the previous year and the lowest rate in over fifteen years. Of these crashes, 71 caused only property damage, 9 caused injuries to persons, and none were fatalities. Of the 2007 crashes, 5 (6%) occurred on private property and 75 occurred on public roadways. Drivers left the scene in 4 of these crashes. Of the 4 hit-skips in 2007, 2 were ultimately solved.

Traffic Citations:

In 2007, there were 1,172 traffic citations issued charging violators with 1,434 traffic offenses. The number of citations increased by 107 (10%) and charges filed increased by 179 (14%) from 2006.

Parking Tickets:

In 2007, there were a total of 540 parking tickets issued, an increase of 16% from 2006. Approximately 52% of those tickets were generated from "No Parking Zone" violations and 24% by "Overtime Parking" violations.

Granville Chief of Police Jim Mason is available at 587-1234 to answer your questions.

Service Department

Service Department Responsibilities

- Tree trimming/pruning within public rights-of-way
- Brush, leaf and trash pick-up
- Traffic signal, sign and guardrail maintenance
- Roadway, curb and sidewalk repairs
- Snow plowing
- Street sweeping
- Assisting preparation for Fourth of July celebration
- Provide barricades for various functions and road closures
- Miscellaneous grounds maintenance on Village owned properties
- Storm sewer maintenance
- Maintain 120 acres of land

Fall leaf pick– Statistics

Total staff hours = 1516
 8 week program
 135 loads of leaves (2,025 cubic yards)

2007 Capital Improvement Projects

<u>Project Name</u>	<u>Cost</u>
Bryn Du Dr., Glyn Tawel Dr., Burg St. Milner Rd., Munson St., Briarwood Dr. Samson Ct. & Pl., Sunset Hill, Chapin Pl., and North Plum St.	\$ 657,669.89
Summit Street	\$ 140,962.25
Welsh Hills Road Culvert	\$ 282,796.24
Village Portion	\$ 60,037.82
OPWC Funding	\$ 222,758.42

Fix-up Clean-up Week Statistics

Total staff hours = 282

Wood - 5 / 30 yard loads of wood
 Trash - 5 / 30 yard loads of trash
 Metal - 0 / 30 yard loads of metal
 Tires - 114
 Paint materials - 110 gallons

Miscellaneous Street Maintenance

- 14.5 tons of cold-patch was applied
- 2303.30 pounds of crack sealing material applied

Equipment Maintenance

Service Department	163
Police Department	112
Water Department	43
Wastewater Department	<u>26</u>
Total Work Orders	344

Snow and Ice Control

27 miles of roadway to clear
 555 tons of rock salt applied
 1,265 staff hours



Tree Maintenance

31 trees planted – \$5,881
 859 trees trimmed
 16 stumps removed
 172 trees removed

4,000 were inventoried throughout the Village using a GIS Public Tree/Site Inventory software. The inventory is due to be complete in 2008.



Tree & Landscape Commission

Through the combined efforts of the Tree & Landscape Commission and the Service Department, the Village of Granville has been recognized as "Tree City USA" since 1991 by the National Arbor Day Foundation. Tree City USA recognizes communities who effectively manage their tree resources. Granville is one of only 249 such cities designated statewide.

Utilities Department



Division of Wastewater Collection & Treatment

The Wastewater Treatment Facility was completed in 1986, with a design flow capacity of 1.224 million gallons per day. It is classified as an extended aeration activated sludge wastewater treatment facility. Raw wastewater first flows through a mechanical bar screen to remove objects larger than 6 millimeters in diameter. This prevents damage and wear to the pumping and aeration equipment. In 2006, a screening washer was installed which reduced the amount of screenings by 90% making the material practically odor free. The flow is then pumped to the aeration basin for biological treatment. A mass of microorganisms that occur naturally in wastewater are

2007 Progress

Inflow and Infiltration repairs completed
Denison University Campus
Samson Place

Wastewater Treatment Facility Flow

Total Flow Treated: 163.7288 million gallons
Average Monthly Flow: 13.6441 million gallons
Average Daily Flow: 0.4485 million gallons

Removal Efficiencies

Ammonia: 94.48%, or 84.52 lbs./ day
Residue: 95.99%, or 909.72 lbs./ day
Carbonaceous Biochemical Oxygen Demand (CBOD5): 97.31%, or 889.62 lbs./ day

Biosolids Land Applied to Farmland:
84.80 dry tons

aerated to remove the Carbonaceous Biochemical Oxygen Demand (CBOD) and ammonia. This treated wastewater flows to secondary clarifiers to allow the heavy materials to sink, while the clear water flows out of the clarifiers into the chlorine tank for disinfection. These settled solids are then returned to the aeration basin. Accumulated solids are removed from the system to maintain optimum levels.

Division of Water Treatment & Distribution



Granville's water treatment facility has been in continuous service since 1969. Daily and peak demand continues to be easily met at present, since the design flow is two million gallons per day. In 2007, the average daily flow was 705,000 gallons per day with a peak flow of one million gallons per day and a minimum flow of 441,000 gallons per day. The treatment plant produces a high quality lime softened, chlorinated, and fluoridated drinking water which complies with all present Ohio E.P.A. standards for public drinking water supplies. The plant serves about 5300 customers through 1660 service connections including Denison University, Owens Corning Technical Center, Kendal at Granville, and the Village of Alexandria.



As required by the 1996 Safe Drinking Water Act Amendments, all Granville water customers received the 2006 Consumer Confidence Report regarding water quality.

The distribution system consists of 33 miles of water mains of various sizes, 388 fire hydrants, 2 water storage tanks (750,000 gallons), and 3 water booster stations.

2007 Water System Repairs and Improvements:

- Water main breaks (4) repaired
- A 550-gallon underground diesel fuel storage tank was installed adjacent to the plant to extend emergency generator run time
- A 12" water main valve on Cherry Valley Road was repaired
- 2030 tons of spent lime sludge were removed and put to agricultural use
- 6" water main valve on the Denison campus was replaced

Granville Statistics

Population (Estimated)	3637
Land Area	6.8 sq.mi.
Denison University Enrollment	2105
Granville Elementary Enrollment	750
Granville Intermediate Enrollment	603
Granville Middle School Enrollment	375
Granville High School Enrollment	693
Granville Township Fire Department	7 full-time / 15 part-time 30 volunteers
Average Home Sale Price	\$278,660
Water/Wastewater Service Customers	1656/1410
Property Tax Rate (effective millage)	
Residential / Agricultural	62.79
Commercial / Industrial	73.94
Personal Property	104.95
Property Tax Rate (inside millage)	2.5
Income Tax Rate	1.50%
Income Tax Revenues	\$2,609,442
General Fund Revenues	\$3,767,753
General Fund Expenses	\$3,644,512
Total Revenues	\$5,644,264
Total Expenditures	\$5,391,090

Contact Information

Village of Granville
 141 East Broadway ~ Granville, OH 43023 ~ 740-587-0707



VILLAGE OF
GRANVILLE
EST. 1805

Web Site: www.granville.oh.us
 Email: village@granville.oh.us



BICENTENNIAL CELEBRATION
GRANVILLE
1805-2005

Village Officials

Village Manager - Don E. Holycross
 Assistant Village Manager/Finance Director - Molly Roberts
 Service Director - Terry Hopkins
 Chief of Police - Jim Mason ~ Village Planner - Alison Terry
 Income Tax Commissioner - ~ Clerk of Council - Mollie Prasher