



# Village of Granville Ohio

*<http://www.granville.oh.us>*

## **2001 Annual Report**



2001 Village Council

Lyn Robertson, Mayor   William Wernet, Vice Mayor  
Dan Bellman ~ Clifton Crais ~ Barbara Lucier ~ Matt McGowan ~ Candi Moore

## About Granville

Granville was founded in 1805 by settlers migrating westward from Granville, Massachusetts. Originally the Licking Land Company, Granville would later become incorporated as a Village in 1832. Throughout the 19th and 20th centuries, this quaint New England style Village flourished primarily as the home of Denison University, which is still a thriving private college today.

In 1964, Granville Village adopted a municipal charter choosing the Council/Manager form of government, by which Granville is still governed today. Granville Village Council consists of seven elected citizens at-large, each serving four-year terms.

The Mayor position is filled by an elected member of Council that has been appointed by vote of Council. The Mayor serves as the official and ceremonial head of the municipal government, presiding over meetings of Council and exercising judicial powers.



Today, the charm and beauty of Granville goes beyond the physical attributes of tree lined streets, well manicured homes and lawns and small downtown businesses. Granville Village is privileged and proud to have the entire community's participation in their government and schools.

I'd like to take a moment and thank literally hundreds of volunteers

within dozens of individual groups and service organizations that help shape the Granville community. Without these dedicated citizens the Village would not be the beautiful, successful community it is today.

Special thanks go to recent Council Member Barbara Lucier and Vice-Mayor Bill Wernet for their service to the community as they leave the Granville Village Council. I'd also like to welcome new Council Member's Melissa Hartfield and Richard Main. On behalf of the Village, *thank you for your willingness to serve this community.*

In addition, my deepest appreciation goes to the entire Village staff, whose hard work and professional attitude make the of-

## Manager's Comments

ten-challenging task of keeping the Village running smoothly a pleas-

ure.

I would personally like to encourage those community members not currently participating to join any of the service organizations or various volunteer groups that work with Granville Parks, Schools, Village or Township. It is through each individual's commitment to the community that the future of the Village is ensured.

Access to any Village staff member is a phone call or click of the computer mouse away. Under the policies set by Council, we are here to serve you, your family, and our community.

### Granville Christmas Tree *A Village Tradition*

The evergreen tree at the corner of Main Street and Broadway was the subject of controversy in 2001. The tree has been decorated for the holidays annually since Charles W. Ankrum donated it to the Village in 1967. Some thought

that the tree had deteriorated with age and that it had outlived its useful life. There was talk of replacing it with a younger tree, however many members of the community rallied in support. It was decided the tree would remain for as long as possible and the Village do all it could to maintain its survival.



Photo by Patrick Scarpitti

## Finance Report

FUND	BALANCE 1/1/01	RECEIPTS	DISBURSE- MENT	BALANCE 12/31/01
GENERAL	\$1,924,148	\$2,970,018	\$3,238,304	\$1,655,862
MUNICIPAL BLDG. RESERVE	\$7,855	\$20,000	\$0	\$27,855
PARK LAND RESERVE	\$198,815	\$34,215	\$0	\$233,030
STRATEGIC LAND RESERVE	\$4,200	\$0	\$0	\$4,200
ROAD IMPROVEMENT RESERVE	\$564,599	\$50,000	\$0	\$614,599
STREET	\$36,856	\$110,995	\$100,916	\$46,935
HIGHWAY	\$13,998	\$7,326	\$6,927	\$14,397
BROADWAY BED FUND	\$0	\$1,500	\$706	\$794
LAW ENFORCEMENT TRUST	\$624	\$0	\$0	\$624
LAW ENFORCEMENT & EDUCATION	\$2,849	\$824	\$0	\$3,673
DEBT SERVICE	\$226,730	\$219,169	\$197,940	\$247,959
SEWER REPLACEMENT & IMPROVEMENT	\$236,428	\$75,873	\$120,000	\$192,301
OPWC CLEAR RUN GRANT	\$280,163	\$0	\$0	\$280,163
WATER	\$132,251	\$498,693	\$491,973	\$138,971
SEWER	\$105,442	\$380,920	\$403,758	\$82,604
WATER CAPITAL IMPROVEMENT	\$113,907	\$66,216	\$44,070	\$136,053
PARK MAINTENANCE IMPROVEMENT FUND	\$0	\$15,500	\$7,858	\$7,642
EQUIPMENT RESERVE	\$262,983	\$68,840	\$79,887	\$251,936
LEWIS PARK TRUST FUND	\$110	\$0	\$0	\$110
SPECIAL ASSESSMENTS	\$64,566	\$28,889	\$37,393	\$56,062
<b>TOTAL ALL FUNDS</b>	<b>\$4,176,524</b>	<b>\$4,548,978</b>	<b>\$4,729,732</b>	<b>\$3,995,770</b>

## Income Tax Report

Granville, like most communities in the state, is income tax based, as is Granville. More than 45% of Granville's General Fund Revenue is received from the income tax. The purpose of the income tax is to provide funds for general municipal operations and governmental services such as police, street maintenance, administration, capital improvements and community service.

