

The A.C. Houston Lumber Company

Direct Deposit Agreement

<input type="checkbox"/> Add	<input type="checkbox"/> Change	<input type="checkbox"/> Delete
------------------------------	---------------------------------	---------------------------------

Note: Due to the time required for Company and bank processing, please allow one to two pay periods for processing. You will receive a regular paycheck until the change can be processed.

I (we) hereby authorize The A.C. Houston Lumber Company, hereinafter called COMPANY, to initiate credit entries and to initiate, if necessary, debit entries and adjustments for any credit entries in error to my (our) account indicated below and the depository financial institution named below, hereinafter called DEPOSITORY, to credit and/or debit the same to such account.

Financial Institution	Branch	
City	State	Zip Code

Account type Checking Savings

Transit Routing Number	Account Number

This authority is to remain in full force and effect until COMPANY has received written notification from me (or either of us) of its termination in such time and in such manner as to afford COMPANY and DEPOSITORY a reasonable opportunity to act on it. Please attach a voided check for account validation.

Name - Please Print		Employee Number	
Address	City	State	Zip Code
Signature		Date	

This form is to be retained by the employer and placed in the employee's personnel file as a matter of record.