

# **MotherWoman, Inc.**

## **Board Member Roles and Responsibilities**

In addition to contributing their strengths, skills, and wisdom to lead the organization in fulfilling its mission, MotherWoman board members also have the following roles and responsibilities:

### **Roles and responsibilities of the board:**

- ✓ Establish and be accountable for the mission, values, and vision of MotherWoman.
- ✓ Develop and monitor a long-range strategic plan as well as annual work plans.
- ✓ Establish policies related to the governance of the organization.
- ✓ Approve an annual budget
- ✓ Secure the financial resources necessary to achieve the annual operating goals.
- ✓ Review annually the performance of the executive director.
- ✓ Assess performance as a board on a regular basis.
- ✓ Nominate directors who will assure continuity of the highest quality in board performance.
- ✓ Elect officers who will assure the highest quality of board leadership.

### **Responsibilities individual board members:**

- ✓ Attend and participate actively in at least 3 of the 4 annual Board meetings, and the annual board retreat
- ✓ Serve effectively on at least one board committee. Complete commitments in the agreed upon time frame. Come to board and committee meetings well prepared
- ✓ Commit 2-5 hours of time per month to MotherWoman board work *above and beyond* committee attendance (May be more or less, depending on needs – yours and ours)
- ✓ Participate in fundraising in ways that are meaningful to the organization and comfortable for you
- ✓ Host or co-host a table at the annual fundraising breakfast
- ✓ Make an annual financial donation that is meaningful to you
- ✓ Participate in a diversity training provided by MotherWoman, and uphold MotherWoman's commitment to be an organization engaged in undoing oppression, including racism, classism, sexism, and heterosexism.
- ✓ Support and be faithful to the mission and goals of the organization.
- ✓ Exercise reasonable care in the decision making process.
- ✓ Attend MotherWoman events when possible, and encourage participation by others.
- ✓ Assist in identifying and recruiting new board members and supporters.
- ✓ Represent MotherWoman positively in the community.
- ✓ Network with individuals, professional affiliations or businesses that might support or further the work of MotherWoman, Inc.
- ✓ Conduct oneself in accordance with MotherWoman's Mutual Respect Initiative.