



Ontario Speed Skating Association

***Quest for Gold* – Ontario Athlete Assistance Program 2012-2013**

ATHLETE SELECTION CRITERIA

Quest for Gold – Ontario Athlete Assistance Program 2012-2013 (OAAP) is funded by the Government of Ontario, through the Ministry of Tourism, Culture and Sport (MTCS), and operated through the Sport, Recreation & Community Programs Division. The overarching goal of the *Quest for Gold* – OAAP is directly related to the High Performance Sport goals of the *Canadian Sport Policy* – to improve the performance and number of Ontario athletes performing at the national and international level; thereby contributing to the improved performance of Canada at international competitions. Specific objectives of the program are:

- a) To help athletes continue their pursuit of athletic excellence at the highest levels of national and international competition;
- b) To encourage athletes to stay in Ontario to live and train;
- c) To compensate athletes for earnings lost while training;
- d) To enable athletes to successfully pursue excellence in sport while fulfilling their educational goals;
- e) To increase athlete access to improved high performance coaching; and
- f) To enhance training and competitive opportunities available to athletes.

The program will provide direct financial assistance to Ontario junior-aged athletes through an “Ontario Card” designation. “Junior-aged athlete” is defined as those athletes who fall within the eligible age range for the Canada Games - 11 to 22 years of age. A PSO/MSO with a NSO-approved Long Term Athlete Development Model (LTADM) that identifies older athletes in the “Train to Train” and “Train to Compete” categories may apply to MTCS for a variation to this 11-22 age range. A PSO/MSO may choose to allocate a maximum of 30% of its carding allotment to athletes older than 22 years of age who have been identified as a potential next generation national team athlete by the PSO/MSO’s selection process.

The intent of the OAAP is to provide funding to individual athletes based on their demonstrated commitment to high performance sport, allowing them to pursue athletic excellence at the highest levels of national and international competition.

How does it work?

In accordance with the OAAP guidelines, the Ontario Speed Skating Association is responsible for developing sport specific selection criteria and forming a Selection Committee that will apply the criteria to select those athletes who will be awarded Ontario Card status in 2012-2013. The Selection Criteria are approved by the Board of Directors and reviewed by MTCS staff. Nominated athletes will be required to sign and comply with an Athlete Agreement between the athlete and the Ontario Speed Skating Association. Carding status will be for one year starting April 1, 2012 ending March 31, 2013.

In 2012-2013, the MTCS allocated a certain amount of OAAP Ontario Cards to each eligible Provincial Sport / Multi-Sport Organization (PSO/MSO). Ontario Speed Skating Association has been allotted a total of 18 Ontario cards (split evenly as 9 male and 9 female Cards).

Ontario Speed Skating Association has also decided to exercise the option made available by MTCS to split up to 30% of its carding allotment (i.e. issue ½ cards in designated categories).

A minimum of 70% of the Ontario Cards will be allocated to what the MTCS defines as junior-aged athletes (11 to 22 years of age). A maximum of 30% of the Ontario Cards may be allocated to athletes no longer eligible for "junior athlete" status, (athletes 23 and over).

As a result, the 18 cards issued to the Ontario Speed Skating Association will be allocated as follows:

	Long Track Male	Long Track Female	Short Track Male	Short Track Female
Full Cards – 12	3	3	3	3
Half Cards – 6 full cards = 12 half cards	2	2	4	4

Cards will be specifically allocated to the following categories/disciplines:

Category	Long Track Male	Long Track Female	Short Track Male	Short Track Female
Provincial Training Team athletes	3 Full Cards	3 Full Cards	3 Full Cards	3 Full Cards
Provincial Development Team athletes	2 Half Cards	2 Half Cards	4 Half Cards	4 Half Cards

The Selection Committee, which has been approved by the PSO/MSO Board of Directors is comprised of the following members:

Dave Stewart, VP Technical Committee
 Jacky Shoebridge, Vice Chair Short Track, Technical Committee
 Richard Hunt, Member at Large, Technical Committee
 Blake Morrison, Chair Coaching Development Committee
 Sarah Leslie, Manager, Sport Programs

How much funding is available?

