



Ontario Speed Skating Association
Minutes of the Annual General Meeting held May 24, 2014
at Quality Hotel and Conference Centre, Oshawa, Ontario
Hereinafter cited as AGM-14

1. Welcome

At 9:00am on Saturday May 24, 2014, Michael Cvitkovic, Consultant, welcomed delegates to the Ontario Speed Skating Association's (OSSA) 2014 Annual General Meeting and called the meeting to order.

2. Confirmation of Delegates

A roll call was conducted of the members and voting delegates present by Michael Cvitkovic. There were fifty-two (52) voting club delegates and three (3) voting directors for a total of fifty-five (55) votes. Twenty-eight (28) votes were needed to have a majority on any subsequent votes.

3. Agenda

MOTION AGM-14-01: Moved by, Don Clarke seconded by Emma O'Donnell, that the agenda be amended to move the Technical Committee Report to follow the President's Report previously distributed and printed on page five of the reports package for the 2013 OSSA Annual General Meeting be approved.

Motion Carried.

4. Minutes – 2013 OSSA Annual General Meeting

MOTION AGM-14-02: Moved by Stephen Arnold, seconded by Laurel Rockwell that the minutes of the 2013 OSSA Annual General Meeting held on May 24-25, 2013 be accepted.

Discussion:

- Look into when the survey monkey was sent to the clubs for them to vote on the Auditors
- Amend minutes to include a note that Niagara club requires assistance from OSSA.
- Change 2/3 to 34 not 26
- Change XX on page 15 section 13. Elections 34
- Has a motion to adjourn taken place?
- That a notation is included that references the meeting was adjourned by the fact that the delegates cleared the room therefore no quorum present.

Motion Carried with amendments.

5. President's Report as presented by Patti Pokol

- Happy with the turn-out by the clubs.
- Only 4 clubs not present at the AGM.
- Looking forward to developing stability over the next few months and years.
- Looking to grow the board with new members so they can continue to service the clubs based on their needs.
- Calls upon Barbara Lyon-Stewart to say a few words from the Ministry Tourism, Culture and Sport.
- She is making this presentation available to all Provincial Sport Organizations in order to provide the opportunities that are available to PSO's.
- She thanks all the staff and volunteers for their work in speed skating.
- Discusses the background of the LTAD and the process the Government put in place to ensure that the Sport Organizations were LTAD compliant.
- Sport Canada made it a requirement for any PSO who were to receive funding that they be LTAD compliant.
- Quest for Gold funding in Ontario has made significant contributions to the funding accessed by Ontario athletes.
- Ministry contributes \$10 million a year in the Quest for Gold program.
- Now working with the Canadian Sport Institutes and a new facility is being built in Scarborough.
- Community Development Fund grants are now available both for PSO's and regions.
- International Sport Hosting programs; funds are available that are to be used for hosting international competitions in Ontario.
- High Performance Management Program – this program is the first step in becoming eligible to apply for high performance



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funding dollars from the province.

- Sport Priority Funding – no longer based on the size of the organization. Applications up to \$100,000 per year. Outcome is good through the tracking of the Quest for Gold program. Ontario's representation on National Teams is the highest it's ever been.
- There are 17 sports that have been targeted by the intake program, if the ministry sees they are a good investment for the future, then the NSO receives money as well.
- They are investing in training centres across the country so that kids do not have to move locations to train at a higher level.
- Pan Am Games are a great investment for the province as they have more sports than any other multisport games. Loads of facilities and cultural influence.
- Team sports cannot be treated the same way as individual team sports.
- System alignment needs to be in place that everyone understands and supports – Club – PSO – NSO
- Message has been received loud and clear from the clubs that the volunteers are burning out; we need to create depth within our clubs to ensure that we don't lose people to burning out.
- If a club/province does not meet the minimum requirements outlined in your agreement, then the funds will be held back. Funds will only go to sport organizations that are true partners with the Province.
- Need an operational / strategic plan – this is mandatory, not an option.
- Clubs hold the power because they have the votes.
- Far too much conflict of interest in all levels of sport across the country.
- All of the opportunities that Barbara Lyon-Stewart has outlined are available to OSSA and their Clubs; it's up to us to capitalize on them.

Discussion:

- How do we build the trust? What do you think we should do?
- Answer – when you vote in a board, you need to have faith that they will do their job. Don't bog them down with all the little requests and questions. A clear mandate will help provide the answers that the members are looking for. A clear contract that every club in this association that you abide by the code of conduct; one for athletes, coaches, officials, volunteers, Board members). If you don't abide, then disciplinary action can take place.
- With small groups, how do you handle conflict of interest situations?
- Answer – You want make sure you have a balance of business, insurance, risk manager and finance people, not just parents or coaches. It should also be clearly noted in the minutes that the individual who has the conflict of interest, declares it and they leave the room when it goes to a vote.

