

Randolph-Macon College Site Visit Agenda

Goal of visit: Review R-MC's assessment processes and recommend changes to improve their assessment efforts, especially for their general education program and first-year experience. Report from the visit will be included in R-MC's 5th year interim report to SACS.

Monday December 3, 2012

1200-100pm – Lunch with Provost Franz & Tim Merrill (Director of Institutional Research and visit coordinator) - location TBD

100-200pm – Assessment Committee - Mullen Board Rm

200-230pm – Break

230-330pm ó SACS 5th Year Steering Committee - Mullen Board Rm

400-500pm – Curriculum Committee (responsibilities include general education assessment) - Fox 102

600pm – Dinner with students in Estes Clements room

Tuesday December 4, 2012

900-1000am – Women's Studies major – Mullen Board Rm

1000-1100am – First-Year Advisory Board - Mullen Board Rm

1100-1200pm – Ethics minor – Mullen Board Rm

Noon – Lunch with student group (boxes in Mullen)

100-200pm – Modern Languages Dept. – Haley Hall 101

200-230pm – Break

230-330pm – Associate Dean of the College – (Lauren Bell - office)

400-500pm – Student Affairs Staff - Mullen Board Rm

600pm ó Dinner on own

Wednesday December 5, 2012

900-1000am – President Lindgren, John Conkright (Executive Assistant to the President), Provost Franz, Tim Merrill (Director of IR and visit coordinator) – President's office

1000-1100am – Wrap up, next steps with Tim Merrill and Assessment Committee

1130am – Lunch in town with Tim Merrill

York College of Pennsylvania Site Visit Agenda

Goal of visit: Provide advice on ways that York might assess their new general education program.

Tuesday – December 11, 2012

Time	Attendees	Location	Notes
4:00 – 5:00	Dominic DelliCarpini (academic dean), Kay McAdams (gen ed coordinator), Cindy Crimmins (Center for Teaching & Learning director and visit coordinator)	Dean's office	To discuss goals of visit
5:30-7:00	Students who provided input last spring about our current gen ed	Writing Center	Dinner included

Wednesday – December 12, 2012

Time	Attendees	Location	Notes
8:00-9:00	Assessment Faculty Learning Community members and other faculty who are not on Gen Ed Ad Hoc Committee	Writing Center	Breakfast included
9:30-10:30	New Faculty group	Writing Center	
11:00-12:00	Student Affairs administrators	Writing Center	
12:30-2:00	Students who attended local urban high school	Writing Center	Lunch included
3:00-4:15	Gen Ed Ad Hoc Committee	Writing Center	
4:30-5:00	Institutional Researcher (Betsy Carroll)	Writing Center	

Thursday – December 13, 2012

Time	Attendees	Location	Notes
8:30-9:45	Part-time faculty	Writing Center	Breakfast included
10:00-11:00	Academic Services Administrators (Advising, Career Dev. and Center for Professional Excellence)	Writing Center	
1:00-2:00	Dominic DelliCarpini (academic dean) and Cindy Crimmins (Center for Teaching & Learning director and visit coordinator)	Dean's office	Debriefing session

Hartwick College Site Visit Agenda

Goal of visit: Review Hartwick's assessment processes with particular attention to efforts to understand and improve student persistence and engagement, including the impact of experiential learning and other high-impact practices, and recommend changes to improve the college's assessment efforts. Give a plenary presentation at Hartwick's annual Assessment Forum.

Wednesday, March 13, 2013

- 10:15 – 11:00 a.m. Group 1: Amy Forster-Rothbart's Class (10:10 – 11:05 a.m.) – Golisano 203
Group 2: Probationary Students – Eaton Lounge
- 11:15 – 12:00 p.m. Student Senate Students – Eaton Lounge
- 12:00 – 1:00 p.m. Lunch and break for team - The Commons
- 1:00 – 1:45 p.m. Academic Affairs: Provost Tannenbaum, Associate Dean for Academic Affairs and Assessment Drake, Registrar and Assistant Dean of Academic Affairs Sanford – Bresee 205
- 1:45 – 2:15 p.m. Break for team – Eaton Lounge
- 2:15 – 3:00 p.m. Group 1: Start Out Academics Right (SOAR) Students – Clark 155
Group 2: Resident Advisors and Student Senate Student – Eaton Lounge
- 3:00 – 3:30 p.m. Break for team – Eaton Lounge
- 3:30 – 4:15 p.m. Student Affairs Directors Group and Athletics – Eaton Lounge
- 4:15 – 4:45 p.m. Break for team – Eaton Lounge
- 4:45 – 5:30 p.m. Three Year Degree Students and Resident Advisor – Eaton Lounge
- 5:30 – 6:00 p.m. Break for team – Eaton Lounge
- 6:00 – 7:45 p.m. Dinner with President Drugovich at Thornwood
- 7:45 – 9:00 p.m. Time for team to review the day

Thursday, March 14, 2013

- 9:00 – 9:30 a.m. Committee on Assessment of General Education (CAGE) – Eaton Lounge
- 9:45 – 10:15 a.m. Break for team – Eaton Lounge
- 10:15 – 11:15 a.m. Center for Professional, Service, and Global Engagement (PSGE) and College Advising – Eaton Lounge
- 11:15 – 12:15 p.m. Lunch and break for team

- 12:20 – 1:40 p.m. Introduction to Sociology Class Discussion – Bresee 209
- 1:45 – 2:30 p.m. Enrollment Management – Eaton Lounge
- 2:30 – 3:00 p.m. Break for team – Eaton Lounge
- 3:00 – 3:45 p.m. Community-Based Service Learning (CBSL) and Internship Faculty – Golisano 223
- 3:45 – 4:15 p.m. Break for team – Golisano 223
- 4:15 – 5:00 p.m. Center for Student Success (CSS)/First Year Experience (FYE) – Golisano 223
- 5:00 – 5:30 p.m. Break for team – Golisano 223
- 5:30 – 6:45 p.m. Dinner with Capstone Class – The Commons
- 6:45 – 9:00 p.m. Time for team to review the day

Friday, March 15, 2013

- 9:00 – 11:00 a.m. Time for team to prepare for the Assessment Forum
- 11:00 – 11:45 a.m. Exit Meeting with President Drugovich, Provost Tannenbaum, Associate Dean for Academic Affairs and Assessment Drake, and the visit coordinator
- 12:00 – 2:00 p.m. Plenary presentation at the Assessment Forum – Slade Theater