The exact level of funding for the 2012-2013 carding year will be determined by the MTCS after the total number of athletes nominated for Ontario Card status has been determined. Funding will be released prior to March 31, 2013.

How will the Ontario Speed Skating Association Selection Committee decide who receives funding?

The Ontario Speed Skating Association Selection Committee will use both the Ministry of Tourism, Culture and Sport Eligibility Criteria and the Sport Specific Selection Criteria detailed below to determine which athletes will be nominated for Ontario Card status in 2012-2013:

Ministry of Tourism, Culture and Sport Eligibility Criteria:

All athletes must meet the Ministry of Tourism, Culture and Sport's minimum athlete eligibility criteria:

- Athlete must be a Canadian citizen or landed immigrant.
- Athlete must be a permanent resident of Ontario **for one year prior** to his/her nomination for carding status, (and continue to be a permanent resident throughout the term of the agreement).
- Athletes who have achieved Canada Card status are not eligible for Ontario Cards.
- Athletes must be living in and continuing to train in Ontario. Exceptions shall be made **on a case specific basis by the PSO/MSO Selection Committee** provided that the athlete can substantiate in writing at the time of application/nomination for carding status that:

(a) He/She cannot receive the required level of training in Ontario and is out of the province **temporarily** during the year (i.e. due to lack of facilities, coaching, competitions);

(b) He/She must attend a post-secondary institution out-of-province either because the course of study is not offered by an Ontario institution: or

(c) It is more financially feasible to attend a post-secondary institution out-of-province, or other extenuating circumstances that require the athlete to be out of the province.

The onus is on the athlete to demonstrate that he/she needs to be out-of-province for one of the above reasons. Any documentation required to clarify this “residency exception” must be submitted in its entirety to the **Ontario Speed Skating Association** Selection Committee by no later than **October 29, 2012** in order to be considered. Documentation related to exception (a) above may include, but shall not be limited to, a letter from the athlete’s NSO outlining the following, as well as any other pertinent information:

- why the athlete is training out of province;
 - whether or not the athlete was formally invited by the NSO;
 - what additional opportunities are being made available beyond those provided in Ontario; and
 - any other information that will illustrate that the athlete is receiving enhanced training while still meeting all obligations of the Ontario Speed Skating Association.
- Athlete must be a member in good standing with PSO/MSO and NSO where applicable;
 - Athlete must have entered into a Sports Organization - Athlete Agreement with his or her PSO/MSO and must be in full compliance with the terms and conditions of that agreement;
 - Athlete must have met all terms and conditions of any previous *Quest for Gold* Sports Organization – Athlete Agreements to the satisfaction of the PSO/MSO in order to be eligible for consideration in 2012-2013;
 - Athlete must demonstrate a commitment and dedication to a proper training and competitive program;
 - Athlete’s coach must be minimum Level 2 NCCP certified or trained status Competition Stream or the sport’s equivalent in the Instruction Stream;
 - Athlete must not be under a sanction that prohibits competition as per the Canadian Anti-Doping Policy;
 - Athlete must be attending an educational institution full-time (i.e. elementary and secondary schools):
 - Exceptions will be made provided that the athlete can substantiate that his/her training will not allow for full-time attendance or if an athlete requires special needs that preclude full or part-time attendance (e.g. Athlete with a disability (AWAD) athlete);
 - Athletes who have completed their area of study at the secondary level (i.e. high school) and who continue to train towards participation in major national or international competitions will also be considered;
 - If eligible, the athlete must compete, and continue to compete solely for Ontario and/or Canada for one year from the date of the Minister’s letter informing the athlete of acceptance into OAAP program, at Canada Games and other national competitions involving provincial team competitions;
 - Athlete must not receive financial support from any other provincial/territorial athlete assistance program. This does not include academic scholarships, bursaries, student grants, student loans, social assistance, disability pensions, and other forms of financial assistance that have nothing to do with competitive sport.
 - Eligibility will be limited to Ontario junior-aged athletes, ages 11-22 (“junior-aged” refers to chronological age, not a sport’s specific age category - only exception is for PSO/MSOs using 30% of Ontario Card allotment for athletes older than 22 years of age who have been identified as a potential next generation national team athlete by the PSO/MSO’s selection process.

