

OSSA

April 6, 2012

To: OSSA Clubs and Members

Re: Notice of AGM and Club responsibilities



PO Box 1179
Memorial Hall
2 Queen Street 2nd Floor
Lakefield, Ontario
K0L 2H0

Tel: 705-652-9490
Fax: 705-652-1227

In accordance with By-Law No. 4 of the Ontario Speed Skating Association, and directed by the President of the Association, Graham Wilkins, this notice is to inform you of the upcoming Annual General Meeting scheduled for May 25–27, 2012 at Best Western Otonabee Inn, Peterborough, Ontario. The purpose of the AGM is outlined in Article 6.04.3 and it is advised that you review the By-Law in advance of the meeting. Subject to Article 7, each club will have one voting delegate for every fifty (50) registered members or part thereof. The final number of voting delegates allowed per club, as of April 1st, has been prepared and is included with this notice. Please note Article 7.01.6 states that a voting delegate is entitled to one vote, which must be exercised personally and not by proxy.

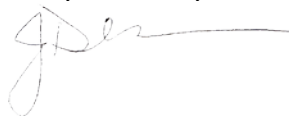
The Vice President Administration and Finance, Vice President Coaches and Officials, and Vice President Development are all to be elected at this meeting. Patti Pokol, current Vice President of Coaches and Officials has chosen to stand for re-election; the current Vice President Administration and Finance, Stephen Arnold, will not stand for re-election. The Vice President of Development is currently vacant.

We are accepting nominations for the Board positions mentioned above until April 25th. Anyone interested in running for a board position must fill out the Board of Directors nomination form and return it to the OSSA office by this date. It can be sent via mail, fax or e-mail; all forms received will be acknowledged. A list of nominees will be posted on the OSSA 2012 AGM page at bit.ly/OSSA2012AGM by May 4th. We are also accepting nominations for all committee positions, including the nominations committee. Anyone interested in serving on an OSSA committee in 2012-2013 is invited to send us a volunteer form by mail, fax or email by April 25th, 2012. These forms can be found on the OSSA 2012 AGM page at bit.ly/OSSA2012AGM.

There are two attendee registration options available for this year's AGM. The detail of what is included with each choice is listed on the attached delegate registration form. Please ensure the delegate registration form is returned by May 4th, 2012. **There will be no refunds for cancellations received after this date.**

Further information, including the AGM report, meeting agenda and weekend schedule will be provided with the nominees list by May 4th, 2012.

See you in May!



Jackie Deschenes
Executive Director

ONTARIO SPEED SKATING ASSOCIATION
2012 ANNUAL GENERAL MEETING

2011 - 2012 Club Membership as it pertains to AGM votes

(as of April 1st, 2012)

Club	Membership	Special Event Members	Total Members for AGM	Number of votes per club
Barrie	65	0	65	2
Brampton	76	0	76	2
Cambridge	174	0	174	4
Clarington	59	0	59	2
Durham	48	0	48	1
Gloucester	222	8	214	5
Hamilton	33	0	37	1
King	18	0	18	1
Kingston	144	37	107	3
Kitchener-Waterloo	171	0	171	4
Lakefield	33	0	33	1
London	93	0	93	2
Markham	121	10	111	3
Milton	53	0	53	2
Newmarket	62	0	62	2
Niagara	33	0	33	1
Oakville	112	9	103	3
Ottawa	301	15	286	6
Peterborough	42	0	42	1
Portland	11	10	1	0
Quinte	83	0	83	2
Sault Ste. Marie	43	0	43	1
St. Lawrence	79	0	79	2
Sudbury	38	0	38	1
Thunder Bay	35	0	35	1
Toronto	193	1	192	4
Totals	2346	90	2256	57

NOTES:

- By-Law 7.01.2: Clubs in existence for less than two complete years with five members registered as Ordinary Members of the Association have one vote.
- By-Law 7.01.3: An Affiliated Club which has been in existence for a period of more than two (2) complete years must have at least ten (10) members who are registered as Ordinary Members of the Association in good standing during the fiscal year of the Association in order for the such Members to be entitled to one (1) Voting Delegate at any Meeting of Members.
- Special event members are not included in club totals for calculating number of club votes at the OSSA AGM. They are not considered Ordinary Members of the Association

If there are any errors with this table please notify OSSA as soon as possible.

Final number of votes per club will be determined by number of registered members as of April 1st, 2012.

ONTARIO SPEED SKATING ASSOCIATION

2012 ANNUAL GENERAL MEETING

Delegate Registration Form – required by May 4th, 2012

Business Delegate Registration includes all meetings, three refreshment breaks, AGM Report, Friday night reception with refreshments. Note, lunch will not be provided.

Celebration Delegate Registration includes all above items and the Saturday banquet including dinner. Cash bar service will be available at dinner.

Dinner only option is for those wishing to attend only the Saturday evening banquet and dinner.

Club: _____

Delegate: _____	Phone: _____
Email Address: _____	
Club Executive Title/role: _____	
Voting delegate? Yes <input type="radio"/>	Registration choice: Business Package, \$35 <input type="radio"/>
No <input type="radio"/>	Celebration Package, \$80 <input type="radio"/>
	Dinner only, \$45 <input type="radio"/>
Please indicate if you are a vegetarian, have allergies or require other special dietary needs: _____	

Delegate: _____	Phone: _____
Email Address: _____	
Club Executive Title/role: _____	
Voting delegate? Yes <input type="radio"/>	Registration choice: Business Package, \$35 <input type="radio"/>
No <input type="radio"/>	Celebration Package, \$80 <input type="radio"/>
	Dinner only, \$45 <input type="radio"/>
Please indicate if you are a vegetarian, have allergies or require other special dietary needs: _____	

Registrations can be mailed, fax or emailed to the OSSA business office and are due by May 4th, 2012.

No refunds for cancellations received after May 4th.

Ontario Speed Skating Association, PO Box 1179, 2 Queen Street, Lakefield, ON K0L 2H0

Fax: 705-652-1227 Email: executivedirector@ontariospeedskating.ca



**Best Western
Otonabee Inn**

84 Lansdowne St E,
Peterborough, ON, K9J 7N9
Phone: 705-742-

3454 Fax: 705-742-3454

Toll Free Reservations: (800) 373-5843

bestwesternotonabeeinn.com

Anyone wishing to stay at the Best Western Otonabee in can contact the hotel at for reservations at 1-800-373-5843. Quote the reservation code OSSA for a room rate of \$104.95 per night for two double beds or one queen bed. This includes complimentary continental breakfast with scrambled eggs, hot instant oatmeal, cold cereals, breads, bagels, muffins, fruit danish, yogurts, fresh fruit, coffee, tea & juice. ***Reservations must be made by April 25th, 2012.***

ONTARIO SPEED SKATING ASSOCIATION

2012 ANNUAL GENERAL MEETING

Delegate Registration Form Continued – required by May 4th, 2012

Delegate: _____	Phone: _____
Email Address: _____	
Club Executive Title/role: _____	
Voting delegate? Yes <input type="radio"/> No <input type="radio"/>	Registration choice: Business Package, \$35 <input type="radio"/> Celebration Package, \$80 <input type="radio"/> Dinner only, \$45 <input type="radio"/>
Please indicate if you are a vegetarian, have allergies or require other special dietary needs: _____	

Delegate: _____	Phone: _____
Email Address: _____	
Club Executive Title/role: _____	
Voting delegate? Yes <input type="radio"/> No <input type="radio"/>	Registration choice: Business Package, \$35 <input type="radio"/> Celebration Package, \$80 <input type="radio"/> Dinner only, \$45 <input type="radio"/>
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