6. Technical Report as presented by Emma O'Donnell, VP Technical Committee

- Michael welcomes Ian Moss, CEO of Speed Skating Canada.
- Ian emphasises that SSC is only as strong as its members. SSC reminds him of rowing due to our structure, but the people are different.
- He has been to several Provincial AGM's and appreciates all the work that all of the administrators and volunteers put forth to grow the sport.
- SSC has the responsibility for the high performance program. Sochi had some successes, but historically, this is not what speed skating is capable of, we have higher potential than that.
- SSC funding will be cut by OTP.
- SSC is assessed every 4 years by the Government and funding cuts are anticipated based on high performance credentials.
- NCCP is moving forward led by Mike Rivet. Comp Dev curriculum level is in the first stages of development.
- Janice Dawson is the manager of Coaching Development and a great resource.
- SIMEC committee drives research and policy for the safety; looking to include best practices on our website. SSC will distribute this information to the Branches through the website.
- SSC's strategic plan includes an objective of retention to save 1% of members each year.



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- Club safety initiatives – gave out grants across the country; 3 to Ontario. Want to try and keep providing this type of grant to help ensure pads are up to date.
- Down the road, there may be the opportunity to create a high performance centre in Ontario.

Discussion: No discussion.

Emma O'Donnell

- All items mentioned come from the revised Technical Bulletin
- 1 email with comments from each club are permitted until June 4th
- Some highlights include:
- Changes to the racing groups
- Align our racing groups with SSC's
- Meet attendance requirements – must attend 3 out of 4 meets in order to attend the Provincial A Championship. Have 1 free absence to use. Plan to go to all meets in case something comes up and you can't make one.
- It is clearly laid out which competitions you can get a bye for. There is a concussion policy built into the byes. OSSA has adopted SSC's concussion policy.
- If you made the time standard, you can be put on a list to be called up to compete. If you want to skate in the meet, you need to register in advance; only when a spot has been confirmed will your registration be processed.
- New awards, meant to reward people for consistently attending meets. Top group of each member category can accumulate points. These rules are outlined in the appendices of the Technical Bulletin.
- Doing the 3000m points race more often so kids get experience doing it as it is skated at Canada Winter Games and Canada East. As well as the 1500m Super Final.
- A separate Canada Winter Games bulletin to come out in the summer to provide the necessary details.
- Slight distance changes at Provincial C.
- No relays at provincial meets or provincial championships.
- Tie breaker is fastest 400m time.
- Time standards for out of province skaters.

Discussion:

- Comment about how athletes attending the CWG will be skating relays so they will need to have an opportunity to practice them in advance of the games.
- Typo – 13-14 season needs to be fixed.
- Calling up skaters – are called up based on ranking times.
- Page 14 – ranking numbers (boys 1-14) and girls (1-10)
- Time standards for call ups and provincial series – are you using them for the regular provincial skaters? Time standards will apply to those skaters as well.
- Like the changes, but would appreciate transparency on how the suggested changes from the clubs are incorporated into the revised technical bulletin document.
- Suggested to include a tracked change documents.
- Can it be considered when we go to ability meets to make it possible to medal/ribbon the girls separate from the boys so we can acknowledge their achievements? Clubs can do as they wish with the awards.
- What level of officials needs to be present in order for records to be valid?
- No records at Provincial B Championship

7. Marketing Report as presented by Perry Lo, VP Marketing

Refers to pre-circulated report, are there any questions?

Discussion:



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- If there is going to be a change to the OSSA logo, both disciplines should be included in the logo.
- Is there going to be a sponsor for the apparel for the Canada Winter Games? The number should be changed to reflect the number of athletes attending the CWG (15).
- Web traffic / monitoring – is there anything that you are looking for on web promotion?
- Answer – this is one area that the Marketing Committee is going to look at. Right now website is being managed by staff. What can we do with our current system and what can we do better?
- SSC is doing a workshop at their AGM where the branches will discuss coordinating branding and marketing
- Perry recognizes the members of the Marketing Committee.
- Perry thanks members of the Cambridge and Newmarket clubs for assisting with the development of the brochure.
- Has asked from the members to put forth any potential contacts they would have related to the sponsorship areas that the committee is going after.
- We need to market our sport and do a much better job.
- Comment about how great it is to see such a large group of individuals dedicated to marketing our sport.

8. Coaches and Officials Report

Please refer to written reports provided in the AGM Manual by Cindy Van Lierop and Ron Richards.
Any discussion points, please direct to Cindy and Ron directly.

9. Vice President Finance and Administration Report as presented by Graham Wilkins

a) Approval of 2013-2014 DRAFT Audited Statements

- Graham provides an overview of the draft audited financial statements
- The book value of the Inventory count is at \$40,000 which did not need to be written down any further.
- Spent less on salary due to the Executive Director being on maternity leave.
- We've been doing a really good job of keeping track of our expenses incurred by athletes and coaches travelling to meets.

