



March 11, 2014

To: OSSA Clubs and Members
Re: Notice of AGM and Club responsibilities

In accordance with By-Law No. 4 of the Ontario Speed Skating Association, and directed by the President of the Association, Patti Pokol, this notice is to inform you of the upcoming Annual General Meeting scheduled for May 24, 2014 at Quality Hotel and Conference Centre, Oshawa, Ontario. The purpose of the AGM is outlined in Article 6.04.3 and it is advised that you review the By-Law in advance of the meeting. Subject to Article 7, each club will have one voting delegate for every fifty (50) registered members or part thereof. The final number of voting delegates allowed per club, as of February 1st, has been prepared and posted on February 28th. An updated and final number of voting delegates as of April 1st will be available shortly. Please note Article 7.01.6 states that a voting delegate is entitled to one vote, which must be exercised personally and not by proxy.

The following Director positions are all to be elected at this meeting;
Director and Vice President Finance and Administration,
Director and Vice President Development,
Director and Vice President Coaching and Officiating.

The two current Board volunteers – Graham Wilkins, Vice President Finance and Administration and Blake Morrison, Vice President Development have confirmed that they are willing to serve for another term. The position of Vice President Coaches and Officials is currently vacant.

We are accepting nominations for the Board positions mentioned above until April 25th. Anyone interested in running for a board position must fill out the Board of Directors nomination form and return it to the OSSA office by this date. It can be sent via e-mail; all forms received will be acknowledged. A list of nominees approved by the Nominations Committee will be posted on the [OSSA 2014 AGM page](#) by April 30th. We are also accepting nominations for all committee positions. Anyone interested in serving on an OSSA committee in 2014-2015 is invited to send us a volunteer form by email by April 25th, 2014. These forms can be found on the [OSSA 2014 AGM page](#).

Please ensure the delegate registration form is returned by May 9th, 2014. **There will be no refunds for cancellations received after this date.** Further information, including the AGM report, meeting agenda and weekend schedule will be provided in early May.

See you in Oshawa!

A handwritten signature in cursive script that reads "Hannah Juneau".

Hannah Juneau
Manager, Administrative Programs

ONTARIO SPEED SKATING ASSOCIATION

2014 ANNUAL GENERAL MEETING

2013 – 2014 Club Membership as it pertains to AGM votes

(as of March 31st, 2014)

Club	Membership	Special Event Members	Total Members for AGM	Number of votes per club
Barrie	68	0	68	2
Brampton	70	0	70	2
Cambridge	151	0	151	4
Clarington	37	0	37	1
Durham	41	0	41	1
Gloucester	153	5	158	4
Golden Horseshoe	22	0	22	1
Hamilton	70	0	70	2
Kawartha	68	0	68	2
King	39	38	77	1
Kingston	101	10	111	3
Kitchener-Waterloo	217	0	217	5
Lakefield	20	0	20	1
London	71	0	71	2
Markham	125	0	125	3
Milton	64	0	64	2
Newmarket	64	0	64	2
Niagara	0	0	0	0
Oakville	154	0	154	4
Ottawa	245	0	245	5
Portland	1	9	10	0
Quinte	80	0	80	2
Sault Ste. Marie	26	0	26	1
St. Lawrence	77	0	77	2
Sudbury	28	0	28	1
Thunder Bay	13	0	13	1
Toronto	201	0	201	5
Totals	2206	62	2268	58

NOTES:

- By-Law 7.01.2: Clubs in existence for less than two complete years with five members registered as Ordinary Members of the Association have one vote.
- By-Law 7.01.3: An Affiliated Club which has been in existence for a period of more than two (2) complete years must have at least ten (10) members who are registered as Ordinary Members of the Association in good standing during the fiscal year of the Association in order for the such Members to be entitled to one (1) Voting Delegate at any Meeting of Members.

PO Box 1179 Memorial Hall 2 Queen St. 2nd Floor Lakefield, ON K0L 2H0

Tel: 705-652-9490 Fax: 705-652-1227

www.ontariospeedskating.ca

ONTARIO SPEED SKATING ASSOCIATION

2014 ANNUAL GENERAL MEETING

- Special event members are not included in club totals for calculating number of club votes at the OSSA AGM. They are not considered Ordinary Members of the Association

If there are any errors with this table please notify OSSA as soon as possible.

Final number of votes per club will be determined by number of registered members as of April 1st, 2014.

ONTARIO SPEED SKATING ASSOCIATION

2014 ANNUAL GENERAL MEETING

Delegate Registration Form – required by May 9th, 2014

Club: _____

Delegate: _____	Phone: _____
Email Address: _____	
Club Executive Title/role: _____	
Voting delegate? Yes <input type="radio"/>	Registration \$70/person <input type="radio"/>
No <input type="radio"/>	
Please indicate if you are a vegetarian, vegan, have allergies or require other special dietary needs: _____	
Will you be attending the President's Reception on Friday May 23 rd from 7pm – 10pm at the hotel? YES NO <input type="radio"/>	

Delegate: _____	Phone: _____
Email Address: _____	
Club Executive Title/role: _____	
Voting delegate? Yes <input type="radio"/>	Registration \$70/person <input type="radio"/>
No <input type="radio"/>	
Please indicate if you are a vegetarian, vegan, have allergies or require other special dietary needs: _____	
Will you be attending the President's Reception on Friday May 23 rd from 7pm – 10pm at the hotel? YES NO <input type="radio"/>	

Registrations can be emailed to ossa@ontariospeedskating.ca and are due by May 9th, 2014.

No refunds for cancellations received after May 9th.



[Quality Hotel](#)

1011 Bloor Street East
Oshawa, ON, L1H 7K6
Ph: 905-576-5101
Fax: 905-576-3296

Toll Free Reservations: (877) 398-9252

Anyone wishing to stay at the Quality Inn can contact the hotel for reservations at 1-877-398-9252. Quote the reservation code "Ontario Speed Skating Conference" for a room rate of \$102.00 per night for single or double rooms. **Reservations must be made by April 30th, 2014.**

ONTARIO SPEED SKATING ASSOCIATION

2014 ANNUAL GENERAL MEETING

Delegate Registration Form Continued – required by May 9th, 2014

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Club Executive Title/role: _____	
Voting delegate? Yes <input type="radio"/>	Registration \$70/person <input type="radio"/>
No <input type="radio"/>	
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