Granville's income tax, implemented in 1969, is

assessed on all salaries, wages, commissions and other compensation earned by residents, or by nonresidents for work done or services performed in the Village. The income tax is also assessed on net profits attributable to Granville from all resident and non resident businesses, professions, or other entities, from sales made, work done, services performed or rendered within the Village Corporation limits.

All Village residents who

### Tax Collected in 2001

\$1,898,321.12  
63.53% - Employer Withholding  
36.47% - Individual Accounts

work in a municipality other than Granville, and pay an income tax to that municipality, are allowed a credit on their Granville taxes, not to exceed 50% of Granville's rate (.75%).

Income Tax Commissioner, Carie Miller, is available to assist residents with the preparation of Granville tax returns. Please call 587-2764 for an appointment.

## Planning & Zoning Department

The Planning and Zoning Department is staffed by Village Planner, Seth Dorman. The Village Planner performs technical and professional work related to the implementation of land use policies in compliance with the 1998 Comprehensive Plan. Additionally, the Village Planner is responsible for enforcing zoning regulations; issuing zoning permits and certificates of occupancy for new construction, additions, exterior modifications, demolitions, excavations, home occupations, and signs in the Village; and zoning inspections. *Seth Dorman may be contacted at 587-3997.*

### **Permits Issued**

30	New Residential Units
19	Residential Additions
21	Signs
31	Other (I.e., Fences, A/C, etc)
21	Variances
10	Permit Modifications
	Total value—\$50,581,445

### **Fees Collected**

Zoning Fees —	\$96,978
Public Use Fees —	\$18,190

### **PLANNING COMMISSION**

The Granville Planning Commission (GPC) is responsible for reviewing proposed development plans, rezoning applications, architectural review applications in the Village Residential and Business Districts, zoning applications in the Suburban Business District, Planned Commercial District, and all sign applications. This body, created by the Charter, consists of four members appointed by Council, one member of Council who serves in an ex-officio role, and one member who represents the Granville Board of Education.

The 2001 GPC members were: Keith Myers, Chairperson; Richard Salvage, Vice-Chairperson; Jack Burris; Carl Wilkenfeld and Mark Parris. The Village Council representative was Barb Lucier and Richard Salvage represented the Granville Board of Education. The GPC meets on the 2<sup>nd</sup> and 4<sup>th</sup> Mondays of each month at 7:30 p.m., at the Village Offices.

During the year 2001, the Granville Planning Commission heard 99 applications and modifications, as well as conducted 38 work sessions.

### **Notable 2001 projects include:**

- The Granville Mill relocated its feed mill from near the front of its lot to one of the large steel buildings behind the Mill's store/office building;
- The Centenary United Methodist Church received Planning Commission and BZBA approval to construct an East Addition;
- Granville Schools began a two story addition to the High School;
- Certified Oil built a new gas station on South Main Street;
- Denison University started construction on the Campus Commons Project.



### **BOARD OF ZONING AND BUILDING APPEALS**

The Board of Zoning and Building Appeals (BZBA) is responsible for hearing variance applications, interpreting the official zoning map where question exists regarding the location boundary lines between zoning districts, conditional use applications, and substitution of a non-conforming use application.

The BZBA members for 2001 were: Eric Stewart, Chairperson; Lon Herman, Vice-Chairperson; Greg Sharkey; Ashlin Caravana; and Trudy Knox.

During the year 2001, the BZBA heard 33 applications, including 30 variances, 2 conditional uses, and 1 application modification (includes applications heard more than once). In addition, the BZBA held 3 informal discussions, which are similar to the Planning Commission's work sessions.

# Granville Police Department



## Complaints/Calls for Service:

During 2001, the Granville Police Department responded to, or initiated the investigation of 3662 complaints or calls for police service. This was an increase of 2.5% from the previous year.

Under current department procedures, all calls for service from the Police Department are logged in as a complaint and assigned a number until an officer can respond. Officers occasionally initiate complaints on their own, such as when initiating an arrest or finding an open door while checking a business.

## Criminal Incidents:

The Police Department investigated 357 incidents in 2001. This was an 11% reduction from the previous year when there were 323 incidents investigated. Of these incidents, 238 persons were arrested or criminally charged, 27 of which were juveniles. This was up 20% from the 199 persons in 2000.

