

**MINUTES OF THE REGULAR SESSION OF THE
BOARD OF COMMISSIONERS HELD OCTOBER 12, 2015**

Comes now the hour of 8:30 A.M. on the 13TH day of July, 2015, in the Commissioners Court in the Noble County Courthouse, Albion, Indiana, being the time, date and place set for a regular session of the Board of Commissioners of Noble County, Indiana.

Present were:

Gary Leatherman, President
David J. (Dave) Dolezal, Vice President
Chad Kline, Member

Also present were:

Jacqueline L Knafel, County Coordinator
Dennis Graft, County Attorney
and
Michele Bricker, Treasurer
Steve Garbacz, KPC Media

Meeting was called to order at approximately 8:30am.

TREASURER

Michele Bricker, Noble County Treasurer, is coming before the commissioners to discuss a shortage in a payment to the state for inheritance tax back in 2012. Michele has been in contact with the state and shows a little over \$1,000.00 that is owed, however, Michele has never been able to get the reporting form from the state for that time period and still has questions about how the amount was determined. The Commissioners are asking Michele to contact the state with a request of a copy of the report for the 2012 quarter prior to making any decisions in this matter.

COUNCIL ON AGING

Gregg Parker, Noble County Council on Aging, is present to request a 5311 voucher to be signed. Gregg also has a quarterly report to present to the commissioners. Dave Dolezal made a motion to sign the voucher. Chad Kline seconded the motion. Motion carried 3-0.

PAYROLL

The commissioners reviewed the payroll for 10/15/15 containing 5 pages and totaling \$330,497.29. Motion to approve the payroll for the weeks of 09/18/15 – 10/01/15 was made by Chad Kline and was seconded by Dave Dolezal. Motion carried 3-0.

CORRESPONDENCE

- Noble County Court Security monthly report – duly entered
- IDEM – Construction Permit Turkey Creek Wastewater on 1200 W – duly entered
- MetalX – Kendallville – Air permit – duly entered
- DNR – Cromwell Historic District info – duly entered

- IDOT – public hearing Thursday October 22, 2015 US 6 bridge topic – duly entered
- Auditor/ Treasurer Balancing report – duly entered Dave Dolezal made a motion to approve the report and a second came from Chad Kline. Motion carried 3-0
- Treasurers Monthly report for September 2015 – duly entered

MINUTES

Minutes of the previous meeting were read and approved as written with a motion from Dave Dolezal and a second from Chad Kline. Motion carried 3-0.

FINDINGS AND ORDERS

Two “findings and orders” were signed by the commissioners based on motions made at a previous meeting.

HIGHWAY

Zack Smith, Highway Engineer, is present with the following information:

- Bridge 147 LPA Voucher is presented and a motion to sign the voucher came from Chad Kline with a second coming from Dave Dolezal. Motion carried 3-0.
- Bridge Inspection – Zack presented a draft inventory reporting 16 of the 64 bridges are in need of repair. 12 bridges are on the annual inspection list. Zack will make a final review of the draft copy and then get a final inventory to the commissioners to keep on file.
- CSX MOU – has been sent back to CSX for review.
- Highway Garage - RFP under development
- Local Bridge Plan – Zack has received 8 letters of interest and the commissioners will be going through the proposals this afternoon to rate each vendor.
- Speed Study - All counts are complete and data analysis is under development
- Cracksealing is 60% complete
- INDOT –Zack had thought the damages to county roads during the State Road 8 bridge replacement to be in the range of \$75,000 –to \$80,000 but settled on the \$20,845 that the state is proposing as they only paid for damage on the official local route and not the route that was taken by a lot of the local traffic.

SHERIFF

Doug Harp, Noble County Sheriff, Shane Coney, Noble County Jail Commander along with Lisa from Quality Care and a Quality Care Physician were present to discuss new legislation for Medicaid patients. The discussion was concerning a house bill adopted in September 1 of 2015 giving local sheriffs the ability to submit applications on behalf of inmates. Quality Care will provide this service for about \$15.00 an application. Lisa is also wanting the commissioners to sign a MOU with the local Board of Health as the FSSA request for the applications for Medicaid requires a copies of birth certificates. Motion to enter into a contract with the FSSA was made by Dave Dolezal with a second coming from Chad Kline. Motion carried 3-0. Jackie will start the process with contacting the state for the contract information.

