Organizational Charts

With the continual transition of volunteer leaders, an organizational chart is an ideal way to describe the dynamics and elements of an organization.

- **Hierarchy** – how positions relate to other positions.
- **Communications** – depicting the proper/preferred channels of communications.
- **Interrelations** – how chapters, committees, foundation, parent organization, etc. relate to the organization.

For learning and familiarity, an organizational chart is ideal for people who prefer “seeing” a graphic over hearing a statement or reading a roster. A visual chart reinforces how the organization works.

Most organizations have at least one organizational chart. And some organizational charts are complex (and large enough) to depict all elements in the association or chamber. The charts can be combined or created as distinct org charts:

- **Board** – depicts chairman, executive officers, directors, committees and board consultants (i.e. lawyer, CEO, CPA, etc)
- **Staff** – the positions and supervisors relating to staff roles and responsibilities.
- **Subsidiaries** – relations to a PAC, foundation, for-profit, chapters, parent, etc.

Use the charts for board and new staff orientation. It is a fluid document – it will change from time to time as positions, authority and organizational elements change.

Microsoft Org Chart is an easy way to build an organizational chart.

For additional templates, tools and tips visit [www.nonprofitcenter.com](http://www.nonprofitcenter.com).
Association Chamber

- Foundation 501(c)(3) (40%)
- For-Profit Subsidiary Mgmt. Svcs. (17%)
- Political Action Comm. (30%)

Source of percentages - ASAE
American School Health Association
Governance Structure

ASHA Membership

Board of Directors
  Executive Committee

  Standing Committees (appointed)
  Task Forces (appointed)
  Liaisons (appointed)

House of Delegates
  Leadership Cabinet

Joins 1 of 5 Sections
Joins 2 of 11 Councils
State/Regional Constituents
(At least 10% of org.’s membership also ASHA)

04/2003
South Carolina Pharmacy Foundation
Organizational Chart

July 2005

SCPhA Board of Directors
Elected Officers& Directors
EVP Ex-Officio Director

SC Pharmacy Foundation Board of Directors
EVP Permanent Voting Director
SCPF Directors Appointed by SCPhA BOD

Executive Director

CPN/Smith
Independent
Pharmacy Institute

Capital Fund
Campaign

Restricted
Grants

Unrestricted
Grants
Carolina Pharmacy Network
Organizational Chart

July 2005

SCPhA Elected Board of Directors
EVP Ex-Officio Director

CPN Board of Directors
EVP Permanent Voting Director
CPN Directors Appointed by SCPhA BOD

CPN Executive Director

Independent Pharmacy Institute
Wholesaler Partner Program
Co-op Purchasing Program
Corporate Organizational Chart

Stockholders

Audit Committee

Committee

Committee

CEO

Chair of Board

Board of Directors

Professional Staff

Professional Staff

Professional Staff