



NORDISK HYDROLOGISK FORENING

Nordic Association for Hydrology

Minutes of the NHF board meeting on SKYPE, 30 August 2017

Present: Board members – Dirk-Ingmar Müller-Wohlfeil (Denmark), Tiia Pedusaar (Estonia), Johanna Korhonen (Finland), Tinna Þórarinsdóttir and David Egilson (Iceland), Kolbjørn Engeland (Norway), Linus Zhang (Sweden)

Not present: representative from Latvia and Lithuania

Secretary – Heidi Lee (Norway)

1.–3. Opening, organization and approval of the meeting agenda

Linus Zhang opened the meeting at 13.20. Linus Zhang was appointed as the Chair and Heidi Lee as the Secretary. The minutes will be scrutinized jointly. The meeting participants are given five days to comment on the minutes, before they are published on the website. The suggested agenda was approved.

4. Minutes from the previous board meeting 24.3.2017

The minutes from the previous board meeting were approved.

5. Meeting costs for this meeting

None for this meeting.

6. Finances

Heidi will ask Martin to send the newest result and balance reports and an overview on paid membership fees.

7. Membership

The membership fees for 2016 and 2017 were invoiced as follows (number of members/institutions):*

	Personal SEK 100/300		Institutional SEK 1500/4000	
	Invoiced	Paid	Invoiced	Paid
Denmark	6	2	2	0
Estonia	8	2	0	0
Finland	9	4	1	1
Iceland	19	19	3	3
Latvia	11	11	0	0
Lithuania	14	14	0	0
Norway	22	13	4	4
Sweden	30	11	4	1
Other			1 Chinese institution to be invoiced	
SUM	119	76	14	9

The Estonian and Norwegian members will be invoiced after this meeting. Linus will invoice one Chinese institutional member.

*The table is updated after the NHF-board meeting of 13 February 2018.

Member recruitment:

If your work is related to hydrology, you should simply be a member of NHF!

The working group consisting of Linus and Dirk will come back to this later (for summary, read the last minutes).

8. Nordic Hydrological Conference (NHC)

NHC 2018 in Norway – draft budget and an update from the organising committee:

The draft budget was presented and approved. NorForsk will support the conference with NOK 100 000. The board suggested that there should be a back-up plan if the Research Council of Norway grants less than applied. The recommendation is to contact several private hydropower/water management/consultant companies. The board approved that there should be a binding registration to the conference dinner. The suggestion to collect a separate fee for dinner was rejected. There were not any other comments on the expenses.

The PCO has designed a flyer and website for NHC2018. These will be presented at the '4th Lillehammer conference' in September, arranged by the Norwegian Hydrological Council. The flyer will be sent to the members of NHF in October. The website will be updated continuously. The registration will be opened in January 2018.

NHC 2020

Estonia will organise the NHC in 2020.

9. Marketing: publishing, web pages and Hydrology Research

Repetition from the previous meeting and some new issues:

The special issue of HR from the NHC 2016

The conference organizer, represented by Diana and Chong-Yu have been working with the special issue. Chong-Yu leads the process.

Greetings from the meeting with IWA publishing held in December 2016

The journal needs more publicity among the members. The instructions how to subscribe and how to access the journal are going to be improved. Chong-Yu follows up.

Campaigns to increase awareness interest in the association (HR survey, etc.)

The British Hydrology Society (BHS) has carried out a membership survey regarding the journal Hydrology Research in 2015 to find the member's opinion about the journal. A similar, online survey will be carried out among the NHF-members during the NHC 2018. The results will be distributed after the conference. Chong-Yu and Dirk have the responsibility to organize the survey. The board members are to send questions to the survey.

NHCs through history – abstract books to the web page

A trainee working at SYKE in Finland has scanned some of the paper abstracts books. Johanna will save the pdf-copies on the NHF-Google Disk. Heidi will check which issues are not scanned yet. The trainee can help with scanning the rest of the paper versions.

Web pages

Karin has sent an e-mail (2.2.2017) about her tasks as a Web editor, NHF-board follows this up in the next board meeting.

The board members are to send the institutional members' logos to Karin and Linus for publishing on the website. The board members are to check the links under the *National actors within hydrology* (previously National activities) and report for broken links and other errors. The list of the institutional members should be more visible and easier to find. You can find the link to the list on the main page (--> NHF membership is open to all individuals and *institutions/companies* actively interested in hydrological work or research.)

Chair's corner

Linus writes and publishes.

Twitter

One idea to add activity on the Twitter is to publish a short presentation of the country activities once a year; it makes altogether eight stories. The 1st announcement of NHC2018 is one tweet from Norway this year.

10. NHF Organization

Heidi has created a NHF-Google Disk for easier and better sharing of NHF's documents. The board members and the officials will get access.

11. Grant application Grant for the 4th Lillehammer Conference

The 4th Conference on Modelling Hydrology, Climate and Land Surface Processes will be held 12–14 September 2017 in Lillehammer Norway. The organisers have contacted NHF for support of SEK 50 000.

The board decided to grant SEK 25 000 to this conference. The decision was made earlier during the summer via e-mail and was brought up once more in this meeting. The decision is unchanged and final.

12. Other items

None.

13. Next board meeting

The next board meeting will be held in February 2018. The place was not decided. Board are to approve the detailed budget for NHC 2018 in this meeting.

14. Closing of the meeting

Linus Zhang closed the meeting at 14.50.

Linus Zhang
Chair

Heidi Lee
Secretary