



COMMUNITY ACTION OF SOUTHERN KENTUCKY INC.

POSITION	LOCATION	PROGRAM
Center Manager	Logan County	Senior Services

Closes: Open Until Filled Part-time, temporary with possibility of permanent, position managing our Adairville Senior Center in Logan County. This position is 20 hours per week. Responsibilities will include: activity planning, meal service, record keeping, fundraising and overall supervision of the daily activities that take place in the Senior Centers.

Qualifications: Minimum requirements for this position are a high school diploma or GED, and a valid Kentucky driver's license. Ability to obtain and maintain DOT health card, have good oral and written communication skills, and have good organizational skills. Related Experience is desired.

Salary: Minimum salary for this position will be \$10.10 per hour.

Application Process: For immediate consideration, you will need to submit a resume, with a cover letter indicating salary history to the address and/or e-mail below, or you may apply in person at the following Community Action locations:

921 Beauty Avenue
Bowling Green, KY 42101

225 School St
Adairville, KY 42202

E-mail: resume@casoky.org

www.casoky.org

Funding Source: This project is funded in part, under a contract with the Barren River Area Developmental District and the KY Cabinet for Health Services with funds from the U.S. Department of Health and Human Services.

Community Action provides equal opportunity in employment to all applicants for employment in accordance with applicable law. No person will be discriminated against in employment because of race, religious creed, color, sex, age, national origin, ancestry, disability, or military status.

Note: Internal candidates will need to complete an internal application and return to Central Office.