Discussion:

- Recollection was that at the 2013 AGM was a year we broke even; but these financial statements indicate a \$47,000 deficit. This discrepancy comes from the written off merchandise.
- Can we do something where that inventory goes on consignment to the clubs so it can be unloaded? The inventory that is remaining is picked over and are expensive pieces, not the stuff that the average member would want.
- Marketing committee is going to look at how to monetize the inventory and unload it.
- Sarah speaks to the inventory and mentions that there is not that much left and not stuff that people would generally want; odd sizes and outdated technology in the boots etc.
- Suggestion is to get rid of it; it's a soft number on our budget sheet.
- Audited financial statements say draft until they are approved by the membership.
- Why are the memberships showing a slight increase but our membership revenues are showing a decrease? The answer is that due to subsidized family memberships and increasing special event members
- Should we be changing how we track our money so that we can better show the Government how it is being spent so that it aligns with the government priorities and objectives?
- Answer: Government doesn't think this is a wise use of our time, but rather focuses on our Base Funding Report. Just show how the money is taken in and spent.

MOTION AGM-14-03: Moved by Marg Oliveira, seconded by Perry Lo that the 2013-2014 Draft Audited Financial Statements be



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accepted.

Motion Carried.

b) Approval of Auditor for 2014-2015

MOTION AGM-14-04: Moved by Graham Wilkins, seconded by Mike Murray to accept Clarke Henning LLP as the auditors for the 2014-2015 season..

Motion Carried.

c) Proposed Amendments

MOTION AGM-14-05: Moved by Kate Lee, seconded by Don Clarke to approve Amendment #1; clerical changes in By-Laws 1.02, 5.01, 11.02, 11.04, 14.02 found in Appendix 1.

Motion Carried.

MOTION AGM-14-06: Moved by Dennis Vogt, seconded by Kelly Schmidtke to approve Amendment #2; clerical changes in By-Law No. 7 Cover Page and 21.0 found in Appendix 1.

Motion Carried.

MOTION AGM-14-07: Moved by Marg Oliveira, seconded by Mark Miyasaki to approve Amendment #3; add "sent electronically" in By-Law 6.07.02(b) found in Appendix 1.

Friendly Amendment – "if the Member is..., or if served personally on **the** Member."

Motion Carried.

MOTION AGM-14-08: Moved by Don Clarke, seconded by Doug Flynn to approve Amendment #4; "The Board shall consist of six (6) individuals. The size of the Board may be increased or decreased by Special Resolution" found in Appendix 1.

Amendment: "The Board shall consist of six (6) **positions**. The size of the Board may be increased or decreased by Special Resolution".

MOTION AGM-14-09: Moved by Don Verhage to accept amendment as amended and written above.

Motion Carried.

MOTION AGM-14-10: Moved by Emma O'Donnell, seconded by Josee Letarte to approve Amendment #5; change the titles of the Board of Directors positions in By-Law 9.03.02 found in Appendix 1.

Motion Carried.

MOTION AGM-14-11: Moved by James Fraser, seconded by Doug Flynn to approve Amendment #6; to approve the name changes in the VP portfolios in By-Law 9.03.1 found in Appendix 1.

Motion Carried.

MOTION AGM-14-12: Moved by Perry Lo, seconded by Josee Letarte to approve Amendment #7; clerical changes to include commas



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and to update portfolio names in By-Law 11 found in Appendix 1.
Motion Carried.

MOTION AGM-14-13: Moved by Emma O'Donnell, seconded by James Fraser to approve Amendment #8 as amended; to change name of VP Technical Programs Administration to VP Sport Development in By-Laws 12.04.1, 12.04.2 and 12.04.4 found in Appendix 1.

Friendly Amendment – 12.04.4 “The election of the...and at such place as the **Vice President Sport Development** shall determine...”.

Motion Carried.

MOTION AGM-14-14: Moved by Desmond Preudhomme, seconded by James Fraser to approve Proposed Amendment #9 as amended; changes to Annex B3 found in Appendix 1.

Friendly Amendment – “Genders **and/or** age groups must not be combined. **This policy does not apply to the Master’s age classes.** Refer to Technical Bulletin for additional details.”

“Any competitor who equals an existing **record** shall receive recognition for that time.

Motion Carried.

10 Statistician’s Report as presented by Sarah Leslie

- Started tracking numbers and trending
- Injury reports – thanks to the clubs who have submitted these. Graph in AGM Manual are outdated as 8 more forms showed up in the past two weeks once this document had already been created.
- Approval of the records – does not include the masters records skated at the Masters International.
- Matthew Freitag is a member of the Ottawa club not Kingston, so this change will be made.

MOTION AGM-14-15: Moved by Ron Richards, seconded by Kate Lee to accept the records as presented.