SHERIFF

Doug Harp, Noble County Sheriff, is here to discuss vacation issues with the commissioners. When a jailer goes from the jail to a deputy position or vice versa, they are going from 12 to 8 or 8 to 12. Currently we have a jail commander working 7.5 hours a day going to a jail sergeant and

working 12 hours a day. He wants to take his days not hours to the jail side of things which will increase his now 48 hours to 72 hours of vacation. Discussion went both ways and it was finally decided with a motion from Chad Kline to table this issue until next meeting when all information could be gathered. Dave Dolezal seconded the motion. Motion carried 3-0.

4-H WEEK

Doug Keenan, Noble County Extension Agent – is asking that the commissioners proclaim October 25th through October 31st 2015 as 4-H week in Noble County. Chad Kline made a motion to approve the proclamation. Dave Dolezal seconded the motion. Motion carried 3-0.

911 CONTRACT

Mitch Fiandt was present to discuss the Software Support Agreement with Geo-Comm.Inc. Chad Kline made a motion to approve 911 contract. Dave Dolezal seconded the motion. Motion carried 3-0.

LANDFILL

Bill Etzler, Engineer Resources, is present to request that the commissioners approve a \$2,117.25 quote for gas monitoring probe installation. Chad Kline made a motion to approve the installation with a second coming from Dave Dolezal. Motion carried 3-0. Bill has also drafted a letter to IDEM concerning the methane monitoring plan. A discussion had taken place about a Propane & Natural Gas Alarm being placed at a home north of the landfill site. The commissioners are in agreement and would like that information to be a part of the methane monitoring plan. Bill will make the correction to the letter. Chad Kline made a motion to send the letter once the correction was made. Dave Dolezal seconded the motion. Motion carried 3-0. Bill also reported that he had spoken with Zack Smith, Highway Engineer, concerning making letters at the highway for the landfill labeling which can be done at cost.

RECESS

The commissioners recessed to go into drainage session at 11:10AM and will resume at 1:00PM.

BUILDING DEPARTMENT

Norm Lortie, Building Inspector, is present to discuss the Gries property with the commissioners. Norm has been in contact with his daughter (Angie Reed) and the commissioners will revisit this issue on November 23, 2015 at 9:30AM. The motion came from Chad Kline and was seconded by Dave Dolezal. Motion carried 3-0.

SURVEYOR

The commissioners had spoken with Randy Sexton in the drainage meeting and had been approached about a purchase over \$500.00. Chad Kline made a motion to approve this purchase. Dave Dolezal seconded the motion. Motion carried 3-0.

Chad Kline also made a motion to select Randy Sexton to attend in the Indiana Watershed Leadership Academy. Dave Dolezal seconded the motion. Motion carried 3-0.

PROSECUTORS OFFICE REPAIR

The commissioners were approached by Phil Jacob, courthouse maintenance, concerning an issue at the Prosecutor's office. Phil had a work authorization form for a new hookup to a valve drain

at the cost of \$2,527.00. Chad Kline made a motion to approve the repair work with a second coming from Dave Dolezal. Motion carried 3-0.

CLAIMS

The commissioners reviewed regular claims containing 9 pages and totaling \$378,072.51 and Utility claims containing 2 pages totaling \$427,236.60 were approved with a motion from Dave Dolezal and a second from Chad Kline. Motion carried 3-0.

VOTING LOCATIONS

Shelley Mawhorter, Noble County Clerk, has given the commissioners a listing of voting places for the 2015 Municipal/Special Election on November 3, 2015. The voting locations will be Cromwell Community Center, Kendallville Bridgeway Church, LaOtto Fire Department, and St. Gasper Catholic Church. The commissioners okayed the locations with a motion from Chad Kline and a second from Dave Dolezal. Motion carried 3-0.

QUIT CLAIM DEED

Sheri Auld, Deputy Auditor, had provided a Quit Claim Deed for the commissioner's signatures. This was a property that was formally a tax sale property which had been deeded to the commissioners. Chad Kline made a motion to approve the deed signatures with a second coming from Dave Dolezal. Motion carried 3-0.

BRIDGE RFPS

Zack Smith, Highway Engineer, reviewed 8 RFPs for ratings with the commissioners. The following were reviewed for bridge 82:

- A & Z Consulting
- Butler Fairman Seyfert
- DLZ
- Engineer Resources
- Lawson Fisher
- United Consulting
- USI Consulting
- VS Consulting

After scoring was complete, the scoring indicated Butler Fairman Seyfert would be awarded the project. Zack will do a final review.

ADJOURNMENT

This session of the Board of Commissioners of Noble County was at approximately 3:15P.M. recessed from day to day until the 26th day of October, 2015.

Gary D. Leatherman, President

David J. Dolezal, Vice President

Chad Kline, Member

ATTESTED: _____
Tonya L. Marks, Auditor