## Overweight Truck Violations:

In May 2001, Village Council adopted Ordinance No. 13-01, establishing penalties for violations committed by drivers of overweight and over-size commercial trucks. From June 2001 to the end of the year there were 23 violations netting \$10,758 in fines.

## Parking Tickets:

In 2001 there were a total of 830 parking tickets issued. Many were written in the new "Permit Parking Only" areas.

## Traffic Crashes:

The Police Department investigated 137 crashes in 2001. Of these crashes, 123 involved only property damage, 14 caused injuries, and there were no fatalities.

## Traffic Citations:

In 2001 there were 766 traffic citations issued charging violators with 892 traffic offenses.

*Granville Chief of Police Steve Carnal is available at 587-1234 to answer your questions.*

	2001	
	Quantity	Hours
<b>Patrol Activities</b>		
Parking Ticket	830	36.41
Traffic Citation	766	166.41
Traffic Stop	220	31.32
Radar Detail	424	111.92
Traffic Detail	779	252.06
Vehicle Impound	69	20.86
Vehicle Check	6343	4.08
Record Check	2900	0.70
Person Check	29	5.48
Foot Patrol	4734	680.85
House Check	9863	211.61
Patrol Time		6614.11
<b>Total Patrol</b>	<b>26957</b>	<b>8135.81</b>
<b>Complaint Activities</b>		
Complaint Investigation	3662	944.10
Complaint Follow-Up	554	177.56
Non-Injury Traffic Crash	123	45.55
Injury Traffic Crash	14	6.92
Traffic Crash Follow-Up	201	99.71
Incident Investigation	357	209.24
Incident Follow-Up	973	594.12
Persons Arrested/Charged	238	
Misdemeanor Arrest	228	16.61
Misdemeanor Charges	269	25.91
Felony Arrest	10	0.75
Felony Charges	18	8.51
<b>Total Complaint</b>	<b>6409</b>	<b>2128.98</b>
<b>Administrative Activities</b>		
Meals	1081	526.52
Break	943	223.96
Equipment Maintenance	510	127.24
Refuel	1108	63.12
Special Detail	2470	374.57
Administrative Detail	1196	724.97
Council/Commission Mail	651	16.13
Briefing	2719	472.32
<b>Total Administrative</b>	<b>10,678</b>	<b>2528.83</b>
<b>Grand Total</b>	<b>44044</b>	<b>12793.62</b>
<b>Total Miles</b>	<b>80,682</b>	

## Service Department

In early morning snowstorms or a summer afternoon's searing heat, the Granville Service Department (GSD) maintains twenty-seven miles of Village boulevards and byways, anytime, day or night. However, there is a great deal more to the GSD than plowing streets and filling potholes.

### Fix-up/Clean-up Week

In 2001, the Service Department worked 322 hours to discard nine 30-yard loads of wood, five 30-yard loads of trash, two 30-yard loads of metal, 106 tires and 110 gallons of waste related paint materials.

### Fall Leaf Pick-up

In 2001, about 2,200 cubic yards, or 122 loads of leaves were vacuumed and applied to farmer's fields.

### Grounds Maintenance

In 2001 it became necessary to contract portions of grounds maintenance. Privately contracting grounds maintenance eliminated the need to purchase and maintain expensive equipment and made more than 340 personnel hours available annually for other activities.

### Snow and Ice Control

The Service Department maintains approximately 27 road miles with three plowing/salt trucks. In 2001, 293.5 tons of rock salt were applied to Village roads in 548 hours.

### Equipment Management

The Equipment Services Division is responsible for maintaining all Village owned vehicles and equipment. Parts inventory, inspections, scheduling and recording preventative and routine maintenance. Over 1,926 personnel hours were devoted to equipment management processing.

### Tree Maintenance

For over a decade, GSD has been performing all tree maintenance and removals. Performing tree maintenance within the department has resulted in a decrease in response time to dangerous situations. In 2001, The Village was able to purchase a stump grinder to provide stump removal with funds saved by performing maintenance functions in-house. During 2001, the Service Department devoted 2,316 hours to tree maintenance and removals. This includes the lesser task of trimming low hanging limbs away from signs, sidewalks and other areas. The GSD trimmed and/or removed deadwood in 327 trees with an additional 67 removed due to age, decay or unsafe conditions.