Other items for discussion:

- Updating club registration forms for meets – new skaters only need times listed. Returning skaters times are taken from Ranking List.
- Updated forms for host clubs.
- Officials scheduled from host club.
- Ranking List will be posted in minutes.
- Result List for Long Track.
- Club registrars – share the paperwork with coaches attending meets.
- Equipment – loose ankle protectors, round blade tips.
- Coaching courses open for registration. Get delegates registered for the Intro to Comp course no later than May 30th.
- Competition calendar – is constantly changing. Provincial C Championship confirmed for London March 21st and 22nd.
- Updating the forms for meets, is it possible to have multiple sections to register skaters on one form?
- CWG trials are Friday, Saturday, Sunday, a 3 day event, not 2
- Demographic is showing a drop off in certain age categories – refer to Technical Committee

11. Approval of Club Reports

Discussion:
No discussion.



12. New Business

a) Budget for 2014 – 2015

Graham calls for a moment of silence to remember Joyce Leggatt and Roger Buxton who both passed away this past year.

- Graham reviews the budget.

Discussion:

- Page 3, line 53 Auditors Fee is missing from the Actual column. Will be amended now that we have received the audited financial statements.
- Bank charges and interest were not aligned – this is because we had to run the association on borrowed funds until the government money came in.
- Marketing budget – is the revenue anticipated from the inventory too high given that the products are not that desirable? Perry has budgeted \$5000 in his report to give merchandise to the clubs.
- Line item 5572, page 6 Newsletter budget, is also included in the marketing budget.
- Page 5, item 5290 other technical expenses – the entries that are made for our skaters that are outside of Ontario. We collect the funds from them and then pay the host club.

b) Declaration of the fee structure

- The fee increase that is happening this year is just a confirmation of the fees that were proposed 2 years ago by SSC. This information is found in the OSSA Information Manual.

c) High Performance Management Program (HPMP)

- A huge project undertaken this year.
- Canadian Sport Institute – Ontario & Dr. Peter Davis
- Focus on 1 format (short track).
- 4 Pillars for High Performance: Athlete Development, Coach and Official Development, Communications, High Quality Training and Competition Environment
- Competition structure across the country is changing and Ontario is falling behind.
- We need to get a provincial coach, who will work with our clubs and go to meets.
- The HPMP addresses the gaps that are developing amongst the provinces.

d) Sport Priority Funding (SPF)

- Annual funding that used to be \$30,000 but this year it is available at \$100,000 – must be used in either Capacity or Excellence stream; OSSA's application has been put forth under the Capacity stream for 2 years to strengthen OSSA's infrastructure.
- OSSA chose Capacity because it addresses these areas; Governance (Risk Management), Accountability, Consistency, Alignment and Foundation for Growth.
- Club Excellence – Governance
- Application has been submitted and we should find out in the fall if we were successful.

Discussion:

- Clubs believe that many of the clubs are strong and in fact, are the strength of the OSSA. So why is it that OSSA is trying to decide what is going to make the clubs strong? Why have they not been consulted in this process?
- Answer – feedback from the clubs over the past few years has been collected and used in the application that was put forth.
- Club Excellence will eventually be a mandated program from the Province, so OSSA's intends to get the clubs
- We have to be conscious of what we are all doing; that we do this for the kids. So if it involves dealing with this project now and putting forth the effort, then we need to do this as there is a lot of funding on the line.



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13. Elections

The number of votes was 52 club delegates and 3 Director votes for a total of fifty-five (55) votes. Twenty-nine (28) votes were needed to have a majority on any subsequent votes. Note this is a two-thirds majority.

Slate of candidates presented:

Vice President Finance & Administration (two year term): Graham Wilkins

Vice President Athlete Development (two year term): Blake Morrison

Both candidates were acclaimed.

Patti speaks to the Director of Education position that is vacant and how crucial it is that it be filled. OSSA will circulate the job description and nomination form to the members and will leave this open until June 9th, for Clubs to submit nominations.

OSSA will receive a report from the Ministry for an overview of the answers that the clubs responded to Barbara's questionnaire.

MOTION AGM-14-16: Moved by Dennis Vogt that the meeting be adjourned at 15:10.



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Attendees – OSSA Annual General Meeting

First	Last	Club	Title	Vote
Mike	Allen	Barrie	President	1
John	Ambrose	St. Lawrence	President	1
Stephen	Arnold	Kingston	Treasurer	1
Kelly	Ball	Kingston	Head Coach	1
Simon	Barker	Kawartha	President	1
Nick	Beck	Markham	Equipment Manager	1
Marc	Besner	St. Lawrence	Coach	1
Sarah	Beynon	Barrie	Vice President	1
Ron	Blackwell	Markham	Head Coach	1
Cam	Boyd	Toronto	High Performance Coach	1
Marion	Chase	Ottawa	Chief Recorder	1
Scott	Cooper	Ministry T, C, S	Quest for Gold	0
Michael	Cvitkovic	OSSA	Consultant	0
Don	Clarke	KW Sertoma	Director	1
Dave	Clements	Quinte	Director	1
Laura	Crack	OSSA	Athlete Rep	0
Kent	Cunnington	London	President	1
Jacqueline	Deschenes	OSSA	Executive Director	0
Paul	Emblin	Milton	President	1
Peter	Fergusson	London	Secretary	1
Doug	Flynn	KW Sertoma	President	1
James	Fraser	Kingston	President	1
Jennifer	Gemmell	Ottawa	Revenue & Fundraising Coordinator	1
Doug	Gibbons	KW Sertoma	Director	1
Stephen	Glos	Cambridge	Board Member	1
Les	Goldberg	Newmarket	Executive Board Member	1
Ray	Himbeault	Toronto	Club Member	1
Tim	Howell	Milton	Vice President	1
Jean	Hurtubise	Gloucester	Vice President	1
Hannah	Juneau	OSSA	Manager, Administrative Programs	0
Dirk	Kassenaar	Toronto	Director at Large	1
Debby	Langridge	KW Sertoma	Director	1
Jack	Lapum	Kawartha	Head Coach	1
Kate	Lee	Brampton	Registrar	1
Sarah	Leslie	OSSA	Manager, Sport Programs	0
Josee	Letarte	Toronto	Treasurer	1



