

**MINUTES OF A REGULAR SESSION OF THE  
BOARD OF COMMISSIONERS HELD November 23th, 2015**

Comes now the hour of 8:30 A.M. on the 23th day of November, 2015, in the Commissioners Court in the Noble County Courthouse, Albion, Indiana, being the time, date and place set for a regular session of the Board of Commissioners of Noble County, Indiana.

Present were:

Gary Leatherman, President  
David J. (Dave) Dolezal, Vice President  
Chad Kline, Member

Also present were:

Jacqueline L. Knafel, County Coordinator  
Gregg Parker, Council on Aging  
Steve Garbacz, KPC Media  
Zack Smith, Highway Engineer  
Mark Goodrich, Highway Superintendent  
Norm Lortie, Building Inspector  
Renee Ott  
Neil Burkhardt  
Lynea Bell  
Nathan Miller  
Dave Baum  
Doug Harp, Sheriff  
Chad Willet, Chief Deputy  
Shane Coney, Jail Commander  
Jeremy Walters, Work Release Director

Gary Leatherman, President of the Commissioners, brought the meeting to order at approximately 8:33am.

**PAYROLL**

The commissioner reviewed the payroll dated 11/25/15 for the period of 10-30-15 through 11-12-15. Payroll review contained 5 pages and totaling \$333,371.61. Dave Dolezal made a motion to approve the 11/25/15 payroll. Chad Kline seconded the motion. Motion carried 3-0.

**CLAIMS**

Claims dated 11/23/15 were reviewed and approved with a motion from Chad Kline and a second from Dave Dolezal. Motion carried 3-0. The claims document contained 11 pages and totaled \$283,870.99.

**MINUTES**

Minutes of the previous meeting were read and approved as written with a motion from Dave Dolezal. Chad Kline seconded the motion. Motion carried 3-0.

**CORRESPONDENCE**

- Weight & Measures Monthly report – duly entered
- Clerk of the Court Monthly Report – duly entered
- Treasurers monthly report – duly entered
- 2015 Purdue Extension Annual Report- duly entered
- 811 Pipeline Safety information

**APPOINTMENTS**

Bear High Wolf Lake Sewer District

A letter of request was sent requesting an appointment to the Bear High Wolf Lake Regional Sewer District. Richard Teeter had written a letter of interest for this position. Chad Kline moved to appoint Mr. Teeter to this position. Dave Dolezal seconded the motion. Motion carried 3-0.  
Noble County Redevelopment Commission

A letter requesting reappointments to the Noble County Redevelopment Commissioners was received. Dave Dolezal moved to appoint Scott Pounds, Rebecca Schroeder and Roger Diehm to this board. Chad Kline seconded the motion. Motion carried 3-0.

#### CLERK

Shelley Mawhorter, Noble County Clerk, had sent a letter requesting permission to purchase a PA system. The cost was estimated to be around \$1,000.00. Dave Dolezal made a motion to approve the purchase with a second coming from Chad Kline. Motion carried 3-0.

#### GENERAL OBLIGATION BOND

All paper work was received from ICE MILLER in reference to the 1.8 million dollar bond that the county was pursuing. Several sections of the bond required signatures and all signature were approved with a motion from Chad Kline and a second from Dave Dolezal. Motions carried 3-0. Forms signed included the General Certificate of Noble County, the No Litigation Certificate, Post issuance Compliance Guidelines, Arbitrage and Federal Tax Matters Certificate.

#### COUNCIL ON AGING

Gregg Parker, Council on Aging, was present to get the commissioners signatures on a contract for Architects Services. The architect is MKM Architecture & Design from Fort Wayne. Dave Dolezal moved to approve the signing of this contract with a second coming from Chad Kline. Motion carried 3-0.

#### HIGHWAY

The first order of business was the signing of ordinance regulating the speed of traffic in Allen Green Noble Orange Perry Swan and Wayne Townships. Chad Kline moved to approve the ordinance with a second coming from Dave Dolezal. Motion carried 3-0.

Mark Goodrich, Highway Superintendent, had the following report for the Noble County Commissioners:

- There is an issue with a property at Skinner Lake with the sloping of a new driveway installation. Mark reported that the contractor was served notice of this issue and unless the correction is made there will be no drive way permit given.

Zack Smith, Highway Engineer, was present with the following engineering business:

- Zack had the contract from IDOT dealing with the reimbursement of damage done to county roads during the state road 8 bridge project. The contract for reimbursement of Unofficial Detour was signed with a motion from Chad Kline and a second from Dave Dolezal. Motion carried 3-0.
- Zack attended the quarterly meeting for bridge inspection and had no update on future funding.
- Zack had reviewed the MOU with CSX for 3 bridges – made some changes and has resubmitted the MOU to CSX.
- Zack also provided a copy of the RFP for the new highway garage.
- Zack reminded the commissioners that the annual bids for Highway Department would be on the next commissioners meeting.
- Job Opening for the Highway inspector has been posted and the department is receiving applications.
- Zack provided quotes and information from Shepherds, Max Platt Ford and BZ Auto for the new truck purchases for the commissioner's review.

