

INVITATION TO BID

Community Action of Southern Kentucky, Inc. is accepting bids for pre-fabricated bus shelters per attached specifications. Our agency plans on purchasing 2 shelters at this time. If you are interested in submitting a bid, please return your bid materials no later than 2:00 PM May 09, 2014:

Purchasing Department
Community Action of Southern Kentucky
PO Box 90014
Bowling Green, KY 42102-9014

Please mark the lower, left corner of your envelope "SEALED BID – TO BE OPENED 2:00 PM May 09, 2014 Shelter Purchase Bid # 2014-05".

Community Action reserves the right to reject any or all bids submitted, pending funding availability. Our agency is a tax-exempt, public, non-profit corporation. We are eligible for GSA pricing. Please check Community Action of Southern Kentucky website at www.casoky/transportation for any changes, updates, or clarifications published. Bid price shall be bottom line cost (includes delivery to site to be determined inside city limits, Bowling Green, KY 42101 – exact address will be furnished at time of order). Please include picture brochure and warranty information with your bid along with drawings, and architect stamp. If you have questions regarding these specifications, please contact Chris Douglas at 270-782-3162, ext. 245.

Community Action of Southern Kentucky does not have required participation of Minority Business Enterprise (MBE) or Women Business Enterprise (WBE). Community Action of Southern Kentucky will encourage the participation of MBE/WBE in submitting proposals or partnering with general contractors for their submission. Community Action of Southern Kentucky will utilize the KY Transportation Cabinet's DBE listing and other available resources to inform MBE/WBEs about potential bid opportunities.

Community Action of Southern Kentucky will award the bid based on best evaluated bid. Factors such as materials durability, warranty, wind and snow rating, cost, delivery time, and DBE participation will be evaluated. All bids, submissions and products delivered must comply with Community Development Block Grant, ADA, and DOT requirements along with meeting all local and state building codes. All included certificates and assurances must be completed and signed or bid will be considered unresponsive.

Chris Douglas
Purchasing Officer

Date of Bid: April 9, 2014

Community Action of Southern Kentucky, Inc.

April 09, 2014

Bus Shelter Specifications

Bid # 2014-05

MINIMUM SPECIFICATIONS

We request prices for 5 x 12 shelters and have enclosed a picture of the type of shelter design for which we request prices (See Att. A). Please include drawings, Architect Stamp, picture brochures and warranty information. Shelters must meet all ADA guidelines.

Please note in your bid packet any exceptions to specifications listed below and include any information you wish considered during the bid evaluation process.

Aluminum Framing: 3" x 3" system

Aluminum Finish: Please indicate price for Dark Bronze Duranodic integral color anodized and Black Duranodic.

Roof Design: Hipped roofs, skylight type.

Base Details: 4" external adjustable base flange

Window Frame Details: Independent extruded aluminum window frame which has an alignment lip – no exposed hardware on the outside and inconspicuous pop rivets finished to match the shelter on the inside. Window frames used on all four sides of the window with a continuous vinyl gasket and four mitered corners with hidden fasteners. This being a vandal-resistant detail and allows windows to be re-glazed in the future, either in the field or indoors.

Glazing Materials: A mar-resistant polycarbonate, sometimes referred to as "Margard" which has a clear coating on both sides, making it more resistant to minor scratching and more easily cleaned, if marked with graffiti. Please indicate the price for bronze tint as well as clear.

Wind Load, and Snow Load: Please confirm that shelters and accessories proposed will meet wind load and snow/ice load requirements for Bowling Green Kentucky.

(Accessories)

Benches: Integrated (wall mounted): Seat and Backrest. Seat and backrest of aluminum in matching finish to shelter. Part length benches to allow wheelchair space along the rear wall next to bench.

Display Panels: Mounted inside of the shelter, full width of a standard shelter window and 30" high. Display panel mounted on left and right sidewall towards the front of the shelter. Vandal resistant fasteners and tool for opening display panels to be included.

Graphics: Lettering placed on roof fascia members. Graphics to be outdoor premium die cut vinyl (Indicate pricing information).

Drawings and Architect Stamps Shelter bid package is to include drawings of shelter proposed and Architect Stamps for the design proposed.