Residency Exemption for Military Families: The one-year Ontario residency requirement is waived for any Ontario Card or Canada Card applicant who is a spouse or dependant of a: Regular Force member of the Canadian Forces; or Reservist currently deployed by the Canadian Forces into active service and who takes up residence in Ontario during the fiscal year. This means that eligible military family members now qualify for OAAP funding immediately upon becoming residents of Ontario. Please see the 2012-2013 *Quest for Gold* Athlete Handbook for details of this exemption, including a list of documents needed to verify eligibility for this waiver of the one-year Ontario residency requirement.

Important Notes:

- To be deemed a potential next generation national team athlete, the athlete must be age-eligible to compete on the national team in the year following receipt of Ontario Card funding.
- An athlete that received Sport Canada Carding during any part of MTCS' fiscal year April 1, 2011 to March 31, 2012 and/or any part of fiscal year April 1, 2012 and March 31, 2013 and is no longer in receipt of Sport Canada Athlete Assistance shall not be eligible to receive *Quest for Gold* funding during fiscal year 2012-2013 (April 1, 2012 to March 31, 2013.) The intent of this rule is to prevent athletes whose performance levels and rankings no longer qualify them for Sport Canada carding from taking an Ontario Card from a future national-level athlete. However, exceptions may apply and will be considered by the MTCS on a case-by-case basis. Exceptions may include, but may not be limited to logistical or administrative changes (ex. reduction in Sport Canada carding allocation), injuries, etc. The Ontario Speed Skating Association must contact MTCS in writing prior to the submission of the Athlete Nominations to seek individual exceptions.
- All athletes under the age of 18 must have their parent or legal guardian sign their OAAP application form. Cheques will be processed in the name of the eligible athlete.
- An athlete can only be nominated to receive *Quest for Gold* funding in one sport.
- Athletes who are attending any foreign post-secondary educational institution (including NCAA institutions) and are receiving an athletic scholarship in any sport are not eligible to receive OAAP support.
- The onus is entirely on the athlete to determine the impact of accepting OAAP funding on current or future NCAA eligibility and to decide whether or not to accept OAAP funding. The athlete will be required to acknowledge this onus and responsibility when signing the OAAP Ontario Card application form and agreeing to the related terms and conditions of the program. Athletes are strongly encouraged to contact the NCAA Eligibility Center to determine the impact of *Quest for Gold* - OAAP funding on current or future eligibility for a NCAA scholarship or on eligibility to compete in a non-scholarship NCAA sport.

National Collegiate Athletic Association

www.ncaa.org

NCAA Eligibility Center mailing address:

NCAA Eligibility Center P.O. Box 7136, Indianapolis, IN 46207

Toll-free phone number (U.S. callers) - Customer service line – 877-262-1492

Phone number (international callers) - Customer service line – 317-223-0700

Fax number - 317-968-5100

- In the event of a conflict or inconsistency between the MTCS eligibility requirements detailed in the MTCS binder provided to PSO/MSOs and duplicated in the Athlete Handbook provided to each nominated athlete and the eligibility requirements listed in the PSO/MSO Athlete Selection Criteria Document prepared by the PSO/MSO, the MTCS Binder/Athlete Handbook shall prevail.