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First	Last	Club	Title	Vote
Lisa	Liew	Markham	President	1
Perry	Lo	OSSA	VP Marketing	1
Barbara	Lyon-Stewart	Ministry T, C, S		0
Sandra	MacClennan	Sault Ste. Marie	President	1
Anne-Marie	Malcolm	Brampton	President	1
Colin	McAnuff	Oakville	Parent / Club Member	1
Paula	McConvey	Barrie	Coach	0
Joanne	Michaud-Parent	Gloucester	Member at Large	1
Neil	Mitchell	Newmarket	Technical Committee Member	0
Mark	Miyasaki	Cambridge	President	1
Ian	Moss	SSC	CEO	0
Mike	Murray	Hamilton	President	1
Emma	O'Donnell	OSSA	VP Technical	1
Mark	O'Donnell	Oakville	President	1
Matt	O'Donnell	Oakville	Coach	1
Marg	Oliveira	Cambridge	Coach	1
Jesse	Pauley	Ottawa	Coach	1
Celeste	Peixe-Bouma	Ottawa	President	1
Patti	Pokol	OSSA	President	0
Desmond	Preudhomme	Toronto	President	1
Ron	Richards	Clarington	President	1
Laurel	Rockwell	Gloucester	President	1
Kelly	Schmidtke	KW Sertoma	Director	1
Diane	Simpson	Newmarket	President	1
George	Simpson	Newmarket	Media Relations	0
James	Simpson	Newmarket	Skater & Official	0
Peter	Skov	Oakville	Coach	1
Sue	Townley	Ottawa	Oval Manager	0
Mariska	Vergeer	Cambridge	General Manager	1
Don	Verhage	Quinte	President	1
Dennis	Vogt	Gloucester	Registrar	1
Graham	Wilkins	OSSA	VP Finance and Administration	1
Richard	Young	Ottawa	Technical Director	1



APPENDIX A – PROPOSED AMENDMENTS

OSSA REGULATIONS AMENDMENT FORM #1

DOCUMENT TO BE AMENDED (i.e. By-law): BY-LAWS	
SECTION HEADING: VARIOUS	REGULATION #: various see below
TITLE: CLERICAL CHANGES	
EXISTING REGULATION (EXACT WORDING)	
1.02 / Pg. 2 Board of directors (last line). 5.01 / Pg. 6 5.01(c) subsections (i) and (ii) not indented. 11.02 / Pg. 13 <u>no</u> period at end of sub-clause. 11.04 / Pg. 14 <i>“The Secretary shall”</i> the subsequent subclauses, currently stated as (d) through (j), 14.02 / Pg. 18 extra spacing within content of clause.	
PROPOSED AMENDMENT (EXACT WORDING)	
1.02 / Pg. 2 <u>Clerical change</u> : capitalize “D” in Board of Directors (last line). 5.01 / Pg. 6 <u>Clerical change</u> : 5.01(c) subsections (i) and (ii) should be indented. 11.02 / Pg. 13 <u>Clerical change</u> : 11.02.2 insert period at end of sub-clause. 11.04 / Pg. 14 <u>Clerical change</u> : 11.04.5 insert colon <i>“The Secretary shall:”</i> <u>Clerical change</u> : 11.04.05(c) the subsequent subclauses, currently stated as (d) through (j), to be second indented under subclause (c). 14.02 / Pg. 18 <u>Clerical change</u> : delete extra spacing within content of clause.	
RATIONALE	
Clerical changes to correct punctuation and formatting	
DATE SUBMITTED: March 31 st , 2014	SUBMITTED BY: The Board of Directors
DATE OF LAST REVISION:	
PROPOSALS TO CHANGE THE BY-LAW MUST BE SUBMITTED TO THE OSSA OFFICE NO LATER THAN 60 DAYS PRIOR TO THE AGM AND WILL BE POSTED NO LESS THAN 21 DAYS PRIOR. (Administrative Regulations - Article A3)	



