

**MINUTES OF A SPECIAL SESSION OF THE  
BOARD OF COMMISSIONERS HELD NOVEMBER 24, 2014**

Comes now the hour of 8:30 A.M. on the 24<sup>th</sup> day of November, 2014, in the Commissioners Court in the Noble County Courthouse, Albion, Indiana, being the time, date and place set for a special session of the Board of Commissioners of Noble County, Indiana.

Present were:

Gary Leatherman, President  
David J. (Dave) Dolezal, Vice President  
Chad Kline, Member

Also present were:

Jacqueline L. Knafel, Auditor  
Dennis Graft, County Attorney  
and Mick Newton, EMA Director  
Bill Etzler, Engineering Resources  
Zack Smith, Highway Engineer  
Bob Braley, KPC Media  
Doug Harp, Noble County Sheriff  
Steve Hook, GIS Coordinator  
John Kohlmeier, Fairview Builders  
Mark Goodrich, Highway Superintendent  
Nathan Miller, Plan Commission Director

**GRANT**

Mick Newton is present to get signatures on a grant for upgrades for his department. Grant CFDA #97.0-42 is in the amount of \$8,500.00. 2014 Emergency Management Performance Grant was signed with a motion from Chad Kline and a second from Dave Dolezal. Motion carried 3-0.

**PAYROLL**

Commissioners reviewed 5 pages of payroll for the weeks of 10/31/14 – 11/13/14. Chad Kline made a motion to approve payroll in the amount of \$327,526.12. Dave Dolezal seconded the motion. Motion carried 3-0.

**METHANE - LANDFILL**

Bill Etzler, Engineer Resources, is present to discuss the following:

- The second testing on GP #1 was good, with the methane levels down
- Bill visited the site where the new gas probe will be set. The elevation changed drastically so more investigation will continue for a more appropriate sight. However, Bill does feel that the right of way will work for the other 3 probes.
- Bill indicated that we are pumping around 500 gallon every 24 hours and he wants to insure that the access road for removing the leachate is kept clear this winter.

**DRIVE WAY PERMIT**

John Kohlmeier from Fairview Builders was present to discuss a driveway issue. Building permit was issued by Rome City Town and then the highway department denied the driveway permit for sight distance issues. Mr. Kohlmeier says that the company has cleared brush and he feels there is better sight distance now. He also indicated that there is very little traffic on this road. Zack has visited the sight many times and the current driveway was installed prior to the permitting process. Chad Kline moved to approve a variance for this drive way. Dave Dolezal seconded the motion. Motion carried 3-0.

**SHERIFF**

Doug Harp, Noble County Sheriff, presented the service contract for the radio service at the jail. Chad Kline moved to allow signature for the contract. Dave Dolezal seconded the motion. Motion carried 3-0.

Doug is also requesting permission to allow the donation of sick time to an employee whose child is in the hospital. Chad Kline moved to allow 23 days to be donated which will take the

employee to the end of the year. At that time, Doug will need to approach the commissioners again if needed. Employee should also be made aware of FMLA benefits. Dave Dolezal seconded the motion. Motion carried 3-0

#### HIGHWAY

Mark Goodrich, Highway Superintendent, is present to discuss the following:

- Construction has been delayed due to the weather
- Mark attended the Utility Regulatory meeting and reported that we will be receiving a Warning Letter concerning the issue. Mark reported that normally the 1<sup>st</sup> offense is the warning and fine do not come into effect until a 3<sup>rd</sup> offense within a 2 year period. The scope of the project Mark has put money into the 2015 budget to allow a purchase of instruments to locate utility lines and would also have many additional uses.
- Some of the heaters for the garage area need replaced. Mark had one quote and Chad Kline asked that he secure additional quotes prior to the commissioner's approval to purchase.
- Mark also indicated that a second applicant had turned down the truck driver's job at the highway and they have advertised in the paper for another round of applicants. Mark was asked to also send the opening in house.

