

**MINUTES OF A REGULAR SESSION OF THE
BOARD OF COMMISSIONERS HELD December 14, 2015**

Comes now the hour of 8:30 A.M. on the 14th day of December, 2015, in the Commissioners Court in the Noble County Courthouse, Albion, Indiana, being the time, date and place set for a regular session of the Board of Commissioners of Noble County, Indiana.

Present were:

Gary Leatherman, President
David J. (Dave) Dolezal, Vice President
Chad Kline, Member

Also present were:

Jacqueline L. Knafel, County Coordinator
Dennis Graft, Noble County Attorney
Gregg Parker, Council on Aging
Steve Garbacz, KPC Media
Zack Smith, Highway Engineer
Mark Goodrich, Highway Superintendent
Scott Minick, United Consulting

Gary Leatherman, Commissioner President, opened the meeting at approximately 9:00AM following the executive session.

COUNCIL ON AGING

Gregg Parker, Council on Aging, was present to get the commissioners signature on IDOT contract invoice voucher for a new van. Dave Dolezal moved to approve the signing of the contract. Chad Kline seconded the motion. Motion carried 3-0.

HIGHWAY

Mark Goodrich, Highway Superintendent, is present to discuss the following construction issues:

- Mark updated the commissioners on the Skinner lake new garage permit. Issue has been addressed and permit has been filed
- Mark is asking permission to purchase tires in the amount of \$7890.32. Chad Kline moved to approve with a second coming from Dave Dolezal. Motion carried 3-0.
- Blades are needed for underbodies on route trucks. This is at a cost of \$13,145.00. Motion to approve the purchase came from Chad Kline and a second came from Dave Dolezal. Motion carried 3-0.
- There was also a request for new blades on the pickups and wing plows in the amount of \$3654.00. Dave Dolezal moved to approve with a second coming from Chad Kline. Motion carried 3-0.
- Mark also had a quote for the radiator cost of one of the dump trucks. The estimate was for \$2600.00 and was approve with a motion from Dave Dolezal. Chad Kline seconded the motion. Motion carried 3-0.

Zack Smith, Highway Engineer, introduced Scott Minick of United Consulting who is doing our bridge inspection for this year. Scott presented the Phase 1 Bridge Inspection report to the commissioners and gave a brief summary of the results of the inspection. Zack also had the following engineering item for discussion:

- LPA Voucher for Bridge 147 was presented for signature. Chad Kline moved to approve the signing of the voucher with a second coming from Dave Dolezal. Motion carried 3-0.
- Bridge 82 – is under development.
- CSX agreement – the county is still waiting on a final agreement with the railroad.
- Zack report some issues with the recent speed ordinance. He reported a correction on 1100E as well as question on Stone Hill Road. There were a couple of ladies in attendance concerned with the speed on 600 S just E of 1000E. Zack reported that it is in a semi residential area and the speed average for the week of speed study showed travel at 50MPH. Zack did however recommend that the speed limit be lowered in this area to 45 MPH.

Chad Kline accepted Zack's recommendation with a motion to lower the speed in this area to 45 MPH. Dave Dolezal seconded the motion. Motion carried 3-0.

- Zack shared copies of the RFPs for the new Highway Garage with the intent of reviewing at a later time.
- The following Annual highway bids were opened:
 1. 16-01 – Bids received from Heritage Petroleum, Ag Plus and North Central Coop
 2. 16-02 – Bids received from Ag Plus, Heritage Petroleum and North Central Coop
 3. 16-03 – Bids received from Phend & Brown, Brooks Construction, API Construction, Pulver & Sons, and Niblock.
 4. 16-04 – Bids received from Great Lakes Chloride
 5. 16-05 – Bids were received from Pierceton Trucking, Payment Solutions and Asphalt Material.
 6. 16-06 – Bids were received from Bailey Supply, Keystone Aggregate, Jack Owen Excavating, Irving Sand & Gravel, Butler Mill Supply, Columbia City Mill Supply, Stonestreet Quarries, Pulver & Sons, Hixon Sand & Gravel, Eshelman, and Niblock
 7. 16-07 – Bids were received from Bailey Aggregate, Klink Asphalt, Irving Sand & Gravel, Columbia City Mill Supply, Stonestreet Quarries, Hixon Sand & Gravel.
 8. 16-08 – Bids were received from Klink Asphalt and Pulver & Sons.
 9. 16-09 – Bids were received from Butler Fairman Seufert, Eshelman Excavating, Haines Bulldozing, Seiber Brothers, Hixon Sand & Gravel, Pulver & Sons, Griffis Excavating, Forker Excavating, Irving Sand & Gravel, Caskey Excavating, Brooks Construction, Jack Owen, Payment Solutions, Lawson Fishers Assoc, and DLZ.

