

OSSA

April 1, 2011

To: OSSA Clubs and Members

Re: Notice of AGM and Club responsibilities



PO Box 1179
Memorial Hall
2 Queen Street 2nd Floor
Lakefield, Ontario
K0L 2H0

Tel: 705-652-9490
Fax: 705-652-1227
info@speedskatingontario.org

In accordance with By-Law No. 4 of the Ontario Speed Skating Association, and directed by the President of the Association, Graham Wilkins, this notice is to inform you of the upcoming Annual General Meeting scheduled for May 14 – 15, 2011 at Best Western Otonabee Inn, Peterborough, Ontario. The purpose of the AGM is outlined in Article 6.04.3 and it is advised that you review the By-Law in advance of the meeting. Subject to Article 7, each club will have one voting delegate for every fifty (50) registered members or part thereof. The numbers of voting delegates allowed per club has been prepared and is included with this notice. Please note Article 7.01.6 states that a voting delegate is entitled to one vote, which must be exercised personally and not by proxy.

The President, Vice President Technical Programs, and Vice President Marketing positions are all to be elected at this meeting. The existing members of the Board of Directors currently holding those positions, Graham Wilkins, Dave Stewart, and Roger Buxton respectively, have put forward their names for re-election. The trial board position of Vice President Coaches and Officials will be put forward to the members for adoption as a permanent position. Should that be accepted at the AGM we would then hold election for the position for a one year term. The successful candidate would be up for re-election in 2012 for a two year term. Patti Pokol has held this position during the trial period and will have her name stand for election to this position should it be adopted at the AGM.

At this time we are accepting nominations for the Board positions mentioned above. Anyone interested in running for a board position must fill out the attached nomination form and return it to the OSSA office by April 14th. It can be sent via mail, fax or email. A list of nominees will be provided to the membership by April 23rd. We are also accepting nominations for all committee positions. Anyone interested in serving on an OSSA committee in 2011 – 2012 is invited to send us a nomination form (attached) by mail, fax or email by Friday April 29th.

There are two attendee registration options available for this year's AGM. The detail of what is included with each choice is listed on the attached delegate registration form. Please ensure the delegate registration form is returned by April 29th, 2011.

We would like club executive members to fill out the online Club Report Survey by April 17th which can be found at <http://bit.ly/2011ClubReportSurvey>. Further information, including the AGM report, meeting agenda and weekend schedule will be provided with the nominees list by April 23rd.

See you in May!

Jackie Deschenes
Executive Director

ONTARIO SPEED SKATING ASSOCIATION
2011 ANNUAL GENERAL MEETING

2010 - 2011 Club Membership as it pertains to AGM votes

(as of April 1, 2011)

Club	Membership	Special Event Members	Total Members for AGM	Number of votes per club
Barrie	70	0	70	2
Brampton	98	15	83	2
Cambridge	201	0	201	5
Clarington	53	0	53	2
Durham	57	0	57	2
Gloucester	219	10	209	5
Hamilton	48	0	48	1
Independent	4	0	4	0
Kingston	120	7	113	3
Kitchener-Waterloo	182	0	182	4
Lakefield	31	0	31	1
London	112	0	112	3
Markham	139	0	139	3
Milton	42	0	42	1
Newmarket	57	0	57	2
Niagara	27	0	27	1
Oakville	123	19	104	3
Ottawa	373	0	373	8
Peterborough	51	0	51	2
Portland	5	0	5	1
Quinte	91	13	78	2
Sault Ste. Marie	43	0	43	1
St. Lawrence	99	0	99	2
Sudbury	38	0	38	1
Thunder Bay	46	0	46	1
Toronto	240	0	240	5
Totals	2569	64	2505	63

NOTE: By-Law 7.01.2: Clubs in existence for less than two complete years with five members registered as Ordinary Members of the Association have one vote.

NOTE: Special event members are not included in club totals for calculating number of club votes at the OSSA AGM. They are not considered Ordinary Members of the Association

ONTARIO SPEED SKATING ASSOCIATION
2011 ANNUAL GENERAL MEETING

Delegate Registration Form

Please complete the form below for the delegates attending the 2010 AGM at Best Western Otonabee Inn in Peterborough on May 14 – 15, 2011 and mail, fax or email it to the OSSA business office by April 29th, 2011.

Business Delegate Registration includes all meetings, three refreshment breaks, AGM Report, Friday night reception with refreshments. Note, lunch will not be provided.

Celebration Delegate Registration includes all above items and the Saturday banquet including dinner. Cash bar service will be available at dinner.

Club: _____

Delegate: _____	Phone: _____
Email Address: _____	
Club Executive Title/role: _____	
Voting delegate? Yes <input type="checkbox"/> No <input type="checkbox"/>	Registration choice: Business Package, \$35 <input type="checkbox"/> Celebration Package, \$75 <input type="checkbox"/>

Delegate: _____	Phone: _____
Email Address: _____	
Club Executive Title/role: _____	
Voting delegate? Yes <input type="checkbox"/> No <input type="checkbox"/>	Registration choice: Business Package, \$35 <input type="checkbox"/> Celebration Package, \$75 <input type="checkbox"/>

Delegate: _____	Phone: _____
Email Address: _____	
Club Executive Title/role: _____	
Voting delegate? Yes <input type="checkbox"/> No <input type="checkbox"/>	Registration choice: Business Package, \$35 <input type="checkbox"/> Celebration Package, \$75 <input type="checkbox"/>

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**ONTARIO SPEED SKATING ASSOCIATION
2011 ANNUAL GENERAL MEETING**

Delegate Registration Form Continued

Delegate: _____	Phone: _____
Email Address: _____	
Club Executive Title/role: _____	
Voting delegate? Yes <input type="checkbox"/> No <input type="checkbox"/>	Registration choice: Business Package, \$35 <input type="checkbox"/> Celebration Package, \$75 <input type="checkbox"/>

Delegate: _____	Phone: _____
Email Address: _____	
Club Executive Title/role: _____	
Voting delegate? Yes <input type="checkbox"/> No <input type="checkbox"/>	Registration choice: Business Package, \$35 <input type="checkbox"/> Celebration Package, \$75 <input type="checkbox"/>

Delegate: _____	Phone: _____
Email Address: _____	
Club Executive Title/role: _____	
Voting delegate? Yes <input type="checkbox"/> No <input type="checkbox"/>	Registration choice: Business Package, \$35 <input type="checkbox"/> Celebration Package, \$75 <input type="checkbox"/>

Registrations can be mailed, fax or emailed to the OSSA business office and are due by April 29th, 2011.
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Anyone wishing to stay at the Best Western Otonabee in can contact the hotel at for reservations at 1-800-780-7234. Quote the reservation code OSSA for a room rate of \$89.95 per night for two double beds. This includes complimentary continental breakfast buffet with scrambled eggs, assorted hot instant oatmeal, assorted cold cereals, assorted breads, bagels, muffins, fruit danish, yogurts, fresh whole fruit, coffee, tea & fruit juice. ***Reservations must be made by April 23, 2011.***



Best Western Otonabee Inn
84 Lansdowne St E, Peterborough, ON, K9J 7N9
Phone: 705-742-3454 Fax: 705-742-3454
Toll Free Reservations: (800) 373-5843
bestwesternotonabeeinn.com