OSSA REGULATIONS AMENDMENT FORM #2

DOCUMENT TO BE AMENDED (i.e. By-law): By-Law	
SECTION HEADING: Cover Page & Repeal of By-Law	REGULATION #:: Cover Page, & 21.0
TITLE:	
EXISTING REGULATION (EXACT WORDING)	
Cover Page By-Law No. 7, Updated May 27, 2012 <p style="text-align: center;">“Please note, changes to the By-Law, adopted in May 2012, are highlighted in red and underlined.”</p> 21.0 / Pg. 20 <p style="text-align: center;"><i>“By-Law Number 6 is revoked on the coming into effect of this By-Law Number 7 (May 27, 2012).”</i></p>	
PROPOSED AMENDMENT (EXACT WORDING)	
Cover Page	<p><u>Clerical change</u>: Reflect the new update date and the “Please Note” regarding highlighted areas throughout the by-laws. “By-Law No. 8” “Updated May 24, 2014” “Please note, changes to the By-Law, adopted in May 2014, are highlighted in red and underlined.”</p>
21.0 / Pg. 20	<p><u>Clerical change</u>: insert 21.07 to be reflective of By-Law No. 8. <i>“By-Law Number 7 is revoked on the coming into effect of this By-Law Number 8 (May 24, 2014).”</i></p>
RATIONALE	
Clerical change to reflect current date and by-laws #	
DATE SUBMITTED: March 31 st , 2014	SUBMITTED BY: Board of Directors
DATE OF LAST REVISION:	
PROPOSALS TO CHANGE THE BY-LAW MUST BE SUBMITTED TO THE OSSA OFFICE NO LATER THAN 60 DAYS PRIOR TO THE AGM AND WILL BE POSTED NO LESS THAN 21 DAYS PRIOR. (Administrative Regulations - Article A3)	



ANNEX A7: OSSA REGULATIONS AMENDMENT #3

DOCUMENT TO BE AMENDED (i.e. By-law): BY-LAW	
SECTION HEADING: Meeting Of Members & Voting Delegates	REGULATION #:6.07.02(b)
TITLE:	
EXISTING REGULATION (EXACT WORDING)	
(b) if the Member is at least eighteen (18) years of age, if sent in writing or sent by facsimile transmission to the Member at his/her last known address as shown on the books of the Association, or if served personally on the Member.	
PROPOSED AMENDMENT (EXACT WORDING)	
(b) "if the Member is at least eighteen (18) years of age, if sent in writing, sent by facsimile transmission or sent electronically, to the Member at his/her last known address as shown on the books of the Association, or if served personally on Member."	
RATIONALE	
Add to words "sent electronically" as this is considered an acceptable form of communication.	
DATE SUBMITTED: March 31st, 2014	SUBMITTED BY: Board of Directors
DATE OF LAST REVISION:	
PROPOSALS TO CHANGE THE BY-LAW MUST BE SUBMITTED TO THE OSSA OFFICE NO LATER THAN 60 DAYS PRIOR TO THE AGM AND WILL BE POSTED NO LESS THAN 21 DAYS PRIOR. (Administrative Regulations - Article A3)	



ANNEX A7: OSSA REGULATIONS AMENDMENT #4

DOCUMENT TO BE AMENDED (i.e. By-law): BY-LAWS	
SECTION HEADING: DIRECTORS	REGULATION #:8.04
TITLE:	
EXISTING REGULATION (EXACT WORDING)	
The Board shall consist of five (5) individuals. The size of the Board may be increased or decreased by Special Resolution.	
PROPOSED AMENDMENT (EXACT WORDING)	
The Board shall consist of six (6) individuals. The size of the Board may be increased or decreased by Special Resolution.	
RATIONALE	
Despite the by-law currently stating differently, there are six (6) board positions as per by-laws 9.03.2.	
DATE SUBMITTED: March 31 st , 2014	SUBMITTED BY:
DATE OF LAST REVISION:	
PROPOSALS TO CHANGE THE BY-LAW MUST BE SUBMITTED TO THE OSSA OFFICE NO LATER THAN 60 DAYS PRIOR TO THE AGM AND WILL BE POSTED NO LESS THAN 21 DAYS PRIOR. (Administrative Regulations - Article A3)	



