

# OSSA

May 5, 2010



ONTARIO  
**SPEED SKATING**  
ASSOCIATION

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Memorial Hall  
2 Queen Street 2nd Floor  
Lakefield, Ontario  
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To: OSSA Clubs and Members

Re: Notice of AGM and Club responsibilities

In accordance with By-Law No. 4 of the Ontario Speed Skating Association, and directed by the President of the Association, Graham Wilkins, this notice will inform you of the upcoming Annual General Meeting scheduled for May 28 – 30, 2010 at Trent University, Peterborough, Ontario. The purpose of the AGM is outlined in Article 6.04.3 and it is advised that you review the By-Law in advance of the meeting.

Details of the agenda will be forwarded prior to the meeting, a tentative weekend schedule is attached. As it is important to have a representative from every club, a delegate registration form is attached. Subject to Article 7, each club will have one voting delegate for every fifty (50) registered members or part thereof. The numbers of voting delegates allowed per club has been prepared and is included with this notice. Please note Article 7.01.6 states that a voting delegate is entitled to one vote, which must be exercised personally and not by proxy.

Four of the five existing members of the Board of Directors have put forward their names for re-election; Graham Wilkins, President; Dave Stewart, Vice President Technical Programs, Stephen Arnold, Vice President Administration and Finance; Valya Roberts, Vice President Development. Three members have also been nominated as follows; Patti Pokol, President; Jacky Shoebridge, Vice President Technical Programs; Roger Buxton, Vice President Marketing.

Five package options are available per attendee for this year's AGM. The detail of what is included with each package is listed on the delegate registration form. Please ensure the delegate registration form is returned by May 20<sup>th</sup>, 2010. We have also included a two page Club Report Form (including the Service Recognition pin request) with this letter. Please ensure it is filled out and returned by May 20<sup>th</sup>, 2010. For more comprehensive feedback we have also created a survey that we would like each club executive member to fill out. It can be found online at <http://bit.ly/bl6vuY>. If you wish to fill out a copy of the survey without using the internet please contact me.

AGM packages will be provided electronically to all registered delegates and made available on the OSSA website. Hardcopy AGM packages will be provided at the meeting. The AGM weekend will be productive, informative and a step towards the continuous building of the Association and supporting and promoting speed skating in Ontario. On behalf of the Board of Directors, we look forward to seeing you in Peterborough!

Regards,

Jackie Deschenes  
Executive Director

**ONTARIO SPEED SKATING ASSOCIATION**  
**2010 ANNUAL GENERAL MEETING**

**2009 – 2010 Club Membership as it pertains to AGM votes**  
(as of April 1, 2010)

<b>Club</b>	<b>Membership</b>	<b>Special Event Members</b>	<b>Total Members for AGM</b>	<b>Number of votes per club</b>
Bancroft	11	0	11	1
Barrie	41	0	41	1
Brampton	90	20	70	2
Cambridge	157	0	157	4
Clarington	62	0	62	2
Durham	35	0	35	1
Gloucester	267	44	223	5
Hamilton	28	0	28	1
Independent	10	0	10	0
Kingston	360	266	94	2
Kitchener-Waterloo	152	0	152	4
Lakefield	31	0	31	1
London	60	0	60	2
Markham	106	28	78	2
Milton	30	0	30	1
Newmarket	66	0	66	2
Niagara	36	0	36	1
Oakville	115	6	109	3
Ottawa	277	44	233	5
Peterborough	39	0	39	1
Quinte	91	19	72	2
Sault Ste. Marie	37	0	37	1
St. Lawrence	86	7	79	2
Sudbury	36	0	36	1
Thunder Bay	29	0	29	1
Toronto	67	0	67	2
<b>Totals</b>	<b>2319</b>	<b>434</b>	<b>1885</b>	<b>50</b>

**NOTE:** By-Law 7.01.2: Clubs in existence for less than two complete years with five members registered as Ordinary Members of the Association have one vote.

**NOTE:** Special event members are not included in club totals for calculating number of club votes at the OSSA AGM. They are not considered Ordinary Members of the Association

**ONTARIO SPEED SKATING ASSOCIATION  
2010 ANNUAL GENERAL MEETING**

**Delegate Registration Form**

Please complete the form below for the delegates attending the 2010 AGM at Trent University in Peterborough on May 28 – 30, 2010 and mail, fax or email it to the OSSA Office by May 20<sup>th</sup>, 2010. Four delegate registration packages are available:

	Package A - \$180	Package B - \$260	Package C - \$75	Package D - \$40	Package E - \$25
Two Nights accommodation		✓			
One Night accommodation (Friday or Saturday)	✓	✓			
Saturday Breakfast & Lunch	✓	✓			
Awards Banquet & Dinner	✓	✓	✓		
Sunday Breakfast and Lunch	✓	✓		✓	
Meetings, AGM Report and Refreshments	✓	✓	✓	✓	✓

Club: \_\_\_\_\_

Delegate #1: _____	Email: _____
<input type="checkbox"/> Package A <input type="checkbox"/> Package B <input type="checkbox"/> Package C	<input type="checkbox"/> Package D <input type="checkbox"/> Package E
Delegate #2: _____	Email: _____
<input type="checkbox"/> Package A <input type="checkbox"/> Package B <input type="checkbox"/> Package C	<input type="checkbox"/> Package D <input type="checkbox"/> Package E
Delegate #3: _____	Email: _____
<input type="checkbox"/> Package A <input type="checkbox"/> Package B <input type="checkbox"/> Package C	<input type="checkbox"/> Package D <input type="checkbox"/> Package E
Delegate #4: _____	Email: _____
<input type="checkbox"/> Package A <input type="checkbox"/> Package B <input type="checkbox"/> Package C	<input type="checkbox"/> Package D <input type="checkbox"/> Package E
Delegate #5: _____	Email: _____
<input type="checkbox"/> Package A <input type="checkbox"/> Package B <input type="checkbox"/> Package C	<input type="checkbox"/> Package D <input type="checkbox"/> Package E

**Registration Deadline is May 20<sup>th</sup> 2010**

Package A: Number of Delegates \_\_\_\_\_ x \$180 = \$ \_\_\_\_\_  
 Package B: Number of Delegates \_\_\_\_\_ x \$260 = \$ \_\_\_\_\_  
 Package C: Number of Delegates \_\_\_\_\_ x \$75 = \$ \_\_\_\_\_  
 Package D: Number of Delegates \_\_\_\_\_ x \$40 = \$ \_\_\_\_\_  
 Package E: Number of Delegates \_\_\_\_\_ x \$25 = \$ \_\_\_\_\_  
 Total Club Delegate Registration Fee: = \$ \_\_\_\_\_

**ONTARIO SPEED SKATING ASSOCIATION  
2010 ANNUAL GENERAL MEETING**

**Weekend Schedule - TENTATIVE**

**Friday May 28<sup>th</sup>**

6:00pm – 9:00pm                      Friday Arrival Check-In                      Trent University

**Saturday May 29<sup>th</sup>**

7:00am – 8:30am                      Breakfast                      Trent University

8:30am – 10:00am                      Saturday Arrival Check-In                      Trent University

10:00am – 12:30pm                      Annual General Meeting  
Refreshment Break at 11:15am                      Trent University

12:30pm – 1:30pm                      Lunch Break                      Trent University

1:30pm – 2:30pm                      LTAPD Presentation and Discussion  
Facilitated by Speed Skating Canada  
Representatives                      Trent University

2:30pm – 2:45pm                      Refreshment Break                      Trent University

2:45pm – 3:45pm                      Concurrent Workshops  
1. Club Management and Development  
2. High School Program  
3. LTPAD in Ontario  
4. Coaching Programs                      Trent University

6:00pm – 10:00pm                      Awards Dinner                      TBD

**Sunday May 30<sup>th</sup>**

7:00am – 8:30am                      Breakfast                      Trent University

8:00am – 9:00am                      President's Meeting                      Trent University

9:00am – 12:00pm                      Annual General Meeting                      Trent University

12:00pm – 1:00pm                      Closing Lunch                      Trent University

**ONTARIO SPEED SKATING ASSOCIATION  
2010 ANNUAL GENERAL MEETING**

**2010 Club Report Form**

Club: \_\_\_\_\_

***Coaches***

Name	Email*	Phone*	Certification Attained

***Officials***

Name	Email*	Phone*	Certification Attained

***2010 2011 Club Executive***

Name	Email*	Phone*	Position

**NOTE:** Email and Phone numbers will not be published

Season Highlights and Successes:

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**ONTARIO SPEED SKATING ASSOCIATION  
2010 ANNUAL GENERAL MEETING**

Major Challenges and Lessons Learned:

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Goals/Projects for the next season:

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Requests of OSSA (ie: coaching or officiating clinics):

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Other Comments:

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***Service Recognition Pins***

Club: \_\_\_\_\_

Contact Name: \_\_\_\_\_ Email: \_\_\_\_\_

Volunteer Name	Description of Service (ie. Coach, Volunteer)	Years Served (5, 10, 20, 25)

***Please submit the Club Report form by May 20<sup>th</sup>, 2010***