Athletes funded through the Sport Canada AAP:

Ontario athletes who have been nominated and accepted for funding through Sport Canada's AAP within the government of Ontario's fiscal year (April 1, 2012 to March 31, 2013) and who continue to meet AAP and OAAP eligibility requirements will automatically be considered for a *Quest for Gold* 'Canada Card'. MTCS will contact those athletes directly at the mailing and email addresses the athlete provided to Sport Canada. Athletes are solely responsible for ensuring that their contact information is kept accurate and up to date at all times.

Sport Specific Athlete Selection Criteria:

The following sport specific athlete selection criteria will be utilized in the identification, ranking and selection of athletes for Ontario Cards:

SHORT TRACK

The Short Track Quest for Gold nominations will be derived from the Provincial Short Track Ranking System, as outlined in Ontario Speed Skating Association's Selection and Funding Process 2012-2013 bulletin, which is based on objective results from national and provincial competitions. All eligible athletes will automatically be considered and ranked by the selection committee. All Sport Canada cardholders will be excluded from the Provincial Ranking lists. The top three (3) female and the top three (3) male Ontario Short Track skaters may be invited to be members of the PTT. The next six (6) female and next six (6) male skaters on the Provincial Short Track Ranking list may be invited to be members of the PDT.

6 Full Cards will be awarded to Short Track Provincial Training Team (PTT) members. The top 3 female and top 3 male PTT members may be nominated.

8 Split Cards will be awarded to Short Track Provincial Development Team (PDT) members. The top 4 female and top 4 male PDT members may be nominated.

PROVINCIAL SHORT TRACK RANKING:

- Males and females will be ranked separately.
- Skaters will be ranked within a pool of competitors skating at identified competitions. Skaters in the first pool of competitors will be ranked ahead of skaters in the second pool, and the second ahead of the third, and so on until all pools of skaters are accounted for.
- A skater - once ranked in a pool - will not be considered for ranking in a lower pool as that skater has already achieved the highest possible rank. The principle of the best result at the highest level of competition is maintained.
- Wherever possible the process for the ranking of Ontario speed skaters will use the national ranking list established by Speed Skating Canada (SSC), under the direction of the High Performance Committees (HPC) of SSC. Freedom from bias, discrimination and/or conflict of interest is maintained by adhering to the results of the national ranking list produced and prepared by the national office of SSC.

Pool 1: Senior Trials

Athletes achieving a senior national ranking through the competition format for ranking established by the High Performance Committee of Speed Skating Canada shall be ranked first. This shall constitute the first pool of skaters.

Pool 2: National Qualifier

Athletes achieving a result at an identified National Qualifier competition that is used for selection to a Senior Trials shall be ranked second. This shall constitute the second pool of skaters. The final overall racing result from the qualifier shall establish rank within the second pool. In the event that the HPC of SSC determines that more than one qualifying event shall be used then a combined result of the two events will be used to establish rank.

Pool 3: Junior Nationals

Athletes achieving a result at a National Junior selection event shall be ranked third. This shall constitute the third pool of skaters. The final overall racing result shall establish rank within the third pool.

Pool 4: Canadian Short Track Championships

Athletes achieving a result at the Canadian Short Track Championships (Junior B, Junior A, and Neo-Senior) shall be ranked fourth. This shall constitute the fourth pool of skaters. The final overall placing in the respective age divisions shall determine rank. Ties will be broken by the best 500m time skated at this event.

Pool 5: Canada East Short Track Championships

Athletes achieving a result at the Canada East Short Track Championships shall be ranked fifth. This shall constitute the fifth pool of skaters. The final overall placing in the respective age division shall determine rank. Ties will be broken by the best 400m time skated at this event.