ANNEX A7: OSSA REGULATIONS AMENDMENT #5

DOCUMENT TO BE AMENDED (i.e. By-law): BY-LAWS	
SECTION HEADING: ELECTION OF DIRECTORS	REGULATION #: 9.03.02
TITLE:	
EXISTING REGULATION (EXACT WORDING)	
<p>The Voting Delegates at the Annual Meeting shall elect by separate vote an Ordinary Member or Independent Member for each of the following six (6) positions:</p> <ul style="list-style-type: none"> (a) Director and President; (b) a Director and Vice President Administration and Finance; (c) a Director and Vice President Development; (d) a Director and Vice President Marketing; (e) a Director and Vice President Technical Programs Administration; (f) a Director and Vice President Coaching and Officiating 	
PROPOSED AMENDMENT (EXACT WORDING)	
<p>“The Voting Delegates at the Annual Meeting shall elect by separate vote an Ordinary Member or Independent Member for each of the following seven (6) positions:</p> <ul style="list-style-type: none"> a) Director and President b) a Director and Vice-President Administration and Finance c) a Director and Vice-President Athlete Development d) a Director and Vice-President Marketing & Communications e) a Director and Vice-President Sport Development f) a Director and Vice-President Education 	
RATIONALE	
To better align the functionality of the VP portfolios as part of the reorganization of the Board of Directors to better serve the membership.	
DATE SUBMITTED: March 31 st , 2014	SUBMITTED BY: Board of Directors
DATE OF LAST REVISION:	
PROPOSALS TO CHANGE THE BY-LAW MUST BE SUBMITTED TO THE OSSA OFFICE NO LATER THAN 60 DAYS PRIOR TO THE AGM AND WILL BE POSTED NO LESS THAN 21 DAYS PRIOR. (Administrative Regulations - Article A3)	



ANNEX A7: OSSA REGULATIONS AMENDMENT #6

DOCUMENT TO BE AMENDED (i.e. By-law): BY-LAWS	
SECTION HEADING: ELECTION OF DIRECTORS	REGULATION #: 9.03.1
TITLE:	
EXISTING REGULATION (EXACT WORDING)	
<p>The Voting Delegates at the Annual Meeting shall elect the Directors and officers of the Association save and except an individual who is ex officio a Director and save and except the Secretary of the Association. Directors are elected for a two-year term. In odd years, the President, the Vice President Technical Programs Administration and the Vice President Marketing are elected. In even years, the Vice President Administration and Finance, Vice President Coaching and Officiating and the Vice President Development are elected.</p>	
PROPOSED AMENDMENT (EXACT WORDING)	
<p>The Voting Delegates at the Annual Meeting shall elect the Directors and officers of the Association save and except an individual who is ex officio a Director and save and except the Secretary of the Association. Directors are elected for a two-year term. In odd years, the President, the Vice President Sport Development and the Vice President Marketing & Communication are elected. In even years, the Vice President Administration and Finance, Vice President Education and the Vice President Athlete Development are elected.</p>	
RATIONALE	
<p>To change to name of the VP portfolios in accordance with of the reorganization of the Board of Directors to better serve the membership.</p>	
DATE SUBMITTED: March 31 st , 2014	SUBMITTED BY: Board of Directors
DATE OF LAST REVISION:	
<p>PROPOSALS TO CHANGE THE BY-LAW MUST BE SUBMITTED TO THE OSSA OFFICE NO LATER THAN 60 DAYS PRIOR TO THE AGM AND WILL BE POSTED NO LESS THAN 21 DAYS PRIOR. (Administrative Regulations - Article A3)</p>	



Ontario Speed Skating Association
Minutes of the Annual General Meeting held May 24, 2014
at Quality Hotel and Conference Centre, Oshawa, Ontario
Hereinafter cited as AGM-14

ANNEX A7: OSSA REGULATIONS AMENDMENT #7

DOCUMENT TO BE AMENDED (i.e. By-law): BY-LAWS	
SECTION HEADING: Offices and Officers	REGULATION #: 11
TITLE:	
EXISTING REGULATION (EXACT WORDING)	
The offices of the Association shall be the following: President Secretary Vice President Administration and Finance Vice President Development Vice President Marketing Vice President Technical Programs Administration and any other office(s) which is approved and created by resolution of the Board from time to time.	
PROPOSED AMENDMENT (EXACT WORDING)	
The offices of the Association shall be the following: President, Secretary, Vice President Administration and Finance, Vice President Athlete Development, Vice President Marketing & Communication, Vice President Sport Development, VP President Education and any other office(s) which is approved and created by resolution of the Board from time to time.	
RATIONALE	
Clerical change: add commas after each office and to update portfolio names and to include VP Education (Coaching & Officiating pervious omitted).	
DATE SUBMITTED: March 31 st , 2014	SUBMITTED BY: Board of Directors
DATE OF LAST REVISION:	
PROPOSALS TO CHANGE THE BY-LAW MUST BE SUBMITTED TO THE OSSA OFFICE NO LATER THAN 60 DAYS PRIOR TO THE AGM AND WILL BE POSTED NO LESS THAN 21 DAYS PRIOR. (Administrative Regulations - Article A3)	



