

**MINUTES OF A REGULAR SESSION OF THE  
BOARD OF COMMISSIONERS HELD JUNE 27, 2016**

Comes now the hour of 8:33AM on the 27<sup>th</sup> day of June, 2016, in the Commissioners Court in the Noble County Courthouse, Albion, Indiana, being the time, date and place set for a regular session of the Board of Commissioners of Noble County, Indiana.

Present were:

Gary Leatherman, President  
David J. (Dave) Dolezal, Vice President  
Dave Abbott, Member

Also present were:

Jacqueline L Knafel, County Coordinator  
Dennis Graft, Noble County Attorney  
Steve Garbacz, KPC Media  
Shane Coney, Jail Commander  
Mark Goodrich, Highway Superintendent  
Zack Smith, Highway Engineer  
Kenneth Hughes, Plan Director  
Mitch Fiandt, 911 Director

President Gary Leatherman brought the meeting to order at approximately 8:33AM.

**SHERIFF**

Shane Coney, Jail Commander, is present to discuss the jail security and the camera system at the Noble County Jail. Shane had a quote from Security Pros which was estimated to be \$201,700.00 and one from Williams Electronics at 193,995.00. It was suggested that Shane wait to see the quote from Stanley which is the system that we currently have and also the commissioners are asking Shane to get quotes for camera only.

**TREASURER**

Michele Bricker, Noble County Treasurer, is present to discuss the inheritance tax issue that the state indicates the county has a balance due to an error in calculation of \$1004.77. Discussion was had as to how this will be paid. Jackie Knafel, Noble County Coordinator, suggested that it be taken from uninsured liability. Motion to approve the payment from uninsured liability came from Dave Dolezal. Dave Abbott seconded the motion. Motion carried 3-0.

**COURTHOUSE SIDEWALK REPAIR**

Tim Lock, Maintenance Supervisor, had a proposal from Leatherman Construction concerning repair to the courthouse sidewalk on the north side of the courthouse. Motion to approve this proposal of \$1,369.00 was approved with a motion from Dave Dolezal and a second from Dave Abbott. Motion carried 3-0.

**FIRE ALARM INSPECTION & TESTING**

Tim Lock had also submitted information for annual fire alarm testing from S & S Contractors in the amount of \$945.00. Tim indicated that he was waiting on another quote at this time so action was tabled until such time as a second quote was received.

**KENDALLVILLE PUBLIC LIBRARY**

The Kendallville Public Library is requesting that two of the current board members – whose term is up – be reappointed to serve another 4 year term. Dave Abbott made a motion to appoint Don Ramsey and Jo Drudge to continue their board service for another 4 year term. Dave Dolezal seconded the motion. Motion carried 3-0.

**CEDIT PLAN**

An amendment to the 2016-2017 CEDIT Plan was presented to enable the purchase of the 3rd home on Jefferson for future Courthouse expansion. The plan was for Real Estate Acquisition in the amount of \$125,000.00. Dave Dolezal moved to approve the amendment with Dave Abbott seconding the motion. Motion carried 3-0.

## MINUTES

Minutes of the June 13 Commissioner's meeting were approved as written with a motion from Dave Dolezal and a second from Dave Abbott. Motion carried 3-0.

## HIGHWAY

Mark Goodrich, Highway Superintendent, was present to discuss the following:

- Mark updated the commissioners on the construction season. Mark indicated that the 1<sup>st</sup> coat of chip and seal was completed and construction is on schedule.
- Mark also said that the drainage crew was working along with the chip/seal crew in completing their projects.

Zack Smith, Highway Engineer, presented the following engineering business:

- An LPA voucher for Bridge Inspection was presented for signature. Dave Dolezal moved to approve with a second from Dave Abbott. Motion carried 3-0.
- Bridge 135 – Zack is reviewing the dedication of right-of-way for CSX to ensure proper area for the cul-de-sac.
- Bridge 82 – The design work is done on this bridge and the advertisement to bid has been sent. Bids will be received in the Noble County Auditor's office through 2:30PM on July 22, 2016.
- LPA CALL – Zack reminded everyone that the presentation on the 4 projects will be held tomorrow June 28, 2016 at IDOT in Fort Wayne. Commissioners are invited to attend if they choose.
- Zack had received his mileage certification from the state and done an overlay to our GIS system. Zack indicated that there were discrepancies in the two reports and was asking the commissioners to sign the letter as notification of an increase in miles. Dave Abbott moved to approve this signature with a second coming from Dave Dolezal. Motion carried 3-0.
- CALL FOR BIDS – The bids were received for the supplies at the Highway department and were opened. Bids were received from Phend & Brown Inc, Pavement Solutions, Inc, Brooks Construction, E & B Paving – Huntington, E & B Paving – Angola, E & B Paving – Fort Wayne, Niblock Excavating, and Pulver Asphalt Paving Inc. Dave Dolezal moved to accept all bids and allow Zack time to review the bids prior to final approval. Dave Abbott seconded the motion. Motion carried 3-0.
- New Highway Garage Construction – Zack informed the commissioners that the Notice to Bidders for the highway garage had been sent and that bids were due July 22, 2016 for opening on July 25, 2016.
- ADA – the ADA Transition Plan Project was completed.
- Title VI - Zack is working on updating and plan development for this requirement
- Road Damage – Zack had received information from the contractor that had done damage to one of the county's roadway. The offer from the insurance company was \$15,863.90. Dennis Graft, County Attorney, suggested that we counter the offer by ½ of the difference of the cost and the offer. Dave Dolezal made a motion to allow Zack to counter the offer. Dave Abbott seconded the motion. Motion carried 3-0.
- Zack presented the commissioners with the speed study that was done on County Road 25 N between CR 50 W and State Road 9. Zack is proposing that the speed be reduced to 40 MPH in this area. Dave Abbott moved to reduce the speed as proposed. Dave Dolezal seconded the motion. Motion carried 3-0.

