

CHBA– Nova Scotia Membership Application Form

General information: (please print)

Company Name: _____ Company's Registry #: _____
 Representative: _____ Position: _____
 Mailing Address: _____ City/Town: _____
 Postal Code: _____ Phone: _____ Cell: _____
 Website: _____ E-mail: _____

Other information:

Mortgage Company (if applicable): _____
 Bank: _____ Contact name & Phone Number: _____
 HST # _____ # of years in business _____

Do you have a \$2 million liability insurance policy (provide copy of policy)? Yes No

Have the owners claimed bankruptcy in the past two years? Yes No

If you have claimed bankruptcy within 2 years, or as an CHBA-NS member, you won't be eligible for membership for 2 years.

Major Suppliers and / or Other Business References (three are required):

Company: _____ Contact & Phone # _____
 Company: _____ Contact & Phone # _____
 Company: _____ Contact & Phone # _____

Please indicate which of the following best describes your business:

- | | | | |
|------------------------------------|---|--|--|
| <input type="checkbox"/> Builder | <input type="checkbox"/> Flooring Specialist | <input type="checkbox"/> Service Professional | <input type="checkbox"/> Supplier |
| <input type="checkbox"/> Renovator | <input type="checkbox"/> Foundation Contractor | <input type="checkbox"/> Financial Institution | <input type="checkbox"/> Manufacturer |
| <input type="checkbox"/> Developer | <input type="checkbox"/> Heating/Ventilation Supplier | <input type="checkbox"/> Media | <input type="checkbox"/> Design Services |
| <input type="checkbox"/> Sub-Trade | <input type="checkbox"/> Windows & Doors | <input type="checkbox"/> Other: _____ | |

Are you a member of:

- Better Business Bureau Home Warranty # _____ Warranty Company: _____
 Other Associations (please list): _____

Mandatory Training is required for Builders & Renovators. Please indicate what you have already completed. All courses must be completed within six months of membership approval:

- Emergency First Aid Principles of Loss Control Fall Protection - Basic Awareness WHMIS
 Financial Management Course (courses are held regularly at the CHBA-NS)

Sponsor Information:

All new members must have a sponsor from within the association (for a list call:450-5554/1-800-668-2001)

Name: _____ Company: _____ Phone: _____

Membership Fees:

Full-year membership fees are **\$775.00 plus HST from Oct 1 to Sept 30**. Payment is accepted by Visa, Mastercard or Cheque (HST# 137585279), please make cheque payable to **CHBA-NS**

- Cheque Visa Mastercard

Card#: _____ Expiry: _____ Cardholder Name: _____

"It is the mandate of the Canadian Home Builders' Association at all levels, to provide information, promote membership and foster communication, eg., catalogues of members, Internet information, new products and services, etc. The applicant hereby consents to the use of the information in the application for such purposes (banking and credit card information excepted) by all levels of the CHBA."

This membership application is subject to the approval of the Board of Directors of CHBA-NS. I give permission to the CHBA-NS to perform a credit check on the above company. I have read, understand and agree to abide by the Code of Ethics of CHBA-NS. The board reserves the right to withhold unreasonably any application for membership.

Code of Ethics

Members shall comply with applicable building codes of Canada as a minimum standard for construction and shall work toward its improvement in the interests of structural sufficiency, safety and health.

Members shall plan their sites and homes to conform to the principles of good community planning and support for the environment.

Members shall deal justly with their employees, subcontractors and suppliers of all goods and services.

Members shall deal honestly and fairly with their customers and stand behind the quality of their work and service commitments.

Members shall exchange information and experience, and encourage research on materials, technical advancements and building techniques in order to provide the best value for their customers.

Members shall avoid all conduct or practice detrimental to the house building industry, to the Association, to the good name or reputation of any of its members, or its consumers.

Members shall commit to continuing learning through human resource policies and practices, including employment practices which treat employees as assets.

Members shall actively promote health and safety principles.

Members shall treat their competitors, including their property and ideas, with respect.

**These responsibilities are freely and solemnly assumed
as they form part of an obligation as Members of**

I have read and agree to the above.



Company

Signature

Date

Specific Membership Criteria for Builders & Renovators:

Please note that all membership applications are presented to the Board of Directors for approval. Builders, renovators and subtrades are subject to specific criteria which includes:

- Three month probation period (from time of approval).
- Safety training management course (see mandatory courses listed on the application form) must be completed within six months of membership approval.
- CHBA-NS Financial Management course (3-hour course) must be completed within six months of membership approval.
- If you do not continue your membership after the first year, you will not be eligible to reapply for a two year period.

Upon completion of the three month period, and after you have verified completion with CHBA-NS staff, you will be granted full access to membership benefits and added to the NSHBA website (nshomebuilders.ca) and are then permitted to advertise as an CHBA-NS member.