



**Minutes of the NHF board meeting in Hotel Cumulus Oulu, 12 August 2012**

**Present:** Board members – Riitta Kamula (Finland), Dirk-Ingmar Müller-Wohlfeil (Denmark), Zenonas Gulbinas (Lithuania), Hege Hisdal (Norway), David Gustafsson (Sweden)

Editor of Hydrology Research – Chong-Yu Xu (Norway)

Secretary – Heidi Pikkarainen (Norway)

**Not present:** representatives from Estonia, Iceland and Latvia

**1. Opening**

The meeting was opened by Riitta Kamula at 19.55.

**2. Organization of the meeting**

Riitta Kamula was appointed as Chair, Heidi Pikkarainen as Secretary and Hege Hisdal as Scrutinizer.

**3. Approval of the meeting agenda**

The suggested agenda was approved.

**4. Minutes from the previous board meeting, 26 March 2012**

The action points from previous meetings that still need to be fulfilled:

- Board meeting 8.8.2010 Riga – item 4 a): the date should be changed to 30 June in the document “Principles for membership registration and membership fees”. Karin should be contacted.
- Board meeting 11.8.2010 Riga – item 4 i): The Swedish members have been identified. The list of members is still missing from (Sweden), Estonia and Iceland. Board members from these countries should send the list to Heidi by 1 October 2012.
- Item 4 ii): It’s unknown whether Estonia and Iceland have transferred membership fees for 2010 and 2011.
- Board meeting 11.3.2011 Stockholm  
*Finances, practices and improvements:* the document “All the things a board member should do” needs to be written. Hege and Heidi follow up by 1 October 2012.

- Board meeting 26.3.2012 Stockholm  
*NHF officials – changes, treasurer and HR editor:*  
David signs a contract with Treasurer and Web editor by 1 October 2012.
- Strategy document needs to be updated. This will be discussed **at** the board meeting with the new board after the elections at the GA.
- The documents from GA should be published on the web pages.
- *Related to item 10 “Strategy”* – Hege will write about similarities and differences in member countries etc., and Dirk about what unites the member countries by 1 October 2012.
- The flyer needs to be updated after the GA. Responsible Hege.
- *Publishing and web pages:*  
will be discussed **at** the next meeting where Karin is present.
- Information about the previous NHCs available on the web pages of the Norwegian Hydrological Council should be copied to NHFs web pages, Heidi finds out how to do this.
- Board members are reminded to send news to Karin and to check the existing links.
- Links to the hydrological institutions and organizations in Estonia and Iceland are still missing from the web pages.

**5. Meeting costs (for this meeting)**

A cost for this meeting is the dinner which is directly charged to NHF.

**6. Financial conditions, budget 2013-2014 and membership**

The financial conditions to NHF are good. Budget for 2013-2014 is ok.

The board will suggest to the GA that students and retired members could get a free membership.

**7. General assembly, election of new board and other bodies**

The meeting preparations were discussed and “last minute assignments” will be taken care of before the GA on Wednesday.

**8. Information on NHC 2012 in Finland, updating the situation**

Everything is on track. About 240 participants have registered to the conference and there will be given 120–130 presentations and 60 posters.

**9. Future NHF: Strategy, Publishing (web pages, flyers, conference papers, Hydrology Research), Conferences and seminars**

This item will be discussed **at** the next board meeting.

**10. Other items**

No other items.

**11. Next board meeting**

The next meeting will be held on 15 August 2012 right after the NHC. The new and previous board members are welcome to the meeting.

**12. Closing of the board meeting**

Riitta Kamula closed the meeting at 22.00.

**Riitta Kamula**

**Heidi Pikkarainen**

**Hege Hisdal**

**Chair**

**Secretary**

**Scrutinizer**