



NORDISK HYDROLOGISK FORENING

Nordic Association for Hydrology

Minutes of the NHF board meeting on SKYPE, 13 February 2018

Present: Board members – Dirk-Ingmar Müller-Wohlfeil (Denmark), Johanna Korhonen (Finland), David Egilson (Iceland), Līga Klints and Ainis Lagzdīņš (Latvia), Diana Meilutytė-Lukauskiene (Lithuania), Kolbjørn Engeland (Norway), Linus Zhang (Sweden)

Estonia: Elve Lode and Jaanus Terasmaa

Treasurer – Martin Bergstrand (Sweden)

Secretary – Heidi Lee (Norway)

1.–3. Opening, organization and approval of the meeting agenda

Linus Zhang opened the meeting at 13.15. Linus Zhang was appointed as the Chair and Heidi Lee as the Secretary. The minutes will be scrutinized jointly. The meeting participants are given five days to comment on the minutes, before they are published on the website. The suggested agenda was approved.

4. Minutes from the previous board meeting 30.8.2017

The minutes from the previous board meeting were approved. The item ‘7 Membership’ will be fulfilled after today’s board meeting.

5. Meeting costs for this meeting

None for this meeting.

6. Finances

The result and balance reports for years 2016 and 2017 were discussed and approved.

The membership fees for 2017 from Norway were transferred to the Treasurer in January 2018. The sum NOK 20 200 will however be booked in 2017 as an ‘open trade receivable’

To sum up:

	Result 2016	Budget 2016	Result 2017	Budget 2017
Income	81 311	98 000	105 201	119 000
Costs	87 302	127 000	110 088	120 000
Balance	-5 991	-29 000	-4 887	-1000

The financial conditions of NHF are still good but the yearly deficits decrease the equity capital.

Martin presented the budget for 2018 and 2019–2020. The budget is going to be updated prior to the General Assembly. The challenge is that the membership fees and other income cannot cover the costs. Another approach is needed for financing the activities.

In the board meeting 24.3.2017, Linus and Dirk were pointed out as a working group that will work with membership recruitment. They will also look into how to finance the activities since collecting the membership fees has been a challenge for several years. The working group will present its recommendations prior to the General Assembly.

7. Membership

The membership fees for 2016 and 2017 were invoiced as follows:

	Personal SEK 100/300		Institutional SEK 1500/4000	
	Invoiced	Paid	Invoiced	Paid
Denmark	6	2	2	0
Estonia	8	2	0	0
Finland	9	4	1	1
Iceland	19	19	3	3
Latvia	11	11	0	0
Lithuania	14	14	0	0
Norway	22	13	4	4
Sweden	30	11	4	1
Other			1 Chinese institution to be invoiced	
SUM	119	76	14	9

The invoices for 2018 will be sent to members prior to the summer 2018. Latvia, Lithuania and Norway have good routines for collecting the membership fees. Heidi will assist Estonia, Finland, Iceland and Sweden with invoicing. The board members have the principal responsibility for collecting the membership fees.

8. Nordic Hydrological Conference (NHC)

NHC 2018 in Norway – final budget and an update from the organising committee:

The final budget was presented and approved. Several institutes will support the conference, altogether with NOK 450 000. The registration is open. The deadline for abstract is 1 March 2018. The website www.nhc2018.org will be updated continuously.

All the board members are asked to promote the conference among their networks, for example on Linked-in, Facebook, Twitter etc.

NHC 2020

Estonia will organise the NHC in 2020. The NHC 2020 will be announced during the NHC 2018 in Bergen. Elve Lode presented the preliminary plans and ideas.

9. Marketing: publishing, web pages and Hydrology Research

Repetition from the previous meetings:

The special issue of HR from the NHC 2016

Will be published in April 2018, altogether 15 papers.

Greetings from the meeting with IWA publishing held in December 2016

The journal needs more publicity among the members. The instructions how to subscribe and how to access the journal are going to be improved. Chong-Yu follows up.

Campaigns to increase awareness interest in the association (HR survey, etc.)

The British Hydrology Society (BHS) has carried out a membership survey regarding the journal Hydrology Research in 2015 to find the members' opinion about the journal. A similar, online survey will be carried out among the NHF-members during the NHC 2018. The results will be distributed after the conference. Chong-Yu and Dirk have the responsibility to organize the survey. The board members are to send questions to the survey.

NHCs through history – abstract books to the web page

SYKE in Finland is still contributing with this.

Web pages

Karin has sent an e-mail (2.2.2017) about her tasks as a Web editor, NHF-board follows this up in the next board meeting.

The board members are to send the institutional members' logos to Karin and Linus for publishing on the website. The board members are to check the links under the *National actors within hydrology* (previously National activities) and report for broken links and other errors. The list of the institutional members should be more visible and easier to find. You can find the link to the list on the main page (--> NHF membership is open to all individuals and *institutions/companies* actively interested in hydrological work or research.)

Chair's corner

Linus writes and publishes.

Twitter

Ask Johanna for assistance.

10. NHF Organization

No items.

11. GA 2018, necessary preparations

All the documents needed for GA (that will be arranged during the NHC) should be written and sent to NHF-Secretary by 1 August 2018.

Linus: Report from the chair: august 2016–august 2018

Dirk: Report from the publicity committee: august 2016–august 2018

Martin: Annual closings 2016 and 2017 and the auditors' report, budget for 2019 and 2020

Heidi contacts the election committee.

The election committee will present their suggestion for the new board 2018–2020 at the General Assembly.

A new member is needed from Denmark and Estonia. The following board members are on election and can be re-elected for the next four years: David (Iceland), Diana (Lithuania) and Kolbjørn (Norway). The following board members are not on election: Johanna (Finland), Liga (Latvia) and Linus (Sweden).

12. Other items

Travel costs to the NHC 2018 – It was decided that the following board members/officials are granted max. EUR 7000,- to cover the travel costs to the NHC2018: one board member from Estonia, Latvia, Lithuania and the Treasurer. The amount should cover the registration fee (NHF-member NOK 3500/NHF-members from the Baltics NOK 1750), tickets and accommodation. The costs will be reimbursed.

13. Next board meetings

-SKYPE-meeting will be held in May/June. The invitation will follow.

-Board meeting will be held on Sunday afternoon/evening 12 August 2018.

-Board meeting right after the General Assembly

14. Closing of the meeting

Linus Zhang closed the meeting at 15.55.

Linus Zhang
Chair

Heidi Lee
Secretary