Effective Boards – Leadership Development
2 – 3 hour seminar by Bob Harris, CAE

Responsibilities of the Board – Focus on governance, accountability and responsibility for the organization. The unique terminology and operations of nonprofit and exempt organizations.

Knowledge is Power – Utilize the tools at hand such as bylaws, articles, leadership orientation manual, policy manual, mission and vision, minutes, etc.

Trends and Issues – The challenges facing all nonprofit organizations’ leaders and staff; member expectations and organizational relevance.

Attracting Leaders – The importance of the nominating committee and volunteer commitment to attend meetings and perform duties. Review of governance styles.

Best–Practices – Tips and ideas for better meetings, agendas, minutes, consent-agenda, rules of order, etc.

Board Staff Relationship – The board governs and the staff administers – recognize the difference and don’t make HR issues a board liability.

Risk Management – A host of traps exist --- covers antitrust, apparent authority, insurance coverages to understanding volunteer immunity and audits.

Committees – Trends in committee usage, charges and appointments, including best-practices and achieving results.

Finances – From budgeting to audits, including non-dues income sources and reserve goals.

Membership – Developing a portfolio of meaningful products and services; what is the golden handcuff benefit?

Strategic Planning – Usage and processes, when to update, terminology.

Goal Setting – Closure: The organization’s goals; a facilitated discussion.