All bids were opened and taken under advisement until further review with a motion from Dave Dolezal and a second from Chad Kline. Motion carried 3-0.

- Drive Way variance - Dan Johnson was present to request a driveway variance. His requested sight is 60 feet shy of distance requirement. Zack and Mark both agreed that at this particular area traffic is slowed somewhat and would have no problem if the commissioners granted the variance. With that information, Chad Kline moved to approve the variance. Dave Dolezal seconded the motion. Motion carried 3-0.
- Zack reminded the commissioners of the interview session that would be starting at 1:00PM.

ENCUMBRANCES

Tonya Marks, Noble County Auditor, was present to request the following encumbrances for 2016 on behalf of some department heads:

- General Fund - Sheriff 1001-22100-007 Gas oil and lube - \$42,000.00 Chad Kline moved to deny this request as gas prices are down and our contract price for 2016 is very low. There was plenty budgeted for 2016 in comparison to the amount spent in 2015. Dave Dolezal seconded the denial. Motion carried 3-0
- General Fund – Jail 1001-31202-034 Physicians - \$60,000.00. Chad Kline moved to approve this encumbrance. Dave Dolezal seconded. Motion carried 3-0.
- General Fund – Building 1001-22100-028 Gas oil and lube - \$3000.00 Chad Kline moved to deny based on the same information given above. Dave Dolezal seconded the motion. Motion carried 3-0.
- General Fund – Courthouse 1001-17800-032 Maintenance Salary – \$5,320.58 Chad Kline moved to approve this encumbrance which will allow pay out of a retiring employee. Dave Dolezal seconded the motion. Motion carried 3-0.
- General Fund – Clerk- Election 1001-13301-003 – Education & Training - \$530.00. Chad Kline moved to approve based on seminar information provided. Dave Dolezal seconded the motion. Motion carried 3-0.
- Health – 1159-22100-208 Gas oil and lube – Chad Kline moved to deny based on the reasoning above. Dave Dolezal seconded the motion. Motion carried 3-0.
- CEDIT – 1112-47803-312 GIS \$30,661.37 Pictometry/ technical support – Dave Dolezal moved to approve the encumbrance based on contracts provided. Chad Kline seconded the motion. Motion carried 3-0
- Highway – 1176-22100-208 Gas oil and lube – Dave Dolezal moved to approve this encumbrances as the highway pays for all of the gas up front then distributes invoices based on usage to other departments. Chad Kline seconded the motion. Motion carried 3-0
- CUM BRIDGE – HWY – 1135-43200-107 Bridge Repair - \$546,816.82 Bridge contract Chad Kline moved to approve with a second coming from Dave Dolezal.

