



**COMMUNITY ACTION OF SOUTHERN KENTUCKY INC.**

<b>POSITION</b>	<b>LOCATION</b>	<b>PROGRAM</b>
<b>Center Manager</b>	<b>Barren County</b>	<b>Senior Services</b>

**Closes: Open Until Filled** Full-time position managing our Glasgow Senior Center in Barren County. This position is 30 hours per week. Responsibilities will include: activity planning, meal service, record keeping, fundraising and overall supervision of the daily activities that take place in the Senior Centers.

**Qualifications:** Minimum requirements for this position are a high school diploma or GED, and a valid Kentucky driver’s license. Ability to pass DOT physical, have good oral and written communication skills, and have good organizational skills. Related Experience is desired.

**Salary:** Minimum salary for this position will be \$10.10 per hour, with an excellent benefit package.

**Application Process:** For immediate consideration, you will need to submit a resume, with a cover letter indicating salary history to the address and/or e-mail below, or you may apply in person at the following Community Action locations:

921 Beauty Avenue  
Bowling Green, KY 42101

117-A Mayfield Plaza  
Glasgow, KY 42141

E-mail: [resume@casoky.org](mailto:resume@casoky.org)

[www.casoky.org](http://www.casoky.org)

**Funding Source:** This project is funded in part, under a contract with the Barren River Area Developmental District and the KY Cabinet for Health Services with funds from the U.S. Department of Health and Human Services.

**Community Action provides equal opportunity in employment to all applicants for employment in accordance with applicable law. No person will be discriminated against in employment because of race, religious creed, color, sex, age, national origin, ancestry, disability, or military status.**

**Note: Internal candidates will need to complete an internal application and return to Central Office.**