



St. James's Episcopal Church

1991 Massachusetts Avenue
Cambridge, MA 02140

NURSERY CARETAKER JOB DESCRIPTION

St. James's is a progressive, welcoming, and vibrant faith community of many races, cultures, national, political, socio-economic and theological backgrounds. We rejoice in our diversity as an expression of the beloved community and seek to value each individual as we also seek unity in Christ. We live out our faith through joy-filled worship and just engagement in the world for its transformation.

We welcome your application as we search for a new Nursery Caretaker.

Responsibilities:

- Supervise children, ages roughly one to eight, in the nursery on Sundays from 10:15 am – 12:15 pm.
- Engage children actively in safe, nurturing, and age-appropriate activities.
- Straighten, sanitize, and clean room before and after nursery time.
- Communicate with parents in welcoming, assuring, and informative fashion.
- Follow Safe Church guidelines including never being alone with any child at any time.

Qualifications:

- Must be at least 18 years of age.
- Must submit a written letter of application at time of interview.
- Must have experience with Nursery aged children.
- Must have valid references for former work with children.
- Must attend a Diocesan Safe Church Training within 3 months of start date.
- Preferably trained in First Aid.
- Preferably licensed by the Office for Children in Massachusetts.
- Complete a CORI check.

Compensation and Hours: This part-time position in the church nursery is every Sunday from 10:15am to 12:30 pm, in collaboration with church volunteers. The pay is \$50 per week.

Apply: Send resume and references to the Rev. Matthew Stewart at matt@stjames-cambridge.org