



April 1, 2013

To: OSSA Clubs and Members

Re: Notice of AGM and Club responsibilities

In accordance with By-Law No. 4 of the Ontario Speed Skating Association, and directed by the President of the Association, Graham Wilkins, this notice is to inform you of the upcoming Annual General Meeting scheduled for May 24–26, 2013 at Quality Hotel and Conference Centre, Oshawa, Ontario. The purpose of the AGM is outlined in Article 6.04.3 and it is advised that you review the By-Law in advance of the meeting. Subject to Article 7, each club will have one voting delegate for every fifty (50) registered members or part thereof. The final number of voting delegates allowed per club, as of February 1<sup>st</sup>, was been prepared and posted on February 4<sup>th</sup>. An updated and final number of voting delegates as of April 1<sup>st</sup> is now available and included with this notice. Please note Article 7.01.6 states that a voting delegate is entitled to one vote, which must be exercised personally and not by proxy.

The President, Vice President Technical, Vice President Marketing, and Vice President Development are all to be elected at this meeting. The Vice President of Development is currently vacant and an elected member will be serving a one year term for this position, all other positions are being elected for a two year term. The current Board members holding these positions are not standing for election for these positions again.

We are accepting nominations for the Board positions mentioned above until April 24<sup>th</sup>. Anyone interested in running for a board position must fill out the Board of Directors nomination form and return it to the OSSA office by this date. It can be sent via mail, fax or e-mail; all forms received will be acknowledged. A list of nominees approved by the Nominations Committee will be posted on the OSSA 2013 AGM page at [bit.ly/OSSA2013AGM](http://bit.ly/OSSA2013AGM) by May 3<sup>rd</sup>. We are also accepting nominations for all committee positions. Anyone interested in serving on an OSSA committee in 2013-2014 is invited to send us a volunteer form by mail, fax or email by April 24<sup>th</sup>, 2013. These forms can be found on the OSSA 2013 AGM page at [bit.ly/OSSA2013AGM](http://bit.ly/OSSA2013AGM).

There are two attendee registration options available for this year's AGM. The detail of what is included with each choice is listed on the attached delegate registration form. Please ensure the delegate registration form is returned by May 10<sup>th</sup>, 2013. **There will be no refunds for cancellations received after this date.** Further information, including the AGM report, meeting agenda and weekend schedule will be provided in early May.

See you in Oshawa!

A handwritten signature in black ink, appearing to read "J Deschenes".

Jackie Deschenes  
Executive Director

# ONTARIO SPEED SKATING ASSOCIATION

## 2013 ANNUAL GENERAL MEETING

### 2012 – 2013 Club Membership as it pertains to AGM votes

(as of April 1<sup>st</sup>, 2013)

Club	Membership	Special Event Members	Total Members for AGM	Number of votes per club
Barrie	65	0	65	2
Brampton	91	0	91	2
Cambridge	153	0	153	4
Clarington	60	0	60	2
Durham	49	0	49	1
Gloucester	186	4	182	4
Golden Horseshoe	32	0	32	1
Hamilton	34	0	34	1
Kawartha	57	0	57	2
King	24	8	16	1
Kingston	100	23	77	2
Kitchener-Waterloo	215	1	214	5
Lakefield	35	0	35	1
London	80	0	80	2
Markham	126	16	110	3
Milton	62	0	62	2
Newmarket	55	0	55	2
Niagara	26	0	26	1
Oakville	120	0	120	3
Ottawa	279	1	278	6
Portland	11	10	1	0
Quinte	100	9	91	2
Sault Ste. Marie	36	0	36	1
St. Lawrence	65	0	65	2
Sudbury	35	0	35	1
Thunder Bay	21	2	19	1
Toronto	193	0	193	4
<b>Totals</b>	<b>2313</b>	<b>74</b>	<b>2236</b>	<b>58</b>