- CUM BRIDGE =HWY 1135-43870-107 Bridge 147 \$49870.00 DLZ Contract. Motion to approve came from Chad Kline with a second from Dave Dolezal. Motion carried 3-0.
- CUM BRIDGE – HWY 1135-44101-107 Bridge Inspection \$9,020.00 United Consulting contract. Chad Kline moved to approve. Dave Dolezal seconded the motion. Motion carried 3-0.
- Probation 2102-37501-246 \$1,414.00 for invoices received for clothing. Motion to approve came from Dave Dolezal. Chad Kline seconded the motion. Motion carried 3-0.
- REASSESSMENT – 1188-32002-234 Technical Asst IBTR hearings - \$9,000.00. Chad Kline moved to approve. Dave Dolezal seconded the motion. Motion carried 3-0.
- REASSESSMENT – 1188-32101-234 Contractual Prof - \$2,518.75 – Contract remainder. Chad Kline moved to approve this encumbrance. Dave Dolezal seconded the motion. Motion carried 3-0.
- REASSESSMENT – 1188-44000-234 – Software. This is requested for licenses in the amount of \$18,000.00. Chad Kline moved to approve the encumbrance with a second coming from Dave Dolezal. Motion carried 3-0.

SHERIFF

Doug Harp, Noble County Sheriff, was present to discuss the following issues with the commissioners:

- The water softener which was installed in 1998 have valves that are corroded. Tri County water has been out to give estimates of repair and also gave a price for a new unit. There are several valves that need to be replaced ranging in price from \$100.00 - \$300.00 each. There is always the possibility that the tanks are also corroding and will begin to leak sometime in the future. A whole new unit would cost around \$8,000.00. After some discussion, Chad Kline moved to approve the purchase of a new unit. Dave Dolezal seconded the motion. Motion carried 3-0.
- Work Release Ordinance – Doug has had meetings with the courts as well as the probation department and all are on board with amending the work release ordinance as discussed at the last commissioner’s meeting. Dennis Graft will review and then we will proceed with advertising and adoption.
- Doug requested that the county make up packets for Short and Long Term disability as well as Workman’s Comp packet for employee and/or department heads.

RECESS

CLAIMS

Nicole Noe, Deputy Auditor, was present to review 13 pages totaling \$431,051.15 in claims dated December 14, 2015. Also reviewed were utility claims with 2 pages and totaling \$112,382.32. Motion to approve both sets of claims came from Dave Dolezal and was seconded by Gary Leatherman. Motion carried 2-0.

PAYROLL

Payroll for the period of 11/13/15-11/26/15 was approved with a motion from Dave Dolezal and was seconded by Gary Leatherman. Motion carried 2-0. There were 5 pages reviewed totaling \$334120.96.

MINUTES

Minutes of the previous meeting were read and approved as written with a motion from Dave Dolezal and a second from Gary Leatherman. Motion carried 2-0.

CORRESPONDENCE

- IDEM – Essex Group – Revocation of an existing permit – duly entered
- IDEM - Perlich – Confined Feeding - duly entered
- IDEM – Chain O Lakes – Exemption – duly entered
- IDEM – Parker Hannifin – amendment – duly entered
- FEMA – removal from flood plain – 1635 W Perry Rd Ligonier – duly entered
- FEMA – removal from flood plain – 11331 E 550 S - duly entered
- Courthouse security monthly report – duly entered
- Treasurer’s monthly report – duly entered
- Commissioner’s meeting schedule 2016 – duly entered

- New bond final statement

KPC MEDIA

A request to hold a marathon on July 16, 2016 in Kendallville was received from KPC Median Group. This request would require a temporary closure or partial closure of the following roads:

- Waits Road between Sherman and 1000E
- Southbound lane of 1000E between Waits Rd and St Rd 3
- Northbound lane of S Main St from State Rd 3 to Waits Road

Motion to approve this request came from Dave Dolezal and was seconded by Gary Leatherman. Motion carried 3-0.

OFFICIAL BOND

A public official bond was received for approval. Candice B Myers, County Recorder, is requesting the bond be signed by the commissioners prior to recording. Dave Dolezal moved to approve the signing. Gary Leatherman seconded the motion. Motion carried 2-0.

ADJOURNMENT

This session of the Board of Commissioners of Noble County was at approximately 3:30 P.M. recessed from day to day until the 21 of December, 2015.

Gary D. Leatherman, President

David J. Dolezal, Vice President

Chad Kline, Member

ATTESTED: _____
Tonya L Marks, Auditor