Zack Smith, Highway Engineer, had the following engineering business to discuss:

- Bridge 70 – Deck is secure and asphalt is to be laid this week. Bridge opening should occur Monday or Tuesday of next week.
- Bridge 147 – prep work is complete and asphalt should be lain Thursday or Friday this week.
- Bridge Inspection - 2 months out.
- LPA Call for Projects – This should occur in January of 2015. Zack is pretty sure that the Baseline Road project will be accepted and he is still awaiting word from CSX concerning the railroad projects. CSX is aware of the approaching deadlines and Zack will try to contact them again this week.
- Wheel & Sur Tax Ordinance will come before the Noble County Council at their December 1, 2014 meeting.

#### RIGHT OF WAY

Nathan Miller, Plan Commission Director, is present to request additional road right of way for a Gick property. This is located on 1000 E just south of State Road 205. Motion to approve the right of way is made by Dave Dolezal and seconded by Chad Kline. Motion carried 3-0.

#### GIS INTERN CONTRACT

Steve Hook is present to discuss the intern project he is proposing. Steve provide a contract agreement he had drafted between Noble County and Ball State intern Madeleine Baker. The intern program required 150 hours and the agreements states that Ms. Baker will work one day a week in house and the rest of the internship will be accomplished through a web based program Steve has developed. The program will run from December 15, 2014 through March 2, 2015. Chad Kline moved to approve the contract agreement. Dave Dolezal seconded the motion. Motion carried 3-0.

#### CORRESPONDENCE

- IDEM Air Quality permit – Glenn Hunter & Associates – duly entered
- Town of Albion – invoice for leachate disposal – duly entered
- Weights and Measures monthly report – duly entered
- Clerks Monthly report for Gavel and CSI – duly entered
- Auditor / Treasurer Balance reconciliation report – duly entered
- FEMA Letter – concerning Flood Plain Management – duly entered
- St Joseph River Basin is requesting their 2015 board appointment. Chad Kline currently serves and is willing to continue that service. Dave Dolezal moved to appoint Chad to serve as the 2015 representative. Gary Leatherman seconded the motion. Motion carried 3-0.

#### MINUTES

Minutes of the previous meeting were read and approved as corrected with a motion from Chad Kline and a second from Dave Dolezal. Motion carried 3-0.

**DEKKO ROOM REQUEST**

Jackie Knafel, Noble County Auditor, had been contacted concerning use of the Dekko room at the South Complex for a fund raiser and promotional event for the Girl Scouts. The county had not typically allowed use of the room for these types of events and security concerns were brought up as well as how the group would enter and leave the secured building. Jackie is to contact Sara at the extension office to get more details.

**ROAD RIGHT OF WAYS**

- Bacon – Plan Commission approved has been completed. Requesting an additional 5 feet of right of way. Motion to approve came from Dave Dolezal and was seconded by Chad Kline. Motion carried 3-0.
- Sieber - This is a request for 10 additional feet to be approved on the Lisbon Rd. Dave Dolezal moved to approve the additional road right of way. Chad Kline seconded the motion. Motion carried 3-0.
- Henry - Once this property was inspected, the plan commission is finding that there is 38 feet of road right of way and therefore no additional footage is needed. Requested is canceled.
- Nevil – Matt Young is present to request additional road right of way in the Bear Lake area. There is an additional 10 feet being requested. Motion to allow the right of way came from Dave Dolezal and was seconded by Chad Kline. Motion carried 3-0.
- Shank – Matt Young is also representing the Shanks in this request for additional right of way. This is a shared drive by many owners and request is only being made in reference to Lot 1. Motion to approve came from Dave Dolezal and was seconded by Chad Kline. Motion carried 3-0.

**TITLE SIGNATURE**

Jackie Knafel had received a request from Chad Willet, Noble County Chief Deputy, to get commissioners signature on a title of a 2010 Ford Taurus that is being traded. Motion to sign the title came from Chad Kline and was seconded by Dave Dolezal. Motion carried 3-0.

**ADJOURNMENT**

This session of the Board of Commissioners of Noble County was at approximately 10:44 A.M. recessed from day to day until the 1<sup>st</sup> day of December, 2014.

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Gary D. Leatherman, President

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David J. Dolezal, Vice President

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Chad Kline, Member

ATTESTED: \_\_\_\_\_  
Jacqueline L. Knafel, Auditor