*Service Director Mark Zarbaugh may be contacted at 587-1880.*

### Service Department Responsibilities

- Tree trimming/pruning within public right-of-way
- Brush, leaf and trash pick-up
- Traffic signal, sign and guardrail maintenance
- Roadway, curb and sidewalk repairs
- Snow plowing
- Street sweeping
- Assisting preparation for Fourth of July celebration
- Assisting GRC, Granville Schools and GBPA
- Provides barricades for various functions
- Miscellaneous grounds maintenance of Village owned properties



## TREE CITY USA

Tree City USA recognizes communities effectively managing arboreal resources. Each year since 1991, Granville has earned the "Tree City USA" recognition from the National Arbor Day Foundation. *Special thanks to the Tree & Landscape Committee, chaired by Jim Siegel, for their dedication.*

## Utilities Department

### Division of Wastewater Collection & Treatment

The biggest Wastewater Division development of 2001 brought a major change in the way biosolids are handled. Biosolids are the solids removed from the wastewater flow during treatment, and typically applied to farmland as a Nitrogen supplement for crops. Since the facility's construction, solids have been dewatered using vacuum assisted dewatering beds. These units are rarely installed in facilities today. A Belt Filter Press gets the biosolids much drier than vacuum assisted dewatering beds and works by squeezing the biosolids between porous belts and rollers.

One of the keys to reducing Wastewater Treatment operating costs is to have fewer loads of biosolids to remove from the facility. In the fall of 2001, the Village acquired a used Belt Filter Press, which will be fully operational in April 2002.

### 2001 Statistics

#### *Wastewater Treatment Facility Flow*

**Total Flow Treated:** 101.2211 million gallons  
**Average Monthly Flow:** 8.4351 million gallons  
**Average Daily Flow:** 0.2773 million gallons

#### *Removal Efficiencies*

**Ammonia:** 94.27%, or 54.9 lbs./ day  
**Residue:** 96.70%, or 450.4 lbs./ day  
**Carbonaceous Biochemical Oxygen Demand (CBOD5):** 98.73%, or 547.2 lbs./ day

**Biosolids Land Applied to Farmland:** Dry tons:  
86.30

*Wastewater Plant Supervisor  
Erik Holmquist may be reached  
at 587-2304.*

### Division of Water Treatment & Distribution

Granville's water treatment facility has been in continuous service since 1969. Daily and peak demand continues to be easily met at present, since the design flow is two million gallons per day. 2001's average daily pumpage was 0.611MG. 2001 peak flow was 0.862MGD. 2001's total flow was 222.873MG. The treatment plant produces a high quality lime softened, chlorinated, and fluoridated drinking water which complies with all present Ohio E.P.A. standards for Public Drinking Water Supplies. The plant serves about five thousand (5000) customers through one thousand five hundred forty (1540) service connections including Denison University, Owens Corning Tech. Center, and the Village of Alexandria.



The distribution system consists of thirty three (33) miles of water mains of various sizes, three hundred fifty-one (351) fire hydrants,

two (2) water storage tanks, and three (3) water booster stations. Water loss ratio, comparing water production to metered consumption showed an unaccounted for water percentage of 26%, although much effort was put into leak detection and repair in 2001.

The only addition to the water system in 2001 was 1550 feet of 8" plastic main and four fire hydrants to serve the Colony at Bryn Du, Phase 2.

*Water Plant Supervisor Larry Fruth may be reached at 587-0165.*

## Granville Statistics

12/31/01

Population	3167 **
Land Area	6.2 sq. mi.
Denison University Enrollment	2,089
Granville Elementary Enrollment	836
Granville Middle School Enrollment	452
Granville High School Enrollment	645
Granville Volunteer Fire Department Full Time/Volunteers	4/34
Average Home Sale Price	\$243,191
Water/Wastewater Service Customers	1530
Property Tax Rate (effective millage)	
Residential / Agricultural	57.88
Commercial / Industrial	74.24
Personal Property	92.39
Property Tax Rate (inside millage)	2.7
Income Tax Rate	1.5%
Income Tax Revenues	\$1,898,321
General Fund Revenues	\$2,970,018
General Fund Expenses	\$3,238,304
Total Revenues	\$4,548,978
Total Expenditures	\$4,729,732

\*\*does not include Denison

## Contact Information

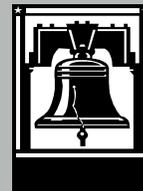
### Village of Granville

141 E. Broadway ~ Granville, OH 43023 ~ 740-587-0707

#### Village Manager

Joseph Hickman

*jhickman@granville.oh.us*



#### Other Village Officials

Service Director, Mark Zarbaugh ~ Finance Director, Molly Roberts

Chief of Police, Steve Cartnal ~ Village Planner, Seth Dorman

Income Tax Commissioner, Carie Miller ~ Exec. Sec'y/Clerk of Council, Beverly Adzic

Water Supervisor, Larry Fruth ~ Wastewater Supervisor, Erik Holmquist