Proven ways to improve association, chamber and nonprofit management. Focuses on systems, efficiency and member-service. Bob Harris, CAE, will cover these topics with plenty of sharing and audience discussion:

- The Risks for Board and Staff; How to Protect the Organization (antitrust, public records, authority, staff-board relations, etc.)
- Five Recommended Manuals for Every Nonprofit

This fast paced, practical seminar is ideal for every level of staff. The handouts provide case studies and samples for improving management and governance.

For 400 years, volunteer boards and committees have stepped forward to advance a cause, promote an issue, advocate and protect their interests. The greatness of the USA can be traced to the 1.4 million nonprofit boards of directors.

The session provides the insights and information to improve governance, boards, committees and strategic goals. Topics include:

- Board Trends and Characteristics
- Sarbanes Oxley Focus on Governance
- Responsibilities of the Board and Three Legal Principles
- Board’s Role in Protecting the Organization
- Board Evaluation Process
- Effective Orientation Techniques: Planning a Retreat
- Maximizing Effective Use of Committees
- Goal Setting and Conducting Your Strategic Plan

The 50-page handout is full of tips and tools you can use to orient your board of directors. Each attendee receives the laminated, color guide to Board Responsibilities – a $12 value.

About Bob Harris, CAE

How to Register

Who Should Attend?