Pool 6: Ontario Provincial A Short Track Championships

Athletes achieving a result at the Ontario Provincial A Short Track Championships shall be ranked sixth. During the 2011-2012 season, this meet was known as the Ontario Short Track Provincial

Championships (Kingston, February 2012). This shall constitute the sixth and final pool of skaters. The final overall placing in the respective age division shall determine rank. Within this pool of skaters, a separate ranking list will be maintained for skaters competing on the 100.0m track and skaters competing on a 111.12m track. Skaters racing on the 111.12m track at this meet will be ranked ahead of skaters racing on the 100.0m track. All skaters within this pool are ranked below skaters in the fifth pool. Within this pool, skaters are ranked separately according to the track that is developmentally appropriate. Inclusions and/ or additions to Ontario programs will be considered from the ranking within this final pool when developmentally appropriate. Ties within this pool on the 111.12m track will be broken by the best 500m time skated during this event. Ties within this pool on the 100.0m track will be broken by the best 400m time skated during this event.

Short Track Event	Pool Ranking Priority
Senior National Trials	1
National Qualifier	2
Junior Nationals	3
Canadian Age Class Short Track Championships	4
Canada East Short Track Championships	5
Provincial A Short Track Championships	6

LONG TRACK

The Long Track Quest for Gold nominations will be derived from the Provincial Long Track Ranking System, as outlined in Ontario Speed Skating Association's Selection and Funding Process 2012-2013 bulletin, which is based on objective results from national and provincial competitions. All Sport Canada cardholders will be excluded from the Provincial Ranking lists. The top three (3) female and the top three (3) male Ontario Long Track skaters may be invited to be members of the PTT. The next four (4) female and the next four (4) male Ontario skaters on the Provincial Long Track Ranking list may be invited to be members of the PDT.

- 6 Full Cards will be awarded to Long Track Provincial Training Team (PTT) members. The top 3 female and top 3 male PTT members may be nominated.
- 4 Split Cards will be awarded to Long Track Provincial Development Team (PDT) members. The top 2 female and top 2 male PDT members may be nominated.

PROVINCIAL LONG TRACK RANKING:

- Males and females will be ranked separately. Team Pursuits are not eligible for ranking purposes.
- Skaters will be ranked within a pool of competitors skating at identified competitions. Skaters in the first pool of competitors will be ranked ahead of skaters in the second pool, and the second ahead of the third, and so on until all pools of skaters are accounted for.
- A skater - once ranked in a pool - will not be considered for ranking in a lower pool as that skater has already achieved the highest possible rank. The principle of the best result at the highest level of competition is maintained.
- Wherever possible the process for the ranking of Ontario speed skaters will use the national ranking list established by Speed Skating Canada (SSC), under the direction of the High Performance Committees (HPC) of SSC. Freedom from bias, discrimination and/or conflict of interest is maintained by adhering to the results of the national ranking list produced and prepared by the national office of SSC.

Pool 1: Canadian Long Track Ranking List – Single Distance

Athletes achieving a national ranking through the competition format for ranking established by the High Performance Committee of Speed Skating Canada shall be ranked first. This shall constitute the first pool of skaters.

Note: to achieve a national ranking result, a skater must place within the top 32 skaters in a distance at an identified competition. The national ranking list is a single distance ranking. A skater's best result in a distance established rank. Absolute rank in any distance will establish rank order on the Ontario ranking

list. For example: a skater who is ranked 28th in the 500m will rank below a skater ranked 21st in the 1500m.

Ties will be broken by the best ranking in a second distance (or third or fourth as needed). If the skaters involved in the tie do not have a ranking in a second distance, the skater who has demonstrated a higher level of commitment to long track competition will be given the nod. The commitment to long track will be determined by the number of ranking events attended, the number of distances entered at each event, attendance at training camps, relocation to training centres, and performance from the previous season.

Note: Commencing in the 2013-2014 season, a skater must have raced in at least 3 qualifying meets to be considered for long track funding.

Pool 2: Canadian Age Class Long Track Championships

Skaters achieving a result at the Canadian Age Class Long Track Championships shall be ranked second. This shall constitute the second pool of skaters. The final overall placing in the respective age division shall determine rank. Ties shall be broken by the best 500m time skated in an Olympic-Style competition at this event.

