



Village of Granville, Ohio

2004 Annual Report



2004 Village Council

Lyn Robertson, Mayor Barb Lucier, Vice Mayor
Constance Barsky ~ Melissa Hartfield ~ Lon Herman ~ Richard Main ~ Jackie O'Keefe

<http://www.granville.oh.us>

About Granville

Granville was founded in 1805 by settlers migrating westward from Granville, Massachusetts. Originally the Licking Land Company, Granville would later become incorporated as a Village in 1832. Throughout the 19th and 20th centuries, this quaint New England style Village flourished primarily as the home of Denison University, which is still a thriving private college today.

In 1964, Granville Village adopted a municipal charter choosing the Council/Manager form of government, by which Granville is still governed today. Granville Village Council consists of seven elected citizens at-large, each serving four-year terms.

The Mayor position is filled by an elected member of Council that has been appointed by vote of Council. The Mayor serves as the official and ceremonial head of the municipal government, presiding over meetings of Council and exercising judicial powers.

Today, the charm and beauty of Granville goes beyond the physical attributes of tree lined streets, well manicured homes and lawns and small downtown businesses. Granville Village is privileged and proud to have the entire community's participation in their government and schools.

I'd like to take a moment and thank literally hundreds of volunteers

Manager's Comments

within dozens of individual groups and service organizations that help shape the Granville community. Without these dedicated citizens the Village would not be the beautiful, successful community it is today.

Special thanks go to recent Council Member Barbara Lucier and Vice-Mayor Bill Wernet for their service to the community as they leave the Granville Village Council. I'd also like to welcome new Council Member's Melissa Hartfield and Richard Main. On behalf of the Village, *thank you for your willingness to serve this community.*

In addition, my deepest appreciation goes to the entire Village staff, whose hard

work and professional attitude make the often challenging task of

keeping the Village running smoothly a pleasure.

I would personally like to encourage those community members not currently participating to join any of the service organizations or various volunteer groups that work with Granville Parks, Schools, Village or Township. It is through each individual's commitment to the community that the future of the Village is ensured.

Access to any Village staff member is a phone call or click of the computer mouse away. Under the policies set by Council, we are here to serve you, your family, and our community.

Photo by Patrick Scarpitti

Finance Report

FUND	BALANCE 1/1/04	RECEIPTS	DISBURSE- MENT	BALANCE 12/31/04
GENERAL	\$1,816,547	\$3,130,852	\$4,297,408	\$649,991
MUNICIPAL BLDG. RESERVE	\$24,903	\$10,000	\$4,866	\$30,037
PARK LAND RESERVE	\$71,030	\$20,000	\$0	\$91,030
STRATEGIC LAND RESERVE	\$29,200	\$50,000	\$0	\$79,200
ROAD IMPROVEMENT RESERVE	\$150,435	\$10,000	\$0	\$160,435
STREET	\$57,023	\$142,089	\$94,506	\$104,606
HIGHWAY	\$10,264	\$9,910	\$4,908	\$15,266
BROADWAY BED FUND	\$0	\$0	\$0	\$0
PERMISSIVE TAX FUND	\$0	\$0	\$0	\$0
LAW ENFORCEMENT TRUST	\$624	\$0	\$0	\$624
LAW ENFORCEMENT & EDUCATION	\$5,829	\$906	\$0	\$6,735
DEBT SERVICE	\$267,861	\$209,356	\$307,285	\$169,932
SEWER REPLACEMENT & IMPROVEMENT	\$271,664	\$23,298	\$20,335	\$274,627
WATER	\$81,060	\$526,705	\$562,688	\$45,077
SEWER	\$47,882	\$384,964	\$385,011	\$47,835
WATER CAPITAL IMPROVEMENT	\$218,594	\$107,184	\$160,980	\$164,798
PARK MAINTENANCE IMPROVEMENT FUND	\$23,478	\$15,000	\$5,488	\$32,990
EQUIPMENT RESERVE	\$134,615	\$76,125	\$3,420	\$207,320
LEWIS PARK TRUST FUND	\$110	\$0	\$0	\$110
SPECIAL ASSESSMENTS	\$60,811	\$27,167	\$27,584	\$56,394
TOTAL ALL FUNDS	\$3,271,930	\$4,739,556	\$5,874,479	\$2,137,007