#### NOTES:

- By-Law 7.01.2: Clubs in existence for less than two complete years with five members registered as Ordinary Members of the Association have one vote.
- By-Law 7.01.3: An Affiliated Club which has been in existence for a period of more than two (2) complete years must have at least ten (10) members who are registered as Ordinary Members of the Association in good standing during the fiscal year of the Association in order for the such Members to be entitled to one (1) Voting Delegate at any Meeting of Members.
- Special event members are not included in club totals for calculating number of club votes at the OSSA AGM. They are not considered Ordinary Members of the Association

**If there are any errors with this table please notify OSSA as soon as possible.**

**Final number of votes per club will be determined by number of registered members as of April 1<sup>st</sup>, 2013.**

PO Box 1179 Memorial Hall 2 Queen St. 2nd Floor Lakefield, ON K0L 2H0

Tel: 705-652-9490 Fax: 705-652-1227

[www.ontariospeedskating.ca](http://www.ontariospeedskating.ca)

## ONTARIO SPEED SKATING ASSOCIATION

### 2013 ANNUAL GENERAL MEETING

#### Delegate Registration Form – required by May 10th, 2013

**Business Delegate Registration** includes all meetings, breakfast and lunch on May 25<sup>th</sup>, three refreshment breaks, AGM Report, Friday night reception with refreshments.

**Celebration Delegate Registration** includes all above items and the Saturday banquet including dinner. Cash bar service will be available at dinner.

**Dinner only** option is for those wishing to attend only the Saturday evening banquet and dinner.

Club: \_\_\_\_\_

Delegate: _____	Phone: _____
Email Address: _____	
Club Executive Title/role: _____	
Voting delegate? Yes <input type="radio"/>	Registration choice: Business Package, \$55 <input type="radio"/>
No <input type="radio"/>	Celebration Package, \$100 <input type="radio"/>
	Dinner only, \$65 <input type="radio"/>
Please indicate if you are a vegetarian, vegan, have allergies or require other special dietary needs: _____	

  

Delegate: _____	Phone: _____
Email Address: _____	
Club Executive Title/role: _____	
Voting delegate? Yes <input type="radio"/>	Registration choice: Business Package, \$55 <input type="radio"/>
No <input type="radio"/>	Celebration Package, \$100 <input type="radio"/>
	Dinner only, \$65 <input type="radio"/>
Please indicate if you are a vegetarian, vegan, have allergies or require other special dietary needs: _____	

Registrations can be mailed, fax or emailed to the OSSA business office and are due by May 10th, 2013.

**No refunds for cancellations received after May 10<sup>th</sup>.**



#### [Quality Hotel](#)

1011 Bloor Street East  
Oshawa, ON, L1H 7K6

Ph: 905-576-5101

Fax: 905-576-3296

Toll Free Reservations: (877) 398-9252

Anyone wishing to stay at the Quality Inn can contact the hotel at for reservations at 1-877-398-9252. Quote the reservation code "Ontario Speed Skating Conference" for a room rate of \$94.00 per night for single or double rooms.

***Reservations must be made by April 25<sup>th</sup>, 2013.***

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**ONTARIO SPEED SKATING ASSOCIATION**

**2013 ANNUAL GENERAL MEETING**

**Delegate Registration Form Continued – required by May 10<sup>th</sup>, 2013**

Delegate: _____	Phone: _____
Email Address: _____	
Club Executive Title/role: _____	
Voting delegate? Yes <input type="radio"/>	Registration choice: Business Package, \$55 <input type="radio"/>
No <input type="radio"/>	Celebration Package, \$100 <input type="radio"/>
	Dinner only, \$65 <input type="radio"/>
Please indicate if you are a vegetarian, vegan, have allergies or require other special dietary needs: _____	
Delegate: _____	Phone: _____
Email Address: _____	
Club Executive Title/role: _____	
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**No refunds for cancellations received after May 10<sup>th</sup>.**