#### RECESS

#### UNSAFE BUILDING

Norm Lortie, Building Inspector was present to address unsafe buildings and update the commissioners on any progress that is being made:

- Ott – Renee Ott is present for this discussion. Norm reported that the house has been gutted and the owners are currently awaiting test results to proceed. Norm had good reports on the progress of this property. Chad Kline made a motion to set the date of March 14, 2016 at 9:30AM as an update session for this property subject to cancelation if session is not needed. Dave Dolezal seconded the motion. Motion carried 3-0.
- Gries- Norm reported that he had received a call from Mr. Gries daughter who indicated that she was unaware that any of this was going on. Norm met with the daughter on

October 30, 2015 and they are in the process of taking care of back taxes, sewer bills etc. and would like the time to get the bills up to date and then will be starting on the clean-up process to the property. She asked that the commissioners give her a little time as they were unaware of what was happening. Chad Kline made a motion that this property also be reviewed on March 14<sup>th</sup> 2016 at 9:30AM. Dave Dolezal seconded the motion. Motion carried 3-0.

- Clark – Edgar Clark represented by Lynea Bell explained that work is being done on this property and they would like to end up using the remainder of the building for storage purposes. Norm had taken pictures last Friday and indicated that there was progress being made at this location. Chad Kline made a motion to set a review for March 14, 2016 at 9:30AM. Dave Dolezal seconded the motion. Motion carried 3-0.
- Burkhart – Neil Burkhart was present to discuss this property. Mr. Burkhart is currently incarcerated in Whitley County on work release and was allowed to come to this proceeding. Mr. Burkhart cannot do the work at this location but has had help in getting the yard mowed. The property will need cleaned and tested before much work can be done. Chad Kline moved to review progress at the March 14, 2016 meeting at 9:30 am. Dave Dolezal seconded the motion. Motion carried 3-0.

#### IT

Dave Baum, IT Director, came before the commissioners with a Ligtel Contract. This will replace wireless with fiber. The cost will be 119.95 a month and Ligtel will waive the \$500.00 installation fee if we have a 3 year agreement. Chad Kline moved to approve the signing of the contract. Dave Dolezal seconded the motion. Motion carried 3-0.

#### UDO CHANGES

Nathan Miller, Plan Director, is before the commissioners with UDO changes. The change will eliminate the need for a survey of the entire parcel and replace that language to read that the survey would only be required on the platted ground. Dave Dolezal moved to approve the UDO change with a second coming from Chad Kline. Motion carried 3-0.

#### SHERIFF

Doug Harp, Noble County Sheriff, Chad Willet, Chief Deputy and Shane Coney, Jail Commander are all present to discuss the following issues:

- Bond- Doug Harp presented his bond for the upcoming year for commissioner's signature. Chad Kline moved to sign the bond with a second from Dave Dolezal. Motion carried 3-0.
- Doug also has a grant for signature. This is for the task force and is used to fund the narcotics process. The amount of the grant is \$7630.50 and requires no additional equipment or personnel. Chad Kline moved to approve the grant with a second coming from Dave Dolezal. Motion carried 3-0.
- Doug is asking for an extension of vacation for an employee who is currently on workmans comp do to a work related injury. Chad Kline moved to allow the extension for up to 2 months of the release date to come back to work whether that be a full release or light duty release. Dave Dolezal seconded the motion. Motion carried 3-0.
- Jeremy Walters, Work Release, is also present for this discussion. Doug presented the commissioners with a copy of the work release agreement from Steuben and LaGrange County. Doug would like to do a similar agreement here in Noble County. This would increase the withholding from 25% or 70.00 a week to 28% or \$125.00 a week. Doug will be meeting with the judges and the prosecutor in the near future to discuss as this program would run through the Sheriff's department. There is also a GPS unit that could be used and would cost the inmate an additional \$2.75 a day for monitoring. The commissioners asked Doug to return to them after the discussions with the judges, prosecutor and probation.
- Cars - Chad Willet usually takes care of the vehicle purchases for the Sheriff's department and is now concerned about whether there will be enough money to purchase 5 vehicles this year. We have been "recycling" the sheriff vehicles and repurposing them to other departments – therefore there is no trade in values available to the department. Doug explained that with 22 deputies counting SRO's and vehicles out of commission due to repairs/accidents etc. that the department needs a few extra vehicles. The department is more than willing to continue the usage of other departments for their older vehicles but would like to continue to purchase 5 vehicles a year.

ADJOURNMENT

This session of the Board of Commissioners of Noble County was at approximately 11:15A.M. recessed from day to day until the 14<sup>th</sup> of December, 2015.

\_\_\_\_\_  
Gary D. Leatherman, President

\_\_\_\_\_  
David J. Dolezal, Vice President

\_\_\_\_\_  
Chad Kline, Member

ATTESTED: \_\_\_\_\_  
Tonya L Marks, Auditor