The Village of Granville levies an income tax at the rate of 1.5%. The purpose of this tax is to provide funds for general municipal operations and governmental services, such as police, street, maintenance, and administration, capital improvements and community service.

Anyone who works or lives in the Village of Granville is subject to the

income tax. Businesses that are located within the village corporation limits or who are performing work inside the corporation limits are also subject to the tax.

During the year 2005 \$50,630 was paid out in refunds. Questions concerning income tax should be directed to the income tax Commissioner at 587-2764.

Tax Collected in 2004
 \$2,269,714
 63.53% - Employer Withholding
 36.47% - Individual Accounts

Income Tax Report

PLANNING & ZONING DEPARTMENT

The Planning and Zoning Department is staffed by the Village Planner, Chris Strayer. The Village Planner performs technical and professional work in current planning programs of the Village related to the implementation of land use policies in compliance with the 1998 Comprehensive Plan. Additionally, the Village Planner is responsible for the enforcement of the zoning regulations of the Village. The Village Planner issues zoning permits and certificates of occupancy for new construction, additions, exterior modifications, demolitions, excavations, home occupations, and signs in the Village. The Planner also completes zoning inspections. The Village of Granville issued a total of 171 zoning permits of various kinds in 2004, with a total value of approximately \$14,000,000. Permits issued include: 17 - New Residential Units, 23 - Residential Additions, 6 - Residential Remodels, 52 - Other Residential Structures, 2- Commercial Additions, 1 – New Institutional Building, 8 – Change of Use, and 27 – Signs (See Chart 1 for a graphical representation). The Planning & Zoning Department collected \$41,123.18 in zoning fees and \$8,500 in public use fees.

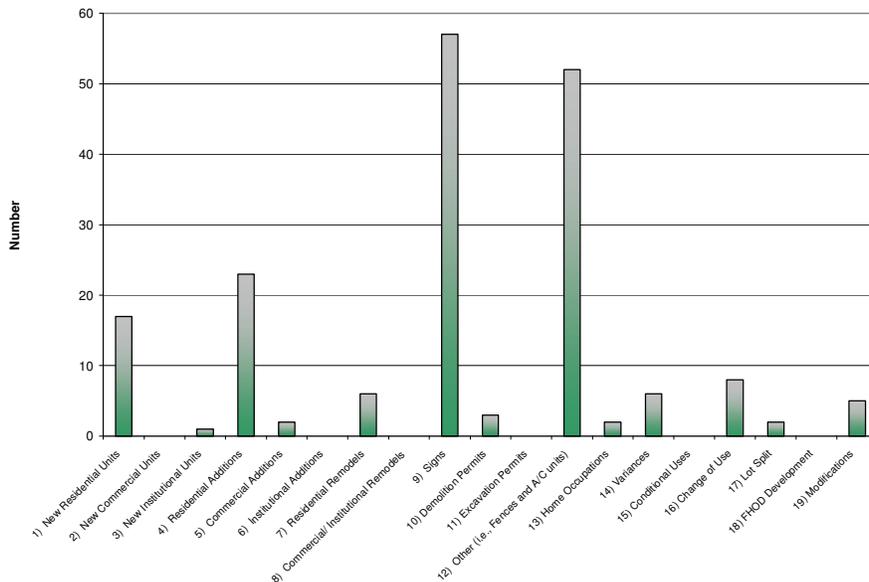
Much of the 17 single-family residence permits issued in 2004 were in the Bryn Du Woods and Erinwood Subdivisions. The average cost of a new build in 2004 was \$375,000, which is up from the previous year.