ANNEX A7: OSSA REGULATIONS AMENDMENT #8

DOCUMENT TO BE AMENDED (i.e. By-law): BY-LAW	
SECTION HEADING: COMMITTEES	REGULATION #:12.04.1 & 12.04.2 &12.04.4
TITLE:	
EXISTING REGULATION (EXACT WORDING)	
<p>12.04.1 The Technical Committee is composed of the Vice-President Technical Programs Administration, Vice-Chair Short Track,</p> <p>12.04.2 The Vice-Chair Short Track and Vice-Chair Long Track shall be an Ordinary member who is appointed by the Vice President Technical Programs and hold office from the termination of the meeting at which he/she is selected until the next Annual Meeting or until his/her successor is elected or appointed.</p> <p>12.04.4 The election of the Skaters' Representative for the ensuing year shall take place on such date and at such place as the Vice President Technical Programs Administration shall determine. The election shall be supervised by the Technical Committee.</p>	
PROPOSED AMENDMENT (EXACT WORDING)	
<p>12.04.1 The Technical Committee is composed of the Vice-President Sport Development, Vice-Chair Short Track, Vice-Chair Long Track, the Skater's Representatives and not more than an additional five (5) Ordinary Members of which the Official's Development and Coaches Development Committees shall nominate one member each respectively. The Vice President shall appoint the additional three (3) Ordinary Members to the Technical Committee.</p> <p>12.04.2 The Vice-Chair Short Track and Vice-Chair Long Track shall be an Ordinary member who is appointed by the Vice President Sport Development and hold office from the termination of the meeting at which he/she is selected until the next Annual Meeting or until his/her successor is elected or appointed.</p> <p>12.04.4 The election of the Skaters' Representatives for the ensuing year shall take place on such date and at such place as the Vice President Technical Sport Development shall determine. The election shall be supervised by the Technical Committee.</p>	
RATIONALE	
To change name of VP Technical Programs Administration to VP Sport Development	
DATE SUBMITTED: March 31 st , 2014	SUBMITTED BY: Board Of Directors
DATE OF LAST REVISION:	



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Hereinafter cited as AGM-14***

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ANNEX A7: OSSA REGULATIONS AMENDMENT #9
(EXCERPTED FROM INFORMATION MANUAL)

DOCUMENT TO BE AMENDED (i.e. By-law): Section B – Competition Regulations	
SECTION HEADING: Annex B3	REGULATION #:
TITLE: Conditions for Recognition of Ontario Records	
EXISTING REGULATION (EXACT WORDING)	
<p>ANNEX B3: CONDITIONS FOR RECOGNITION OF ONTARIO RECORDS</p> <p>The Record must be skated in Ontario.</p> <p>The meet must be sanctioned by OSSA and advertised a minimum of twenty (20) days before the event.</p> <p>The meet must be conducted according to OSSA Procedures and Regulations.</p> <p>The record must be applied for on the approved OSSA or SSC "Application for Record" Form and substantiated by the following documents:</p> <ul style="list-style-type: none"> a) The original or authorized photocopy of the time slip for the event showing the readings of a minimum of two (2) watches plus the official time and signed by the Chief Timer and Referee. b) The original or authorized photocopy of the Judge's slip for the event showing the order of placing and signed by the Chief Judge. c) A certificate from a qualified surveyor that the measurements of the track used for the event comply with the standard track measurements approved by the SSC, plus a diagram of the track. d) The program for the meet plus a full set of results. <p>If the existing record is broken by more than one (1) skater in the same competition, only the best time from the meet will be recognized.</p> <p>For new distances, the best time over the first season will be recognized as the established record.</p> <p>Any competitor who equals an existing shall receive recognition for that time.</p> <p>Note: In cases where a National record is established, meet co-ordinators are to forward the original documentation to SSC, and photocopies to the OSSA office.</p>	
PROPOSED AMENDMENT (EXACT WORDING)	



ANNEX B3: CONDITIONS FOR RECOGNITION OF ONTARIO RECORDS

The Record must be skated in Ontario.

Genders and age groups must not be combined. Master competitors may race against other master skaters and mixed gender. Refer to current Technical Bulletin for additional details.

The meet must be sanctioned by OSSA and advertised a minimum of twenty (20) days before the event.

The meet must be conducted according to OSSA Procedures and Regulations.

The record must be applied for on the approved OSSA or SSC "Application for Record" Form and substantiated by the following documents:

- a) The original or authorized photocopy of the time slip for the event showing the readings of a minimum of two (2) watches plus the official time and signed by the Chief Timer and Referee.
- b) The original or authorized photocopy of the Judge's slip for the event showing the order of placing and signed by the Chief Judge.
- c) A certificate from a qualified surveyor that the measurements of the track used for the event comply with the standard track measurements approved by the SSC, plus a diagram of the track.
- d) The program for the meet plus a full set of results.

If the existing record is broken by more than one (1) skater in the same competition, only the best time from the meet will be recognized.

For new distances, the best time over the first season will be recognized as the established record.

Any competitor who equals an existing shall receive recognition for that time.

Note: In cases where a National record is established, meet co-ordinators are to forward the original documentation to SSC, and photocopies to the OSSA office.

RATIONALE

More specific guidelines are required as the racing circuit continues to evolve.

DATE SUBMITTED: March 24th, 2014

SUBMITTED BY: Sarah Leslie

DATE OF LAST REVISION:

PROPOSALS TO CHANGE THE BY-LAW MUST BE SUBMITTED TO THE OSSA OFFICE NO LATER THAN 60 DAYS PRIOR TO THE AGM AND WILL BE POSTED NO LESS THAN 21 DAYS PRIOR. (Administrative Regulations - Article A3)