Pool 3: Ontario Provincial Long Track Championships

Skaters achieving a result at the Ontario Provincial Long Track Championships shall be ranked third. This shall constitute the third and final pool of skaters. The final overall placing in the respective Junior All-Round Olympic Style shall determine rank. Ties shall be broken by the best 1500m time skated in the Junior All-Round Olympic Style competition at this event.

Long Track Event	Pool Ranking Priority
Canadian Long Track Ranking List (Single Distance)	1
Canadian Age Class Long Track Championships	2
Ontario Provincial Long Track Championships	3

Breaking a Tie:

See notes listed above in selection process for short track and long track.

Injury and Illness:

Skaters who were unable to compete during the season due to injury or illness will not be ranked on the short track or long track ranking lists and are therefore ineligible for funding.

Alternates: The Ontario Speed Skating Association will also nominate alternates to those athletes nominated for Ontario Card status. Alternates will be those athletes who are ranked directly behind those athletes nominated for the allotment of Ontario Cards in a particular category/discipline. The names of alternates will be published along with the names of nominated athletes. If an athlete drops out or is removed from the OAAP an alternate will be substituted into that athlete's position, provided that:

- Alternate is substituted within 2012-2013 fiscal year;
- An alternate is available from the same category/discipline/card level (Full/Half);
- Funding for athlete being substituted is still available within fiscal year (e.g. full funding for card has not already been paid out to athlete no longer in program).

To Apply:

All required information must be submitted no later than **October 29, 2012**. This includes residency exemption letters and Next Generation requests for consideration (as outlined in OSSA's Selection and Funding Process 2012-2013 bulletin).

Send to:

Jacqueline Deschesnes
Executive Director
PO Box 1179
2 Queen Street, 2nd Floor
Lakefield ON K0L 2H0
P: 705-652-0653
F: 705-652-1227
E: executivedirector@ontariospeedskating.ca

An email will be sent by **October 31, 2012** confirming receipt. It is the athlete's responsibility to contact the Ontario Speed Skating Association if this email is not received to be certain that the application has been successfully received by the deadline date.

The Sports Organization – Athlete Agreement will only come into effect if an athlete is selected and accepts carding status through the OAAP program.

Ontario Speed Skating Association will publish or make known a draft list of athletes nominated for Ontario Card status by no later than **January 8, 2013**.

Appeals

Athletes who have not been nominated for an Ontario Card by the Ontario Speed Skating Association Selection Committee or who have been nominated for a 'Half Card' versus a 'Full Card', where applicable will be allowed to appeal that decision by filing a "Notice of Appeal" with MTCS. Appeals will be heard by an Appeals Committee comprised of representatives from the sport community, selected by the MTCS.

Grounds for appeals will be limited strictly to issues related to:

- A) Whether or not the Selection Committee has completed the selection process in accordance with its own published selection criteria and related procedures;
- B) Whether or not the Selection Committee applied the selection criteria in a manner that was free from bias, discrimination and/or conflict of interest.

Issues related to the specific content or selection requirements contained in the Ontario Speed Skating Association Selection Criteria are not grounds for an appeal and should therefore be discussed directly with the leadership of Ontario Speed Skating Association.

Please note that before an athlete can file a Notice of Appeal, he or she must first ask Ontario Speed Skating Association for reasons explaining why he or she was not nominated for an Ontario Card.

If the athlete is not satisfied with the Ontario Speed Skating Association response, the athlete may submit a Notice of Appeal, found below. A Notice of Appeal will only be accepted from the athlete or their parent/guardian on the MTCS-provided template (typed or hand-printed, no hand-written entries) through email, regular post, registered mail, courier or delivered in person. One appeal cannot be written on behalf of multiple athletes. The Notice of Appeal must be received by MTCS by 4 p.m. on the deadline day. Appeals that are delivered personally or by courier shall be deemed to be received on the date of delivery.

