

**MINUTES OF A SPECIAL SESSION OF THE
BOARD OF COMMISSIONERS HELD APRIL 11, 2016**

Comes now the hour of 8:30AM on the 11th day of April, 2016, in the Commissioners Court in the Noble County Courthouse, Albion, Indiana, being the time, date and place set for a regular session of the Board of Commissioners of Noble County, Indiana.

Present were:

Gary Leatherman, President
David J. (Dave) Dolezal, Vice President
Dave Abbott, Member

Also present were:

Jacqueline L Knafel, County Coordinator
Dennis Graft, Noble County Attorney
Mike Haines, Maintenance Noble County Landfill
Mark Goodrich, Highway Superintendent
Zack Smith, Highway Engineer
Kristine Christlieb, Region III-A
Zachary Benedict, MKM Architect
Gregg Parker, Council on Aging
Suzie Pippenger, Victim Advocate
Terri Skinner, Asst Victim Advocate
Eric Blackman, Noble County Prosecutor
Cheryl Munson, Health Nurse
Stacey Beam, Chief Probation Officer
Nathan Miller, Plan Director

President Gary Leatherman brought the meeting to order at approximately 8:33AM.

LANDFILL

Mike Haines was present to report that the drain that recently backed up was placed through the refuse. Mike is proposing that a new drain be installed on the south side of the north fence heading west. Mike is guessing that it will take around 800 ft of 6" pipe. The Commissioners asked Mike to check with the county surveyor to make sure that the 6" pipe would be adequate for this purpose.

CORRESPONDENCE

- Court Security monthly report- duly entered
- IDEM – April 6th, 2016 RE: Landfill – a letter was received from IDEM concerning inconsistency in testing in metal detecting. Also a reminder that the groundwater monitoring plan is due April 20, 2016– duly entered.

MINUTES

Minutes of the March 28, 2016 meeting along with executive sessions dated February 29, March 14, and March 28th, 2016 were read and approved as written with a motion from Dave Abbott. Dave Dolezal seconded the motion. Motion carried 3-0.

2017 CALENDAR

The 2017 County Holiday Schedule and Office Hours were reviewed by the Commissioners. Dave Dolezal moved to approve the calendar as printed. Dave Abbott seconded the motion. Motion carried 3-0.

OLD BUSINESS

The agreement for the old EMS car between George Banter and Noble County was signed with a motion from Dave Abbott and a second from Dave Dolezal. Motion carried 3-0.

The estimates for repair of the old EMS was also reviewed and discussion took place about what needed to be done with the old EMS. The cost of repairs ranged from \$5658.00 to \$9528.00. Gary asked that we get maybe some more estimates of trade in value before reaching an agreement with Parkview Hospital for the vehicle which is an indication that Tom Shoemaker made in an e-mail.

HIGHWAY

Mark Goodrich, Highway Superintendent, was present to discuss the following:

- Cabello driveway variance – Mark explained that a property on 650W was requesting a driveway variance due to the fact that where he would like to place the driveway is in close proximity to a neighboring driveway. The neighbor does not have a problem with the location and it meets all sight requirements. Dave Abbott moved to approve the variance. Dave Dolezal seconded the motion. Motion carried 3-0.
- Meyer driveway variance – this property sets on 550 S in Green Twp. and the only issue is that this request will put a third drive on the property. There is no sight distance issue with this driveway either. Dave Dolezal moved to approve this variance with a second coming from Dave Abbott. Motion carried 3-0.
- Mark reported that the new truck was having some vibration issues and has been returned to Stoops for repair.
- The replacement of pipe on 550 S was completed to open the road for the week-end. Mark reported that crews had worked late Friday in order to complete this project. The crews were back there this morning to completely finish the work.
- Mark also discussed a phone line that had been cut on 500 E and he was going to contact the company to further discuss the issue.