Notable projects in the year 2003 include: The addition onto the new Denison dormitory buildings; the completion and beginning of residential construction of Bryn Du Phase V; and the addition to Spring Hills Baptist Church.

GRANVILLE PLANNING COMMISSION

The Granville Planning Commission (GPC) is responsible for reviewing future development plans, rezoning applications, architectural review applications in the Village Residential and Business Districts, zoning applications in the Suburban Business District, Planned Commercial District, and all sign applications. This body, created by the Charter, consists of four members appointed by Council, one member of Council who serves in an ex-officio role, and one member who represents the Granville Board of Education. The 2004 GPC members were: Mark Parris, Chairperson; Carl Wilkenfeld, Vice-Chairperson; Jack Burriss and Tom Mitchell. The Village Council representative was Jackie O’Keefe and Tim Riffle represented the Granville Board of Education. The GPC meets on the 2nd and 4th Mondays of each month at 7:30 p.m., at the Village Offices.

During the year 2004, the Granville Planning Commission heard 82 permit applications and modifications, as well as conducting various work sessions.



BOARD OF ZONING AND BUILDING APPEALS

The Board of Zoning and Building Appeals (BZBA) is responsible for hearing appeals from decisions made by the Village Planner or other officers governing zoning and building in the Village; Variance Applications; Interpret the official Zoning Map where question exists regarding the location of any boundary line between zoning districts; Conditional Use Applications; and Substitution of A Non-Conforming Use Application. The BZBA members for 2000 were: Bill Heim, Chairperson; Don Dean, Vice-Chairperson; Amber Mitchell; Tym Tyler; and Trudy Knox.

During the year 2004, the BZBA heard 14 permit applications and modifications; 13 applications were for variance approvals and one application for non-conforming use.

Planning & Zoning Department

	2004	
	Quantity	Hours
Patrol Activities		
Parking Ticket	591	21.30
Traffic Citation	1170	209.52
Traffic Stop	467	44.48
Radar Detail	817	271.24
Traffic Detail	799	335.49
Vehicle Impound	76	25.76
Vehicle Check	5521	1.97
Record Check	3327	0.05
Person Check	40	2.62
Foot Patrol	4135	577.43
House Check	9078	179.73
Patrol Time		8327.40
Total Patrol	26021	9996.99
Complaint Activities		
Complaint Investigation	3731	1071.18
Complaint Follow-Up	561	198.83
Non-Injury Traffic Crash	107	49.28
Injury Traffic Crash	13	8.26
Traffic Crash Follow-Up	201	123.45
Incident Investigation	352	247.61
Incident Follow-Up	786	510.56
Persons Arrested/Charged	285	
Misdemeanor Arrest	273	10.36
Misdemeanor Charges	212	30.83
Felony Arrest	9	0.32
Felony Charges	13	1.47
Total Complaint	6258	2252.15
Administrative Activities		
Meals	1464	706.33
Break	946	235.20
Equipment Maintenance	618	174.15
Refuel	1264	97.20
Special Detail	2762	442.38
Administrative Detail	1754	1742.65
Council/Commission Mail	544	14.05
Briefing	3680	734.85
Total Administrative	13,032	4146.81
Grand Total	45311	16395.95
Total Miles	101,800	

Complaints/Calls for Service:

During 2004, the Granville Police Department responded to, or initiated the investigation of 3738 complaints or calls for police service. This was the busiest year on record for the department with an increase of 6.86% from the previous year.

Under current department procedures, anytime a request is made for service of any type from the Police Department, or anytime an officer initiates the delivery of police service on their own, a compliant number is assigned. Even calls for incidents or crashes are first logged in as complaints until an officer responds and verifies that there is, in fact, an incident or a crash.

Criminal Incidents:

The Police Department investigated 353 incidents in 2004. This was a 35% increase over the previous year.

