Board Responsibilities Quiz (12 Questions)

1. “Not for profit” is best described as:
   a. Board members will not be reimbursed for travel costs.
   b. A designation by state government.
   c. A designation by the IRS.

2. A “Mission” for an organization refers to:
   a. A building from where to defend ones beliefs or territory.
   b. A project after a keg party, frequently in a fraternity.
   c. A statement of the organization’s purpose for existence.

3. An “Agenda” typically refers to the:
   a. Ulterior motives of individual board members.
   b. Something hidden.
   c. A written outline of topics, times, and purpose of items to be covered in a Board or Committee meeting.

4. "Motions" commonly mean:
   a. Proposals for action.
   b. Moves on the dance floor.
   c. Description by the weatherman relative to a cold front.

5. A "Second" typically refers to:
   a. An understudy in a play.
   b. A stand in at a duel or gun fight.
   c. Concurrence to discuss the original motion.

6. "Tabling" commonly means:
   a. Proposing a topic for discussion.
   b. Postponement of a topic from discussion.
   c. An appetizer table with multiple options.

7. "Minutes" typically refer to:
   a. A written record of time, location, quorum and outcomes of the meeting.
   b. Units of time as in 60 minutes in an hour.
c. The chance to keep minutes while losing hours in a poorly planned meeting.

8. The term "Standing" is most often used to describe:
   a. Committees identified in the bylaws with work that is ongoing annually.
   b. Meetings held in rooms with no chairs for efficiency.
   c. Characterize long lasting differences of opinion.

9. A “Conflict of Interest” can be avoided by:
   a. Denying one exists, ignoring the sacred cows and elephants in the room.
   b. Refusing to talk about it.
   c. Proactively disclosing the conflict and/or recusing oneself from discussions or votes.

10. “Strategic Planning” is best described as:
   a. A process resulting in a document nobody; best stored in a notebook on the shelf.
   b. Enables a board to consider opportunities, anticipate the future, and make course corrections for the organization.
   c. Is a rare event that creates a load of work for staff.

11. Board members who act with “Care” are most often protected by:
   a. Renters’ insurance.
   b. Personal health insurance or the Affordable Care Act.
   c. Volunteer immunity and D & O liability insurance.

12. “Duty of Obedience” refers to:
   a. Always agreeing with the Chair or chief paid staff.
   b. Process taught in pet training school.
   c. Complying with the organization’s governing documents.

Answer Key: 1-b; 2-c; 3-c; 4-1; 5-c; 6-b; 7-a; 8- a; 9-c; 10-b; 11-c; 12-c.

Note: Bob Harris, CAE provides free governance tips and templates at www.nonprofitcenter.com. The laminated Board Responsibilities Guide© is available to support leadership training and orientation for $10 each for a minimum of ten plus S/H. Email quantity and street address to bob@rchcae.com.