

Charlotte Islamic Academy Parent Teacher Organization Volunteer Information

Each year the PTO provides funds and volunteers for many programs and activities at Charlotte Islamic Academy that benefit students, teachers and staff. Volunteers are essential to the success of all of these programs. Opportunities exist for everyone whether you have a little or a lot of time to give. Please review this information packet and mark those areas of interest to you. Feel free to email me or any of the committee chairs if you would like more information about a particular volunteer need.

Volunteer opportunities are not limited to parents. If you know of grandparents, neighbors or coworkers that have some time to spare, please share a Volunteer Information packet with them. Extra copies are available in the school office.

What if you could help your child enjoy school more, get better grades, and reduce behavior problems at the same time? Reams of research has shown that regardless of parents' income and educational background, their involvement in education helps their kids do better in and out of school.

Parent involvement can be as simple as helping with math homework or reading a book together at bedtime. Going to parent-teacher conferences is important, but taking the family to the school spaghetti dinner makes a difference, too. More involvement is better. As long as your actions show that you value education, your child is likely to respond. Here are just a few of the reasons you should get involved in your child's education:

Higher grades. Kids whose parents are involved in their education get better grades and have higher test scores. And the more parents are involved, the more their children seem to benefit. A study of parents highly involved in the educational process showed that their children were more likely to improve in reading and math.

Better behavior. Kids develop better social skills and show improved behavior when their parents are involved at school. Studies have also shown that kids are less likely to skip school, less disruptive in class, and more likely to do their homework when their parents are involved. One study showed that when dads are highly involved in schools, their children enjoy school more and are less likely to be suspended, expelled, or required to repeat a grade.

Improved education. Research shows that parent involvement can help improve the quality of schools, raise teacher morale, and improve a school's reputation in the community. Involved parents gain the respect of teachers; as a result, teachers have higher expectations of their children. Involvement pays off in the long term, too: Children stay in school longer and are more likely to continue their education after high school.

Increased confidence. When students feel supported at home and school, they develop more positive attitudes about school, have more self-confidence, and place a higher priority on academic achievement. Children of involved parents are more likely to feel that they're accepted, included, and respected and at school.

Parents benefit, too. When parents become involved in their child's education, they become more comfortable in the school building, gain confidence in their parenting skills, and feel more capable of helping their children learn.

The **PTO** is extremely grateful for the time and energy you devote to enriching the lives of all of the children at *Charlotte Islamic Academy*. With Allah's help then with ours we're going to get the school to a higher level. We look forward working with you this year!

Amtul Ali

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VOLUNTEER SIGN UP SHEET

Parent Name(s): _____

Home Phone Number _____

Cell Phone Number _____

Address _____

E-mail Address _____

Child(ren)'s Name(s) and grade

Interests of potential volunteer

_____ **Classroom Parent:** Child's Teacher/ Grade: _____

Child's Name: _____

_____ **Tutoring**

_____ **ESL**

_____ **Field Trips** to be announced!

_____ **Yearbook**

_____ **PTO Events**

_____ **Photographer/Video Taper**

_____ **Staff Appreciation Week**

_____ **Fund Raising**

_____ **Graduation Celebration**

_____ **Field Day:**

Please indicate your special interest below:

___Food ___Games ___Set-up ___Clean-up ___Miscellaneous

_____ **Breakfast or Luncheon:**

| | | | | | | | |
|------------------|----------|----------|---------|----------|-------|-------|-----|
| Breakfast | November | December | January | February | March | April | May |
| Luncheon | November | December | January | February | March | April | May |
| Snack | November | December | January | February | March | April | May |

_____ **Education Support Group:**

_____ General computer
_____ Scanning skills
_____ Image editing skills
_____ Familiarity with word and/or power point

Descriptions:

Classroom Parent: Are you looking for a great way to be involved in your child's classroom? Then volunteer to be a Room Parent!!

Responsibilities for each class include: coordinating the purchase of a Celebration Book for your teacher(s), finding (2) volunteers to cover the classroom during the Teacher Appreciation lunch. To get the teacher's wish list and try to grant it.

ESL: Aiding and tutoring children who can't speak English is a very rewarding job. We need **NATIVE ENGLISH SPEAKERS** to help us teach the students. This job is extremely rewarding to you and the student. Even one or two hours a week will make a huge difference for these kids.

Tutor: Tutoring is the BEST volunteer position available at *Charlotte Islamic Academy!* We promise it's much easier to tutor a child than it is to help your own child with homework. Plus, the children need your help. If you can volunteer 30 to 45 minutes once a week, then this is the job for you! It's fun to work with these students and fulfilling to see the progress they make over the year. Consider signing!

Yearbook: Do you like to take pictures? Then yearbook needs your help! The yearbook committee is looking for a few parents who can take digital photos at school wide and classroom events and activities. Help record *Charlotte Islamic Academy's history*.

Luncheon or Breakfast: Help show our teachers and staff how much we care. Whether you can help with the luncheons, breakfasts, monthly snack, or by sending in a homemade treats there is a place for you. Please join us as we plan fun events throughout the year! This is a good way for working parents and grandparents to get involved.

Breakfast: to be delivered by 8:00 a.m. (The first Monday of the month)

Luncheon: to be delivered by 12:00 p.m. (The first Monday of the month)

PTO Events: If you want to help promote the welcoming community feel of *Charlotte Islamic Academy*, this is the place for you! Whether you can help out on a one-time basis by sending in a homemade treat or if you want to plan an entire event, please join us as we plan fun events throughout the year! This is a good way for working parents and grandparents to get involved.

Graduation Celebration: The K, Six, Eight and Twelve Grade Celebration will take place at the end of the school year. The grade parents are needed to help plan the graduation decorations. Help us make this, a special day for our Graduates! All grades on 06/09/14

Field Day: Field Day is a fun-filled, active day of outdoor games. Our children look forward to this exciting event at the end of each school year! Volunteers will be needed to work at several 2 hour shifts throughout the day to ensure that the games run smoothly. No preparation is needed! Mark your calendars now for ***Tuesday June 10th***

Staff Appreciation Week: Help us show our staff how grateful we are for them! For one week, we will work with the kids to express our appreciation towards our teachers. Staff Appreciation Week is from ***May 5th - 9th*** We need your help throughout that week with organizing a lunch for the teachers, notifying the kids and parents, and thinking of other ways to possibly express our gratitude.

Fund Raising We need help raising money for ***Charlotte Islamic Academy!*** We need to raise money for many things including field trips, field day, wish lists, school programs, classroom's educational programs, playground, computers, science fair, awards/rewards for Arabic/English spelling bee's , Qur'an competitions, and more. We need help coming up with ideas for fund raising and carrying out those ideas.

Field Trips: We love taking our students to places outside of the school to learn more in different ways. Experience field trips with your children and share this learning experience with them! We need help with transportation and chaperones for field trips. Transportation includes driving students to the destination in your own car.