Overweight Truck Violations:

402 trucks were randomly weighed in 2004. There were a total of 23 citations resulting in fines of \$6,155.

Parking Tickets:

In 2004 there were a total of 591 parking tickets issued, an increase of 23% over last year.

Traffic Crashes:

The Police Department investigated 121 crashes in 2004. Of these crashes, 105 involved only property damage, 15 caused injuries, and there were no fatalities. Drivers left the scene in 25 of the crashes, 14 of which were solved, with 11 remaining unsolved.

Traffic Citations:

In 2004 there were 1170 traffic citations issued charging violators with 1355 traffic offenses.



Granville Chief of Police Steve Cartnal may be reached at 587-1234 .

2004 Monthly Highlights

Jan/Feb Snow removal and services, tree maintenance, Christmas tree chipping, pothole filling, traffic signal work, replaced street signs.

Mar Continued snow removal services, tree maintenance, brush chipping.

Apr Tree maintenance, crack sealing,

May Clean up/fix up week.

Annual Fix-up/clean-up week
418 hours
Wood—5 30 yard loads
Trash—7 30 yard loads
Metal—1 30 yard loads
Tires—124
Paint materials—137 gallons

Jun Preparation for annual bike race and 4th of July, tree maintenance continued.

Jul thru Sep 4th of July, asphalt, storm sewer, tree maintenance.

Oct Annual leaf pick-up program.

Leaf pick-up—8 weeks
1631.5 man hours
123 loads dumped (1,845 cubic yards)

Nov/Dec Street snow plowing, salt spreading, misc. equipment maintenance.

Tree Maintenance

In 2004, the Tree and Landscape Commission oversaw the planting of approximately 35 trees for a total of \$8,243.00. Local funding and the availability of tree planting grants for new plantings have steadily increased in recent years.

The most significant feature of Granville's tree population as quantified by Granville's computerized inventory is the large number of young trees. To ensure that these trees remain in excellent condition, Granville's Tree and Landscape Commission contracts to the private sector to provide appropriate training, pruning, fertilizing and other maintenance as necessary.

Service Department and Tree and Landscape Commission efforts since 1991 landed Granville "Tree City USA" recognition by the National Arbor Day Foundation. Tree City USA is recognition for communities effectively managing their tree resources. Granville is one of only 170 such designations statewide.

Street Maintenance

Project Name	Cost
Misc. Storm Sewer Improvements	\$ 317,836.75
S. Prospect/E. Maple, S. Pearl	
Old Orchard/Mt. Parnassus	\$ 272,353.77
Shepardson Ct.	\$ 144,224.74
Fern Hill, Victoria Dr., Berline Ct.	\$ 161,789.00
West Elm St	\$322,582.50
Total Street Maintenance 2004	\$1,218,786.76

Service Department Responsibilities

- Tree trimming/pruning within public right-of-way
- Brush, leaf and trash pick-up
- Traffic signal, sign and guardrail maintenance
- Roadway, curb and sidewalk repairs
- Snow plowing
- Street sweeping
- Assisting preparation for Fourth of July celebration
- Assisting GRC, Granville Schools and GBPA
- Provides barricades for various functions
- Miscellaneous grounds maintenance of Village owned properties

Tree Maintenance

3,518.5 man hours to tree maintenance
333 trees - deadwood removed
321 trees – removed due to age, decay or unsafe conditions **
288 stumps removed

**December 2004 ice storm damage is the reason for the increase in tree removal for 2004.

Service Director Terry Hopkins may be reached at 587-1880.

Division of Water Treatment
& Distribution

Granville's water treatment facility has been in continuous service since 1969. Daily and peak demand continues to be easily met at present, since the design flow is two (2) million gallons per day. In 2004, the average daily pumpage was 0.641MGD. peak flow was 1.066MGD. 2004's total flow was 234.52MG. The treatment plant produces a high quality lime softened, chlorinated, and fluoridated drinking water which complies with all present Ohio E.P.A. standards for Public Drinking Water Supplies. The plant serves about five thousand three hundred (5300) customers including Denison University, Owens

Corning Technical Center, and the Village of Alexandria.