## REZONING

Kenneth Hughes, Plan Director, is present representing the Shellman family in their request to rezone .994 acres from RE to A1. Kenneth indicated a favorable recommendation from the Plan Commission. Dave Dolezal moved to approve the rezoning. Dave Abbott seconded the motion. Motion carried 3-0.

## STATEWIDE 911

Mitch Fiandt, 911 Director, is coming before the Noble County Commissioners requesting a waiver of the probationary period for an employee who is coming from permanent part time to a full time status. She comes to full time having completed all training. Dave Dolezal moved to approve the waiver of the probationary period for Elizabeth Kyle. Dave Abbott seconded the motion. Motion carried 3-0.

## CORRESPONDENCE

- Building Code Effectiveness - The Commissioners reviewed and asked Jackie to check with our insurance agent to see if this information was used in determining insurance cost etc. Jackie will contact Jarrod Ramer for his review.
- IDEM – Landfill – duly entered
- IDEM – Structural Composites – duly entered
- Noble County Public Library resignation – Dave Ober – duly entered
- Weights & Measures report May 16, 2016 - June 15<sup>th</sup>, 2016 – duly entered
- Town of Albion billing for leachate - March April and May – duly entered

## PAYROLL

Payroll for the time period of 05/27/16 – 06/09/16 was reviewed. The pay date of 06/23/16 contained 5 pages and totaled \$352,670.49 and was approved with a motion from Dave Abbott. Dave Dolezal seconded the motion. Motion carried 3-0.

## HEALTH DEPARTMENT ORDINANCE

An Ordinance amending the fee schedule for the Health department was approved by Dave Dolezal following a public hearing. Dave Abbott seconded the motion. Motion carried 3-0. Tina Lough, health department bookkeeper was also present to request permission to spend over \$500.00. One of the vehicles in their fleet is in need of new tires. Dave Dolezal moved to allow the purchase. Dave Abbott seconded the motion. Motion carried 3-0.

## CLAIMS

Nicole Noe, Deputy Auditor, was present to review claims. After reviewing 10 pages totaling \$317,902.41 a motion to approve claims was made by Dave Dolezal. Dave Abbott seconded the motion. Motion carried 3-0.

## PICTOMETRY

Steve Hook, GIS Director, was present to discuss the issue of pictometry for a fly in 2017. Lowell Davis from Schreider Corp. was also present. Steve indicated that he had spoken with the city and towns and that several had committed to help fund the project and others were considering the funding. The assessor's office will fund 75% of the project with the other 25% coming from the GIS department. Dave Dolezal made a motion to allow the flight based on the funding from cities and towns and if that information changed then Steve would need to bring that information back to the commissioners. Dave Abbott seconded that motion. Motion carried 3-0.

Steve along with Kent Park, Woolpert associate with Government Solutions, are coming before the commissioners concerning LiDAR level 2 data dealing with ground contours, etc... Again, Steve has spoken with the highway department, Rodney Renkenberger, Maumee River Basin, Surveyors office and Rick Sherck from EDC concerning helping with the funding of this project. Dave Dolezal moved to approve this project pending funding confirmations and Dave Abbott seconded the motion. Motion carried 3-0.

The Commissioners recessed for the drainage board meeting and lunch.

The commissioners came back into session to review Commissioners, CAGIT, and CEDIT budgets as well as a final approval for the Medical Emergency Pool. Also discussed was the FLSA issue of overtime pay and the ruling that an employee must physically work 40 hours prior to any overtime being accumulated.

## ADJOURNMENT

This session of the Board of Commissioners of Noble County was at approximately 3:30 pm recessed from day to day until the July 11, 2016.

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Gary D. Leatherman, President

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David J. Dolezal, Vice President

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David Abbott, Member

ATTESTED: 

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Tonya L. Marks, Auditor