LED Solar Lighting: Shelter package is to include an LED Solar lighting system complete with batteries(s), wiring, variable time motion detector (5-20 minutes minimum) Solar Panel(s) and all brackets, and components necessary for safe secure vandal resistant installation on these shelters. All holes for the attachment of components or pass through of wiring, conduit, or controls must be predrilled and tapped as required for installation. Solar Panel(s) must be compatible with roof of shelter to provide ease of access for cleaning and service. All wiring must be contained in conduit, or shelter frame. Battery box must be vandal resistant and rust resistant. Solar lights must be contained in a vandal resistant box or enclosure. Instructions, schematics, and parts numbers must be provided for all components along with vendor contact information. Solar batteries must be sufficient to provide 3 day power storage. System should be designed for Maintenance free operation for up to 100,000 hours, roughly 30 years.

Intent of ITB

It is the intent of this ITB to require the bidder to provide pricing for two bus shelters.

No change orders either deleting from or adding to these specifications will be allowed after the bid contract has been awarded without prior written Community Action of Southern Kentucky approval.

Bid price shall be bottom line cost. Please include picture brochure and warranty information with your bid. If you have questions regarding these specifications, please contact Chris Douglas, Facilities Manager and Purchasing Officer at 270-782-3162, ext. 245

Acceptance of Bids

The purchaser reserves the right to accept any bid or to reject any and all bids on such basis as purchaser deems to be in its best interest.

Community Action of Southern Kentucky will award the bid based on lowest prices and/or best evaluated bid. Factors such as materials, durability and delivery time factors will be taken into consideration. Priority will be given to Department of Transportation certified disadvantages business enterprise (DBE) vendors. All bids, submissions, products and services delivered must comply with and meet all requirements of Department of Transportation (DOT), Federal Transit Administration (FTA), and National Fire Protection Association (NFPA) All included certificates and assurances must be completed and signed or bid will be considered unresponsive Our agency is a tax-exempt, public, non-profit corporation. We are eligible for GSA pricing. Awards shall be made only to responsible bidders that possess the potential ability to perform successfully under the terms and conditions of this procurement.

Contractual Obligation of Bidder

Each proposal by the bidder shall be submitted with the understanding that within ninety (90) days of bid opening, the acceptance in writing by the purchaser shall constitute a contract between the bidder and the purchaser which shall bind the bidder to furnish and deliver at the bid price in accordance with the conditions of said accepted proposal. Unless extended by the bidder, in writing, prior to the expiration of the ninety- (90) day period, the bid expires and no award may be made there under. All bid documents will be incorporated into the bid contract.

Clarifications and Protests:

If a brand name is used within this ITB for purpose of description of desired product or function, and the phrase "or approved equal" is inadvertently omitted, it is implied after any brand name that may appear in this ITB.

A minimum of fifteen (15) days before the bid opening, all potential-bidders may request the purchaser to give clarification for portions of the specifications. Written notice of any changes and/or updates will be posted on the purchaser's website at www.casoky.com/transportation and sent via U.S. Mail no less than ten (10) days prior to bid opening to all potential bidders. The bidder must comply with all specified items or the bid will be considered non-responsive. No exceptions to the specifications will be allowed after the bid opening.

Any protests that may arise prior to or following the bid opening shall be filed in accordance with the Appeal Procedures in Federal Model Clauses.

(<http://transportation.ky.gov/transportation-delivery/grant-documentation/federalmodelclauses.doc>)

Bid Package to be incorporated into contract The bid package is incorporated into the contract with all elements required a part of the signed contract.

Bids to be opened at Community Action of Southern Kentucky, 921 Beauty Avenue, Bowling Green, Kentucky at 2:00 PM on May 09, 2014.

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Bid # 2014-05

(RETURN THIS SHEET WITH YOUR BID MATERIALS/PRICES)

NAME OF COMPANY SUBMITTING BID: (Please Print)

ADDRESS:

TITLE: _____

AUTHORIZED SIGNATURE: _____

Our prices are guaranteed through: _____

We can meet all specifications: Yes _____ No _____
(Attach exceptions to specifications to your bid documents)

Estimated delivery time from date order is placed: _____

Are you a certified DBE vendor: Yes _____ No _____ State of: _____

Do your shelters meet all ADA guidelines (Att. B) Yes _____ No _____

Please attach references of three transit agencies to include contact name, address and telephone number, who have purchased shelters from your company.

* Include pricing information sheets/brochures/warranty information on shelters.

April 09, 2014