

**MINUTES OF A REGULAR SESSION OF THE  
BOARD OF COMMISSIONERS HELD FEBRUARY 22, 2016**

Comes now the hour of 8:33A.M. on the 22nd day of February, 2016 in the Commissioners Court in the Noble County Courthouse, Albion, Indiana, being the time, date and place set for a regular session of the Board of Commissioners of Noble County, Indiana.

Present were:

Gary Leatherman, President  
David J. (Dave) Dolezal, Vice President  
David Abbott, Member

Also present were:

Jacqueline L Knafel, County Coordinator  
Dennis Graft, County Attorney  
and Steve Garbacz, KPC Media  
Zack Smith, Highway Engineer  
Mark Goodrich, Highway Superintendent  
Doug Harp, Noble County Sheriff  
Michele Bricker, Noble County Treasurer  
Mitch Fiandt, E-911 Director  
Derek Faulk, Wilcox Engineering  
Kim Miller, Noble County Assessor  
Danyel Wagoner, Chief Deputy Probation Officer

Gary Leatherman, Commissioner President, called the meeting to order at approximately 8:33A.M.

#### CLAIMS

Nicole Noe, Deputy Auditor, was present for claims review. Ten pages totaling \$573,437.38 were reviewed by the commissioners. Dave Dolezal moved to approve the claims with a second coming from Dave Abbott. Motion carried 3-0.

#### TREASURER

Michele Bricker, Noble County Treasurer, is present to discuss an option that her current vendor, Master Touch, who does the tax billing, concerning credit card payments. This company offers less expensive fees for tax payers, more user friendly site, and the availability of reports for the treasurer's office. They also offer a flat fee for Visa Debit card payment of \$3.95 per payment not per parcel. Dave Dolezal made a motion to allow Michele to explore this option more closely and then make a decision based on her findings. Dave Abbott seconded the motion. Motion carried 3-0.

#### SHERIFF

Doug Harp, Noble County Sheriff, indicated that it was getting the time of year when they would be looking at car purchases. Doug is thinking that one of the transport cars will go to the process server and the current process server's car would be available for another county office if needed. The commissioners will investigate the situation to see what office may be in need of a vehicle.

#### HIGHWAY

Mark Goodrich, Highway Superintendent, was present to discuss the following issues:

- Mark is asking permission to purchase a long block for a 2 wheel drive pickup currently in the Highway fleet. Even though the vehicle has 190000, according to Mark, it is mechanically sound. The highway department received 3 estimates, one from a local auto parts provider at a cost of \$3,300.00 with a one year warranty, the second was from Bob Thomas in the amount of \$3,066 with a 3 year warranty and the third was \$2,995 with a 3 year warranty. Mark is recommending the Bob Thomas quote as it was close and any problems would be addressed quickly. Dave Dolezal moved to approve the Bob Thomas quote with a second from Dave Abbott. Motion carried 3-0.

- Mark also informed the commissioners that the new dump truck was delivered to WA Jones for the bed to be installed. Mark and the driver of the new truck had been down to WA Jones to discuss the options with them and Mark was in hopes to have delivery in 3 to 4 weeks.
- Mark also has been in talks with REMC concerning the Spray program implementation. Mark indicated that they had talked about a joint effort in the highway supplying the vehicle, REMC supplying the Sprayer and the cost of fuel and chemicals would be shared. The commissioners would like to draw up a MOU to avoid any questions down the road. Zack has offered to draw something up for our attorney and the commissioners to approve.

Zack Smith, Highway Engineer, had the following information to share with the commissioners:

- Bridge Inspection – No Update
- Bridge 147 – Zack had met for the quarterly meeting on this bridge and is setting up a meeting with the City of Ligonier in the near future.
- Bridge 82- Zack's plan are to go with a less expensive plan for this bridge and more information will be forthcoming.
- Bridge 16 – This bridge is located on 500 S and the RFP's are out at this time. They will be brought before the commissioners on 3/14/16.
- Bridge 6 – plans are moving forward for this Sherman Street bridge. Zack is planning to put a box culvert in and once the repair is done the bridge will be turned over to the City of Kendallville.
- LPA Call – Zack is hearing that there may be a LPA callout in the near future and he has bridges 134, 136, safety repair on Baseline Rd and the 150 E project ready to go. Zack had submitted the paperwork for 400 N to be reclassified some time back and has finally been able to speak with the new Program manager in hopes to get the ball rolling. This project will be working with the Town of Albion and Zack will be working on an interlocal agreement with them.
- Federal Surplus – Zack has not heard that this project had not been selected as of this date.
- Utility Ordinance – Has been advertised and will be on the agenda for March 14, 2016 for adoption.
- Highway Garage – progress is being made. They have done the soil testing with 5 borings being done. Zack indicated that current lighting is provided by the AEP poles and that with relocation of the poles there would be a need to additional lighting on the lot. This is quoted at \$2,500.00 and was approved with a motion from Dave Dolezal and a second from Dave Abbott. Motion carried 3-0.
- GPS – Trucks – Zack reported that all units had been installed and were working and logging activity. Training will be held on 2/24/16.
- Subdivisions - Zack reported that a long term plan for the county's 53 subdivision would be done. Even though this only account for 8% of the county roads, there is a high amount of population affected by these roads. The \$100,000.00 set aside for the repair of the subdivision roads doesn't go far. Zack is hoping that when new money possibly becomes available that the county can designate more money in these areas.
- 2016 road ratings will begin in March with the new highway inspector working in this area.
- Surveying Equipment – Delivery of this equipment and training will be on 2/24/16.
- Zack provided a power point on the ADA Transition Plan and the sidewalks the county plans to install in Wawaka. The County plan has \$50,000.00 set aside for this ADA work.