Once MTCS has received the Notice of Appeal, it will share it with Ontario Speed Skating Association, who will then have an opportunity to file a "Response" with MTCS by a specified deadline. The Response will outline why Ontario Speed Skating Association believes that the Selection Committee's decision not to nominate the athlete should be upheld by the Appeals Committee. MTCS will share the Ontario Speed Skating Association Response with the athlete.

If, after receiving the Ontario Speed Skating Association Response, the athlete believes that Ontario Speed Skating Association has raised new or additional reasons to justify the Selection Committee's decision not to nominate the athlete for an Ontario Card, then the athlete will have an opportunity to file a "Reply" with MTCS, responding to these additional reasons. The Reply must be limited to these additional reasons and cannot be used to make submissions already raised in the Notice of Appeal, or that the athlete neglected to include in the Notice of Appeal. The Reply will only be accepted on the MTCS-provided template.

Once MTCS receives the Notice of Appeal, the Response, and the Reply (if applicable), it will provide those materials to the Appeals Committee. The Appeals Committee will discuss all appeals at once. During its review of the appeals, the Appeals Committee reserves the right to request additional information from both the athlete and Ontario Speed Skating Association.

After reviewing an appeal the Appeals Committee will have the authority to:

1. Direct Ontario Speed Skating Association to redo the selection process using the correct criteria/process and submit a new list of nominated athletes;
2. Deny the appeal; or
3. Allow the appeal and nominate the appellant for carding status.

Once the Appeals Committee has reached its decision, it will contact the athlete and Ontario Speed Skating Association in writing to communicate its decision and the reasons therefore.

An athlete who has had his or her appeal denied is not permitted to submit a second appeal to the Appeals Committee on the same or different grounds.

Note: Ontario Speed Skating Association is encouraged to resolve disputes or disagreements informally with athletes who have not been nominated to avoid, wherever possible, formal appeals.

The deadline for athletes to submit an "**Athlete's Notice of Appeal**" to the Appeals Committee is 4:00 pm on **January 21, 2013**.

Appeals must be completed on the Notice of Appeal template below and will be directed to:

Quest for Gold Appeals Committee
c/o Sport, Recreation and Community Programs Division
Ministry of Tourism, Culture and Sport
Suite 2302, 777 Bay Street
Toronto, Ontario M7A 1S5

**2012-2013 Quest for Gold – Ontario Athlete Assistance Program
Athlete’s Notice of Appeal Template**

The deadline for an athlete to submit an appeal to the Appeals Committee is 4:00 p.m. on January 21, 2013. Appeals will only be accepted on the MTCS-provided Notice of Appeal template. **Please refer to the appeals section of your PSO/MSO’s Athlete Selection Criteria document prior to completing this form.**

Return form to:
Quest for Gold Appeals Committee
c/o Ministry of Tourism, Culture and Sport
Sport, Recreation and Community Programs Division
777 Bay Street, Suite 2302, Toronto ON M7A 1S5
Fax: 416-314-7458 Email: Scott.Cooper@ontario.ca

Full Name _____
Address _____ City _____
Postal Code _____ Phone _____ Email _____
Sport / PSO _____

Reason for Appeal (Check all that apply):

- Whether or not the PSO/MSO has completed the selection process in accordance with its own published selection criteria and related procedures;
- Whether or not the PSO/MSO applied the section criteria in a manner that was free from bias, discrimination and/or conflict of interest.

Provide a two-line summary of the reason for the appeal:

In the space below, (continue on to next page as needed) provide the reasons communicated to you by your PSO/MSO as to why you were not nominated for an Ontario Card. (Note: If your PSO/MSO did not provide you with any reasons, please make a request to your PSO/MSO to see these reasons before completing this Appeal Template.)

In the space below (continue on to next page as needed), provide a detailed account of the situation to allow the Appeals Committee to understand the basis of the appeal (please submit additional pages/supporting documentation as necessary):

PLEASE NOTE that all decisions of the Appeals Committee are final.

Print Name of Appellant

Signature of Appellant

Date

All information provided to the Appeals Committee will be shared with both the Appellant and the PSO/MSO.