Engineering – Zack Smith, Highway Engineer, was present to discuss the following issues:

- Annual Operations Report – Zack is requesting the commissioners sign the accounting summary prepared by Marc Fisher, Noble County Bookkeeper, in reference to the 2015 annual operations at the highway department. Dave Abbott made a motion to sign with a second coming from Dave Dolezal. Motion carried 3-0.
- Zack had a LPA voucher for bridge 147 for commissioner's signature. Dave Dolezal moved to sign the voucher. Dave Abbott seconded the motion. Motion carried 3-0.
- Bridge Inspection – Zack advised no updates other than a quarterly report on this project.
- Bridge 82 - A field check will be done this week.
- Bridge 24 & 16 – the surveyor work for these bridges has been scheduled.
- Bridge 6 – there is no update as the highway department is waiting on a response from the DNR.
- LPA Call – Zack has everything needed to submit the 4 projects for this call. 150 E & 400 N, Baseline road and 600 E Safety project along with the 2 railroad bridges. All will be submitted by Friday to the state according to Zack.
- Zack had a request from Century Link concerning two permits and is asking for a variance on the hold harmless clause. Dave Dolezal moved to approve the variance in this case. Dave Abbott seconded the motion. Motion carried 3-0.
- Highway Garage – the new highway garage project is proceeding with utility relocations up and running and on schedule.
- The department is working on updating the transportation asset plan with the road rating done and in GIS and the inspection part is hoping for completion within the next couple of weeks. Ratings are going up so headed in the right direction.
- Zack is putting all information into one document with addendums being the individual reports.
- A LaOtto business is asking permission of the highway department to put up signs on the county right of way concerning information about the business. The commissioners are wanting more information concerning size and the locations of the signs.
- Zack also reviewed the HB 1001 and SB 67 with the commissioners.

COUNCIL ON AGING

Kristine Christlieb, Region III-A, Zachary Benedict, MKM Architect and Gregg Parker director Council on Aging are present to conduct the public hearing for the Council on Aging Planning program. Dave Abbott moved to accept letter for the second public hearing. Dave Dolezal seconded the motion. Motion carried 3-0. The public hearing was then conducted by Ms. Christlieb. Kristine spoke on behalf of the project and the need of the project. Zachary Benedict, from MKM also present some preliminary sketches and designs for the commissioner's review. There being no public opposition to the project present at the meeting, the hearing was then closed. Dave Abbott made a motion to sign the Resolution approving the plan study. Dave Dolezal seconded the motion. Motion carried 3-0.

PROSECUTOR

Suzie Pippenger, Victim Witness Advocate and Terri Skinner, Asst Advocate as well as Eric Blackman, Noble County Prosecutor, were present for the commissioner's signature on the National Crime Victim Rights Week. The week of April 10 through the 16th was proclaimed National Crim Victim Rights Week with a motion from Dave Abbott and a second from Dave Dolezal. Motion carried 3-0.

HEALTH

Cheryl Munson, Noble County Health Nurse, was present to request the commissioner's okay to purchase a new sign at the South Complex. An immunization grant was allowed through the state which provided for an additional nurse and an administrative assistant. A nurse was not hired due to lack of interest in the part time status and therefore there was no need for an assistant. Cheryl is asking permission from the grant to reallocate those dollars to purchase an informational sign for the complex. Cheryl had a quote from a firm in LaGrange County in the amount of \$29,448.00. Dave Abbott made a motion to approve the purchase pending approval from the grant administrator as well as approval from the Town of Albion concerning their sign ordinance. Dave Dolezal seconded the motion. Motion carried 3-0.

PROBATION

Stacey Beam, Chief Probation Officer, was present to discuss a new program in her department that would notify probationers of their upcoming programs. The cost of the program is based on the number of participants and will be paid solely from users fees of the department. Dave Dolezal made a motion to approve the contract with a second coming from Dave Abbott. Motion carried 3-0.

