



ADMINISTRATIVE OFFICE OF THE  
UNITED STATES COURTS

JAMES C. DUFF  
Director

WASHINGTON, D.C. 20544

February 23, 2017

MEMORANDUM

To: All United States Judges  
Circuit Executives  
Federal Public/Community Defenders  
District Court Executives  
Clerks, United States Courts  
Chief Probation Officers  
Chief Pretrial Services Officers  
Senior Staff Attorneys  
Chief Circuit Mediators  
Bankruptcy Administrators  
Circuit Librarians

From:

James C. Duff

A handwritten signature in black ink that reads "James C. Duff".

RE:

APPOINTMENT OF AO DEPUTY DIRECTOR (**INFORMATION**)

I am very pleased to announce that Chief Justice John G. Roberts, Jr., has appointed Lee Ann Bennett to be the Deputy Director of the Administrative Office of the United States Courts. Lee Ann is known by many of you for her service as Clerk of Court for the United States Bankruptcy Court, Middle District of Florida, for the past 10 years as well as for her work in advisory groups and her advice to Judiciary Conference committees and staff. She has held various positions in the Middle District of Florida for the past 25 years and is respected for her collegial approach and organizational skills. I look forward to working with Lee Ann and I encourage all of you to welcome her to the AO.

She will begin her responsibilities here in March as she transitions out of her current position.

The Chief Justice's press release announcing her appointment is attached.

Attachment

**For Immediate Release**  
**Thursday, February 23, 2017**

**For more information contact:**  
**Kathy Arberg: 202-479-3050**

Chief Justice John G. Roberts, Jr., today announced the appointment of Lee Ann Bennett, clerk of the United States Bankruptcy Court, Middle District of Florida, as the new deputy director of the Administrative Office of the U.S. Courts. Bennett will serve as deputy to Director James C. Duff, who was appointed by the Chief Justice in 2015. Bennett will begin her new position in March. In announcing his selection, the Chief Justice noted, "Lee Ann has received high praise for her work as a bankruptcy court clerk and for her contributions to the Administrative Office. She has provided expert advice and assistance to Judicial Conference committees and advisory groups."

As deputy director of the Administrative Office (AO), Bennett will be responsible for providing management and oversight of day-to-day operations at the AO and implementing short-and long-term goals, objectives, and policies. Director Duff said of her appointment, "Lee Ann is well known in the federal court system for her organizational skills and collegial approach to management. She will provide well-informed and practical leadership within the AO and strengthen its services to the courts."

Bennett has served as the clerk of the Bankruptcy Court of the Middle District of Florida for the past ten years and was deputy clerk for three years before that. She held various positions in the Middle District of Florida clerk's divisions since 1991, serving that district for over 25 years. She received the Director's Award for Outstanding Leadership from the AO in 2015.

Bennett takes this position following the retirement of Jill C. Sayenga who rendered exemplary service as Deputy Director of the AO for ten years.