2004 Improvements:

- W. Elm from Main to Cherry Sts.
1000 ft. of 8" PVC main
Two (2) fire hydrants
- Water main breaks (3)
Burg St (2)
Spring Valley Drive
- Production well cleaned/repaired
increasing pumpage to 840 GM
- Briarwood Drive
Fire Hydrant addition

The distribution system consists of thirty three (33) miles of water mains of various sizes, three hundred seventy (370) fire hydrants, two (2) water storage tanks, and three (3) water booster stations. Water loss ratio, comparing water production to metered consumption showed an unaccounted for water percentage of 27.28%.

Water Plant Supervisor Larry Fruth may be reached at 587-0165.

Division of Wastewater Collection
& Treatment

The wastewater treatment facility was completed in 1986, with a design flow capacity of 1.224 million gallons per day. It is classified as an extended aeration activated sludge wastewater treatment facility. Raw wastewater first flows through a mechanical bar screen to remove objects larger than 67 millimeters in diameter. This prevents damage and wear to the pumping and aeration equipment. The flow is then pumped to the aeration basin for biological treatment. A mass of microorganisms that are naturally occurring in wastewater are aerated to remove the Carbonaceous Biochemical Oxygen Demand (CBOD) and Ammonia from the wastewater. This treated wastewater flows to the secondary clarifiers to let the heavy materials sink to the bottom, while the clear water flows out of the clarifiers to the Chlorine Contact Tank for disinfections during the summer months. The settled solids are then returned to the aeration basin. Accumu-

lated solids are periodically removed from the

Wastewater Treatment Facility Flow
Total Flow Treated: 185.4765 million gallons
Average Monthly Flow: 15.4564 million gallons
Average Daily Flow: 0.5082 million gallons

Removal Efficiencies
Ammonia: 96.93%, or 93.61 lbs./ day
Residue: 95.59, or 819.24 lbs./ day
Carbonaceous Biochemical Oxygen Demand (CBOD5): 98.38%, or 1010.38 lbs./ day
Biosolids Land Applied to Farmland:
 Dry tons: 67.36

aeration system to maintain the optimum amount for treatment.

Wastewater Plant Supervisor Erik Holmquist may be reached at 587-2304.

Utilities Departments

Granville Statistics

12/31/02	
Population	3167 **
Land Area	6.2 sq. mi.
Denison University Enrollment	2089
Granville Elementary Enrollment	836
Granville Intermediate Enrollment	
Granville Middle School Enrollment	452
Granville High School Enrollment	645
Granville Volunteer Fire Department	
Full Time/Volunteers	4/37
Average Home Sale Price	\$252,284
Water/Wastewater Service Customers	1608
Property Tax Rate (effective millage)	
Residential / Agricultural	61.57
Commercial / Industrial	79.70
Personal Property	100.89
Property Tax Rate (inside millage)	2.7
Income Tax Rate	1.5%
Income Tax Revenues	\$2,268,170
General Fund Revenues	\$3,534,370
General Fund Expenses	\$3,653,760
Total Revenues	\$5,412,784
Total Expenditures	\$5,593,409

**does not include Denison

Contact Information

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Village of Granville
E. Broadway ~ Granville, OH 43023 ~ 740-587-0707

Village Manager
Joseph Hickman
jhickman@granville.oh.us



Other Village Officials
Service Director, Terry Hopkins ~ Finance Director, Molly Roberts
Chief of Police, Steve Carnal ~ Village Planner, Chris Strayer
Income Tax Commissioner, Carie Miller ~ Exec. Sec'y/Clerk of Council, Beverly Adzic