#### CORRESPONDENCE

- Weights & Measures monthly report - duly entered
- Clerk's Office monthly report – duly entered
- Treasurers report – duly entered
- IDEM – application for Keep It Clean Pumping Service LLC – duly entered
- IDEM – Administrative Amendment for Carlex Glass – duly entered
- IDEM – Confined Feeding operation Troyer Farms on 1100 N 400 W – duly entered

#### MINUTES

Minutes of the Executive session held on February 8, 2016 were approved with a motion from Dave Dolezal and a second from Dave Abbott. Motion carried 3-0.

Minutes of the regular session dated February 8 were also approved as written with a motion from Dave Dolezal. Dave Abbott seconded the motion. Motion carried 3-0.

#### COURTHOUSE USAGE

Chain O' Lakes festival is once again requesting usage of the courthouse restrooms as well as the courthouse lawn for the Chain O' Lakes Festival June 8<sup>th</sup> through the 10<sup>th</sup>, 2016. Dave Abbott moved to approve the request. Dave Dolezal seconded the motion. Motion carried 3-0.

#### AIC

Jackie Knafel, County Coordinator, had received correspondence from Allen County asking the commissioners to participate in the arrangements for the upcoming AIC conference to be held in Allen County. The request was also for money to help defray some expenses. The commissioners are concerned about where that money might come from and asked Jackie to get more details. Dave Dolezal asked Jackie if she would be interested in being the commissioner's appointment to the board Allen County is developing to promote northeast Indiana.

#### E-911

Mitch Fiandt, E-911 director, is present to ask about his department getting a credit card for his department. Dispatchers are now being required to get much more training than in the past and for hotels, gas etc. it would be nice to send with his employee when they attend these conferences and training seminars. He is asking for the card with no more than a \$2,500.00 credit limit for these purposes only. Jackie was asked to look into this to add to an existing card.

#### HEALTH ORDINANCE

The public hearing for the Health fee Ordinance was held with no public opposition heard. Dave Dolezal made a motion to approve the ordinance with a second coming from Dave Abbott. Motion carried 3-0.

#### LANDFILL

Derek Faulk, Wilcox Engineering, was present to discuss landfill issues with the Commissioners. Weekly testing was done on February 4, 11 and 18 and on the 18<sup>th</sup> GP15 exceeded the legal limits. Derek talked with the commissioners about the alternatives that available to them to deal with this issue. The causes can be due to the flow of the land, the soil, and changes in weather. Since one of the probes is above the limit a remediation plan must be done. Derek said that can be adding more probes, putting in more vents or possibly a more long term solution might be trenching in the NE corner of the landfill to allow those methane gases to escape into the atmosphere. This would be a more costly plan but if it is a more long term solution it may be worth the cost. Derek will speak with IDEM and get more information and report back.

#### LANDFILL CONTRACTS

The commissioners had reviewed the two proposals for the landfill engineering and thought that Wilcox had the best proposal for our needs. Dave Dolezal moved to approve the \$32,361 contract with Wilcox Environmental Engineering out of Fort Wayne, Indiana and additionally requesting that Wilcox do the 2015 annual report for submittal to IDEM. Dave Abbott seconded the motion. Motion carried 3-0.

#### ASSESSOR

Kim Miller, Noble County Assessor, is requesting that a contract with Bill Schnepf for appraisal and other services that the assessor's office might require be signed by the commissioners. Dave Abbott made a motion to sign the contract as long as services do not exceed the budgeted \$20,000.00. Dave Dolezal seconded the motion. Motion carried 3-0.

#### PROBATION

Danyel Wagner, from the court services department of probation, was present to request the allowance of sick time donation to one of their employees. The Commissioners explained that they are currently reviewing the sick time policy and would meet next week to finalize the policy and would let her know at that time if it would be allowed.

**ADJOURNMENT**

This session of the Board of Commissioners of Noble County was at approximately 11:10AM recessed from day to day until the 14<sup>th</sup> day of March, 2016.

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Gary D. Leatherman, President

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David J. Dolezal, Vice President

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David H. Abbott, Member

ATTESTED: \_\_\_\_\_  
Tonya L. Marks, Auditor