

## **Privacy Policy**

This privacy policy explains the ways that personal information collected on this site is used. Please read this privacy policy before using the site or submitting any personal information. By using the site, you are accepting the practices described in this privacy policy. These practices may change; changes will be posted and will only apply to activities and information going forward, not retroactively. You are encouraged to review the privacy policy whenever you visit the site to make sure that you understand how any personal information you provide will be used. We reserve the right to make changes to this policy. Any changes to this policy will be posted.

### **Cookie and Tracking Technology**

The site may use cookie and tracking technology depending on the features offered. Cookie and tracking technology help to gather data like browser type and operating system, track number of visitors to the site, understand how visitors use the site, and customize the site for visitors. Personal information cannot be collected via cookies and other tracking technology; however, if you previously provided personally identifiable information, cookies may be tied to such information. Aggregate cookie and tracking information may be collected by or shared with third parties.

### **Information Collection**

We collect personal information only when voluntarily submitted by visitors. The data provided is used only to fulfill specific requests, unless permission is given to use the data in another manner, for example to add you to a mailing list by request.

### **Information Distribution**

We may share information with governmental agencies or other companies assisting us in fraud prevention or investigation. We may do so as: (1) to comply with the law; (2) to prevent fraud or unauthorized transactions; or (3) to investigate fraud that has already occurred. The information is not provided to these companies for marketing purposes.

### **Commitment to Secure Data**

Your personally identifiable information is secure. Only authorized employees, agents, and contractors (who have agreed to keep information secure and confidential) have access to this information. Any emails or newsletters from this site allow you to opt out of further mailings.

### **Privacy Contact Information**

If you have any questions, concerns, or comments about our privacy policy you may contact us by using the comment form available on the web site.