REZONING

Nathan Miller, Plan Director, is present for two rezonings Bonnie Sanders property in Green twp. was the 1st rezoning heard and was represented by Ryan Weber of Lakewood Surveying. Nathan reported that the plan commissioner had given a favorable recommendation to this rezoning. After review, Dave Dolezal moved to approve the rezoning of 32.720 acres from A1 to RD. Dave Abbott seconded the motion. Motion carried 3-0.

John and Elizabeth Firestone's property in Elkhart Twp. was the second rezoning and was also represented by Ryan Weber. Nathan reported a favorable recommendation on this property also. Dave Dolezal made a motion to approve the rezoning of 2.530 acres from A1 to LR. Dave Abbott seconded the motion. Motion carried 3-0.

The Miller rezoning which had been on the agendas since January was again postponed. After discussion among the commissioners, Jackie was instructed to set April 25, 2016 as the final hearing on this rezoning. At that time a decision will be made. Jackie is to prepare a letter of notification to the Millers with a copy to the Plan Commission indicating the date and time of the final hearing. A motion of approval came from Dave Dolezal and a second came from Dave Abbott. Motion carried 3-0.

SHERIFF

Doug Harp, Noble County Sheriff, was present to request sick time donations to one of the confinement officers at the jail. Her husband was involved in a serious car accident a few months ago and will be coming home on April 19. She has little time of her own due to the accident and now will be needed at home to care for him as his rehabilitation continues. Dave Dolezal moved to approve the sick time donations. Dave Abbott seconded the motion. Motion carried 3-0.

HEALTH DEPARTMENT

A letter from Health Office Terry Gaff was received requesting allowance of the Jason Pippenger to carry a firearm when monitoring homes condemned for meth labs. After some discussion, Dave Dolezal moved to allow Jason to possess a firearm for this purpose only stressing that the annual pre – qualification be completed and also with the approval of insurance. Dave Abbot seconded the motion. Motion carried 3-0

PAYROLL

Payroll dated 04/14/2016 for the pay period of 03/18/16 – 03/31/16 totaling \$346,578.35. Dave Abbott moved to approve the 04/14/16 payroll. Dave Dolezal seconded the motion. Motion carried 3-0.

CLAIMS

Claims dated 04/11/16 containing 11 Pages and totaling \$252,354.79 were reviewed and approved along with Utility claims of 2 pages and totaling \$132,913.84 and supplemental claims totaling \$231,164.59 and containing 3 pages with a motion from Dave Dolezal. Dave Abbott seconded the motion. Motion carried 3-0.

LAWN MOWING BIDS

The commissioners opened the two lawn mowing bids that had been received. One from Jeffrey Dunno Lawn Care Services and the second from J & J Landscaping LLC. J & J’s bid for both the complex and the sheriff’s department came in at \$9311.50 while Dunno Lawn Care was at \$11075.00. Dave Dolezal moved to approve the lowest bid in J & J Landscaping. Dave Abbott seconded the motion. Motion carried 3-0.

COURTHOUSE

The water heater at the courthouse had begun to leaking and Tim Lock had received quotes for a new heater. Rawles Services LLC quote was for \$900.00 with one from DePew Plumbing Heating and Cooling coming in at \$922.00. Dave Dolezal moved to approve the lowest quote at \$900.00 from Rawles Services LLC. Dave Abbott seconded the motion. Motion carried 3-0.

LANDFILL

The Commissioners had a phone conversation with Derek Faulk concerning the needs at the landfill as well as an update on the reporting that needed to be completed by the 20th of April. Dave Dolezal made a motion for Wilcox Environmental to do what they needed to do to get us into compliance with the state. Dave Abbott seconded the motion. Motion carried 3-0.

ADJOURNMENT

This session of the Board of Commissioners of Noble County was at approximately 3:45pm recessed from day to day until the 25th day of April, 2016.

Gary D. Leatherman, President

David J. Dolezal, Vice President

David Abbott, Member

ATTESTED: _____
Tonya L. Marks, Auditor